

**LOWER BUCKS COUNTY JOINT MUNICIPAL AUTHORITY
BOARD MEETING MINUTES
September 19, 2007**

The Board Directors of Lower Bucks County Joint Municipal Authority held their monthly meeting on Wednesday, September 19, 2007, at the Authority's Administration office located at 7811 New Falls Road, Levittown, Pennsylvania, 19055.

Call to Order

Mr. Monahan, Chairman, called the meeting to order at 7:00 P.M., which was followed by the Pledge of Allegiance and a moment of silence for our US Soldiers overseas.

Roll Call

Mr. Chase, Secretary, took roll call as follows:

Board Member's Present: Mr. John Monahan
Mr. Richard Adams
Mr. James Chase
Mr. Anthony Verduci

Absent: Mr. Edward Czyzyk
(Advised Mrs. Keyser that he would not be able to attend tonight's meeting)

Also Present: Janet A. Keyser, Managing Director
Laureen Marterella, Acting Asst. to the Director
Deborah Magro, Administrative Secretary
Vijay Rajput, Director of Operations
Gary Tosti, WWTP Plant Manager
William Ottey, Superintendent, WTP
Vince Capaldi, Asst. Superintendent, WTP
Phil Smythe, Field Technician
Susan Wallover, Pretreatment Coordinator
James Downey, Esquire
Robert Serpente, P.E., Consulting Engineer

Public Participation

At this time no one in the audience wished to address the Board.

**Approval – Payment of Accounts Payable September 2007
Motion**

Mr. Monahan made a motion, seconded by Mr. Chase, to approve payment of the Accounts Payable for the month of September 2007 in the amount of \$556,343.44 as presented.
Motion carried unanimously.

Ratification and Approval of July 2007 Accounts Payable:

Mr. Czyzyk made a motion, seconded by Mr. Chase, to ratify the approval of payment of the July 2007 accounts payable as presented. Motion carried unanimously.

Ratification and Approval of August 2007 Accounts Payable

Mr. Czyzyk made a motion, seconded by Mr. Monahan, to ratify the approval of payment of the August 2007 accounts payable as presented. Motion carried unanimously.

Approval - Board Meeting Minutes – June 20, 2007 Motion

Mr. Chase made a motion, seconded by Mr. Verduci, to approve the Board meeting minutes of June 20, 2007 as presented. Motion carried unanimously.

Distribution of the 2006 Financial Statement (Audit) prepared by Peter Place, CPA, Lopez, Teodosio & Larkin for the Board Directors Review

Mrs. Keyser informed the Board that Mr. Place was do to be here this evening, however, a situation came up preventing him from attending. Mr. Place will be attending the October 17th meeting to address any questions regarding the 2006 Audit. Mrs. Keyser stated that a copy of the Audit was previously sent to the Board Directors prior to this meeting. Mr. Downey, as well as the management staff for review.

Approval - Appointing the firm of Lopez, Teodosio and Larkin to Perform the Authority's 2008-2009 Audits.

Mr. Czyzyk made a motion, seconded by Mr. Chase, appointing the firm of Lopez, Teodosio and Larkin to Perform the Authority's 2008 and 2009 Audits. Motion carried unanimously.

Pretreatment Variances

Bristol Township School District H.S. Truman High School – 3001 Green Lane. Present Melaine Adminson, Engineer, Remington & Vernick

Mrs. Wallover stated that the School District is installing outside restrooms and is requesting a variance for floor drains to be installed in the restrooms.

Ms. Adminson is requesting on behalf of Bristol Township School District (H.S Truman High School) a waiver for the water and sewer permit connection fees for the stadium restroom.

Mrs. Keyser stated that Bristol Township School District has erected an outside bathroom facility that includes six (6) stalls and three (3) urinals. The permit fee for Harry S. Truman High School is \$10,066.30 (calculated by the Authority's Director of Operations, Dr. Vijay Rajput.

Motion – Waiver of Permit Fee

Mr. Czyzyk made a motion, seconded by Mr. Monahan, to waive the water and sewer permit connection fee in the amount of \$10,066.30 for the Harry S. Truman High School stadium restroom upgrade.
Motion carried unanimously.

Mr. Ron Matlack, Bristol Township School Board Director, wanted to thank the Board Directors for the approval of the waiver of the water and sewer connection fees. The School District is actually going into a fund balance in order to complete the last phase of the stadium restroom upgrades.

Ms. Adminson is also requesting on behalf of Harry S. Truman High School a waiver to allow the floor drains in the outside stadium restrooms to be tied into the sanitary sewer.

Questions/Comments

Mr. Chase asked if Bristol Township requires that the floor drains in the restrooms be tied into the sanitary sewer. Some Municipalities do request this. Mrs. Wallover responded that she believes that Middletown Township is the only Municipality that requires this.

Mr. Monahan asked if Mrs. Wallover had any further comments with Mrs. Wallover responding that this is just sanitary waste, there are no problems that she is aware of.

Motion – Waiver to Install Floor Drains

Mr. Czyzyk made a motion, seconded by Mr. Chase, to grant a waiver to Harry S. Truman High School allowing them to install floor drains in the exterior stadium restrooms into the sanitary sewer.
Motion carried unanimously.

Gerome's Sausage Company – 114 Trenton Road. TEMP Permit #F166-2007 (09/29/2007 – 02/13/2008) Owner Mike Germoe, Sr. present.

Mrs. Wallover stated that this facility is requesting a variance from installing an exterior 1,000 gallon baffled grease trap and be permitted to install a 50 lb. interior grease trap. Mr. Gerome stated that he feels the exterior 1,000 gallon baffled grease trap is not needed in his facility as it will only be used to produce the sausage and selling it retail, no cooking will be done on site.

A 50 gallon per minute grease trap has been installed adjacent to the sink, which would trap any derbies that would come through the process, however, he does not feel that the process is a grease producing entity.

Mrs. Wallover's input. Mrs. Wallover reported that she visited the facility and Mr. Gerome is correct that there is no cooking facility on the premise, however, there will not be particularly cooking fat, but as with any meat there will be some type of fat. Mrs. Wallover further stated that she has advised Mr. Gerome on the use of strainers to help eliminate the possible problem of a blockage.

Mr. Monahan asked Mrs. Wallover if she was satisfied with the 50 lb. interior grease trap. Mrs. Wallover responded that there are no other facilities like this in our service area. In the past there have been EPA requirements, however, that is for facilities up to 6,000 lbs per day. Mr. Gerome responded that his facility has approximately 500-600 lbs. per week, possibly 1,000 lbs. a week at most.

Mr. Monahan then asked Mrs. Wallover with the information provided does she feel the facility does not need the exterior 1,000 gallon baffled grease trap. Mrs. Wallover responded that she does not know. She does not have any other information. There is no other type of business like this.

Motion

Mr. Verduci made a motion, seconded by Mr. Chase, to allow Gerome's Sausage Company, 114 Trenton Road the use of the 50 lb. grease trap.

Questions/Comments

Mr. Verduci asked Mrs. Wallover how the testing would be performed. Mrs. Wallover responded that it has been past practice of this Board to have quarterly testing for interior grease trap users. Mr. Chase suggested quarterly testing for the first year to establish a base line for this facility. Mr. Smythe added that this is one of our real problem areas as far as grease and flood-outs are concerned.

Revised Motion

Mr. Verduci made a motion, seconded by Mr. Chase, to permit the 50 gallon per minute grease trap with quarterly testing for the first year to establish a base line for all parameters.

Roll Call on the Motion

Mr. Monahan	Aye
Mr. Verduci	Aye
Mr. Adams	Aye
Mr. Chase	Aye
Mr. Czyzyk	(Mr. Czyzyk stepped out of the meeting prior to the vote on the above motion).

Mr. Czyzyk re-entered the meeting at this time. After an explanation of the discussion and motion, Mr. Czyzyk voted Aye.
Motion carried unanimously.

Sarah' Sweets – 923 New Rodgers Road - Owner Morgan Moss Present.

Ms. Moss stated that last December she appeared before the Board requesting that the Board allow the facility to continue using the existing 30 lb. interior grease trap. After some discussion, the Board agreed to allow the facility to continue using the 30 lb. interior grease trap with the required quarterly testing being performed. If the facility starts to experience problems with testing failures, they will then be required to install a larger size grease trap. Since this time, Ms. Moss has been working with Mrs. Wallover in trying to pass the testing. Ms. Moss stated that the facility was tested on 02/16/2007 and 03/02/2007 and failed both times. It was discovered that QC Labs performed the tests incorrectly. On 05/24/2007 the facility was tested again and passed both O&G and suspended solids, however, they failed the Bio-Chemical Oxygen demands. On 07/31/2007 was tested and passed all parameters. Mrs. Moss stated that the testing as it is setup now costs approximately \$11,092 per year. They are a small business and Ms. Moss is requesting that the testing be decreased to one (1) time per year by an outside source.

Mrs. Wallover reported that with regards to the facility's request to decrease the testing, she would strongly urge the Board to deny the request. If you have a failure, you have a failure. If anything you should increase the frequency. Mrs. Keyser asked what size grease trap was presently installed in the facility. Ms. Moss responded that it is a 50 lb. grease trap.

Mr. Verduci stated that due to the previous test failures, he would like to see at least one more year of testing before considering reducing the testing to one (1) year. Mr. Monahan asked Mrs. Wallover if she had any further comments. Mrs. Wallover responded that the facility's permit does not expire until December 2007. She would like to allow the permit to continue its term, this way we will be able to obtain more data. The facility must have four (4) acceptable tests for all parameters.

Motion

Mr. Verduci made a motion, seconded by Mr. Chase, requesting Sarah's Sweets, 923 New Rodgers Road to perform one (1) more year of quarterly testing until December, 2008 passing all parameters before a final decision can be made to reduce the testing.
Motion carried unanimously.

Solicitor's Report – James A. Downey, Esquire

Executive Session

At 7:27 P.M. Mr. Downey requested an executive session. The regular Board meeting reconvened at 8:11 P.M. with Mr. Downey stating during the executive session both personnel and litigation matters were discussed.

Mr. Downey informed the Board that in August, Arbitration hearings were held involving three (3) separate grievances concerning termination of employment. Mr. Downey wanted to acknowledge Mrs. Keyser, Dr. Rajput and Gary Tosti for their time and effort in compiling all the information that was needed to present to the Arbitrator, fifty-six (56) exhibits in all, it was no small task. Mr. Downey further stated to the Board that having experience serving as Board Directors they are aware that a termination grievance is a difficult one to carry forward as it is know in the trade as the "Death Sentence." Where a person loses their job, the Arbitrators are most reluctant to take a job from that person unless the offenses are grievous. And to have convinced an Arbitrator who is an experienced hardened and a bit callous, that these people should have been terminated is difficult at best. Mr. Downey was glad to report that all three (3) grievance terminations were upheld.

Mrs. Keyser wanted to acknowledge Mr. Downey for the excellent job that he did as Solicitor for this Authority during the arbitration hearings.

Mr. Downey further reported that for some time, a rather significant personnel matter has been discussed. A request for a motion is being made to eliminate the position known as "Assistant to the Director," and create the position with the given job description of "Financial Assistant to the Director." This new job position is managerial but will be a non-union position. A job description has been created with input from personnel here, Peter Place, CPA, and Mr. Downey.

Motion

Mr. Monahan made a motion, seconded by Mr. Chase, to approve the elimination of the position known as "Assistant to the Director" and create the position with the given job description of "Financial Assistant to the Director." This position is a non-union management position.

Roll Call on the Motion

Mr. Monahan	Aye
Mr. Verduci	Aye
Mr. Adams	Aye
Mr. Chase	Aye
Mr. Czyzyk	*Abstain

*Mr. Czyzyk feels that the position makes sense, however, he was just informed of it this evening and he was not able to review the entire file so at this time he is going to abstain.

Motion passed: 4 Aye Votes - 1 Abstention

Managing Director's Report

Workers' Compensation Audit

As a result of this year's Workers' Compensation Audit, the Authority has received a refund check back in the amount of \$7,674.00.

Bristol-Oxford Valley Road

Mrs. Keyser stated that George Schultz of Bristol-Oxford Valley Road, along with several of his neighbors, have been trying to tie into the Authority's public water system to no avail. Unfortunately, this Authority is not able, nor permitted to install and run a water main and make those connections for homeowners. Through the Board, they have been referred to Representatives Melio, Galloway, Senator Tomlinson, the Township of Middletown, County Commissioners, and any political entity that the Board could think of. Mr. Schultz informed Mrs. Keyser that he along with several of his neighbors have been in contact with all of the above with no results.

Mr. Schultz recently met with Mrs. Keyser and Nancy Burnell. He stated that he is desperate, his well is contaminated and he has not been able to use it in over two (2) years. He has contacted at least four (4) different plumbing contractors that perform this type of work. All four (4) plumbers have been to the site over the last couple of years, looked at the properties, said they would return with an estimate, and to date only one contractor has gotten back to Mr. Schultz with an approximate cost of \$125,000. This would cover all four homes. Mrs. Keyser stated that she told Mr. Schultz that she could make a recommendation for a plumbing contractor, however, she could not promise anything.

Mrs. Keyser stated that she advised Mr. Schultz to try contacting Joe Lucas. Mr. Lucas has been a plumbing contractor in the area for many years. Mr. Schultz informed Mrs. Keyser that he did contact Mr. Lucas and Mr. Lucas met with him and several neighbors.

Mr. Lucas also stopped by the office to inform Mrs. Keyser and Mrs. Burnell that he feels that he will be able to do the work at a very reasonable rate. Mr. Lucas stated that right now there seems to be only two (2) out of the four (4) neighbors that are interested in connecting to the public water system.

Mr. Monahan offered to contact Bob White of the Bucks County Community Re-development Authority for the homeowners to see if there is any type of help they might be able to provide.

Mrs. Keyser stated that If anyone else wants to tap into the main at a later date, and I believe it is a ten (10) year period, they would be required to pay what is called a Participation Fee for the part or the length of the pipe that they will be utilizing, this is all a calculation. That money in turn would go to Mr. Schultz and/or whoever else installed the original water main. Mr. Verduci then asked if the Authority would become responsible for the maintenance of the water line when/if it is turned over to the Authority. Mrs. Keyser responded that it would most likely be turned over to the Authority and yes, it would become the responsibility of the Authority to maintain the lines.

Open Positions

Mrs. Keyser informed the Board that shortly there will be at least two (2) or three (3) positions available where we will need new hires. Right now there are several job openings that are posted and due to come down within a week. We will not know exactly what positions will be available. The Board will then apprise the Managing Director of the choices for the new hires. As always with new hires, it will take at least another seven (7) to eight (8) days to process all the paperwork, physicals, etc. At this time, Mrs. Keyser is asking the Board to make a motion authorizing her to fill those positions.

Question/Comments

Mr. Verduci asked if we will be keeping the same amount of employees. Mrs. Keyser responded that we are filling vacant positions only, no additional positions are being added. Mrs. Keyser stated that the reason these positions are now available is due to the recent completion of the Arbitration hearings. An agreement was made with the union to leave at least two (2) positions open until after the Arbitration hearings were completed. In this way, if the Authority would have lost one (1) or two (2) of the arbitrations, and one (1) or two (2) employees would have been returned to work then jobs would be open for them which would prevent lay-offs of the less senior employees.

Motion

Mr. Czyzyk made a motion, seconded by Mr. Chase, authorizing the Managing Director to fill the vacant positions when they become available. Motion carried unanimously.

PMRS

Mrs. Keyser stated that every year at this time she comes before the Board as is required by PMRS. Act 205 of 1984 governs the funding requirements for all Municipal Pension Plans. The law requires that the Chief Administrative Officer/Managing Director of each Municipal Pension Plan inform the governing body, which is the Board Directors of the Municipality, of the plans expected financial obligation for the coming year, which is our MMO. An estimated calculation which is required has been performed for the 2008 plan cost. These payments will not be due until December 31, 2008. They are paid in November of each year, this way for 10 ½ months of the year the Authority is holding on to the interest. The calculations are as follows:

Plant/Clerical Pension Plan (estimated MMO)	\$147,000
Supervisory Pension Plan (estimated MMO)	\$229,000

A motion is needed from the Board Directors approving the Authority's MMO for 2008.

Question/Comment

Mr. Verduci asked if the numbers remained the same each year and if not how much increase is expected. Mrs. Keyser responded that the numbers increase each year. I did not calculate the percentages because everything is based on the payroll for the prior year.

Motion

Mr. Czyzyk made a motion, seconded by Mr. Chase, to approve the payment of the estimated MMO's for the Plant/Clerical and Supervisory Pension Plan for the 2008 year.
Motion carried unanimously.

2007/2008 Capital Projects

Mrs. Keyser informed the Board that the Capital Projects for 2007/2008 are inconclusive due to the fact that some projects will need to be removed to make way for other priority projects. Mrs. Keyser further stated that she along with Dr. Rajput met with the managers at both plants, as well as administrative personnel to ascertain the needs of each department.

Administration

Air Conditioner replacement – Rear Admin Bldg	8,000.00	Completed
Upgrade software System	150,000.00	Started
Water Service meters –Apartments Village of Pennbrook	100,000.00	Started
Meter Reader Vehicle	22,358.00	Purchased
Total	\$280,358.00	

Water Filtration Plant

Water Meters	200,000.00	Continuous Program
New Vehicles (2)	50,000.00	
Installation of (2) 2000 ppd. Chlorinators	20,000.00	
Spare rotating assembly for two (2) pump stations	10,000.00	Completed
Repair/coat Flocculator concrete tanks	80,000.00	
Vermilion Tank pump station	225,000.00	Started
Lime storage silo painting	50,000.00	
Fence for perimeter of plant (River)	70,000.00	2008 Project
Replacement of one (1) existing well	180,000.00	
H.S pump #2 motor & control panel	80,000.00	
Low Duty building repointing & sealing	40,000.00	2008 Project
Main Water Treatment Plant building repointing & sealing	60,000.00	2008 Project
Spare motors for two pump stations	20,000.00	
Total	\$1,085,000.00	

Wastewater Treatment Plant

Installation of siding/ roof repair of office bldg, sign	30,000.00	
Install shed roof facility for dirt/stone	45,000.00	
Paving of rear road of plant	30,000.00	2008 Project
Construct covered area for dumpster/centrifuge sludge	85,000.00	
Electrician Truck	80,000.00	
Rehab LD Davis bldg.	100,000.00	Continuous Project
New Camera Truck	185,000.00	2008 Purchase
Utility Truck	35,000.00	Started
Valve replacements	60,000.00	Continuous Program
I/I control-rehabilitation of sewer lines	400,000.00	Continuous Program
Improvements to flow equalization system	90,000.0	
Remove DAF centrifuge/Install in Press bldg	110,000.00	
Valve Exercisor, Valve cleaner (trailer mounted unit)	55,000.00	Started
One Dump Truck (small size)	75,000.00	2008 Purchase
Automatic air/blower control system for aeration tanks	95,000.00	
Xerox Digital Print System for plans	18,000.00	
Rehabilitation operator control room	25,000.00	
Flow meters for Main Lift, Birch Valley, Thornridge	30,000.00	In Progress
Pumps/Piping –River Rd/Village of Pennbrook	15,000.00	

Digester Bldg/press bldg roof repair	50,000.00	
Upgrade/replacement grit removal system	300,000.00	

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Rehab Digester #2 floating cover/Perth system	450,000.00	
Rehab Main Lift Pump Station	80,000.00	
Total	\$2,363,000.00	

Mr. Chase informed Mrs. Keyser that he toured the Water Plant the other day and he feels that they are doing a good job. The plant looks good. We went over everything that they have done so far and they have gotten quite a bid accomplished in the past year.

Mrs. Keyser stated that in 2007 and a portion of 2006, mainly at the Water Filtration Plant, the Authority has put at least 1,000,000 on emergency project/situations that have occurred, as well as new purchases and rehabilitation throughout the plant and water stations. New pumps were also purchased at approximately \$30,000.00 - \$50,000.00. We have purchased and will continue to purchase back-up pumps which are very costly due to some situations that have occurred over the last year and a half.

At this time Mrs. Keyser is asking for a motion from the Board Directors to continue on with as many projects as possible under the 2007 Capital Projects.

Question/Comment

Mr. Verduci asked how he would be able to determine which projects are carry-overs from the prior year (2006) and which are new projects (2007). Mrs. Keyser informed Mr. Verduci that she will have a list compiled of the 2006 Capital Projects Budget and a copy of the 2007 Capital Projects Budget and show what was listed carried over.

Mr. Verduci stated that he would like to see more money go towards the LD Davis Building. Mrs. Keyser replied that this could be accomplished.

After further discussion it was suggested to bring this topic up again at the October 17th Board meeting. Mr. Monahan asked Mrs. Keyser if a motion to approve is needed to keep the projects going. Mrs. Keyser replied yes, that she is requesting a motion.

Motion

Mr. Adams made a motion, seconded by Mr. Chase, to approve the 2007/2008 Capital Budget to include any revisions that the Board may have at the October 17th Board meeting.

Roll Call on the Motion

Mr. Monahan Aye
Mr. Verduci Pass
Mr. Adams Aye
Mr. Chase Aye
Mr. Czyzyk Aye
Motion passed 4 Aye votes – 1 Pass vote

September 6, 2007 Memo to BOD

A memo was forwarded to the Board Directors on September 6th. Mrs. Keyser is asking that the Board be sure to read this memo thoroughly.

PMAA – Capital Hill Authority Report for the Month of July

Mrs. Keyser stated that it was brought to her attention by Mrs. Marterella that contained in this report there is an article “A Safe Water Fund.” What this article states is that Municipalities can apply for grants. They have \$12,000,000 sitting there for water and sewer projects. This needs to be initiated either through our State Representative or through our Senator. Mrs. Keyser would like the Chairman to assist her in meeting with Representative Mellio and Senator Tomlinson. I would like to meet with both of them to see if there is anyway the Authority could get a grant. Even if it is a matching grant. We have never in the history of this Authority just received that type of a grant for construction.

Acting Assistant to the Director’s Report

Mrs. Marterella stated the following was included in her report:

Job Transfers

- Anthony Tarlini - Water Filtration Plant Midnight Operator to Wastewater Treatment Plant Utility.
- Scott Andrews – Wastewater Treatment Plant Utility to Wastewater Treatment Plant 3-11 Operator.
- Rob Robbins – Water Filtration Plant Midnight Operator to Water Filtration Plant Utility.
- Tim Slack – Wastewater Treatment Plant 3-11 Operator to Wastewater Treatment Plant midnight Operator

Disability Status

- Jim Pirolli – Wastewater Treatment Plant
- Donna Farris – Administration

Workers’ Compensation

Director of Operation’s Report

Dr. Rajput reported on the following items:

Contract No. WTP-267: Painting of Lime Silo at Water Treatment Plant (Capital Project)

The above contract involves cleaning and painting the exterior surfaces of the existing lime storage silo located at the Water Treatment Plant. Bids were received on September 13, 2007. A summary of the bid results is presented below.

Bidder	Total Bid Price
Jupiter Painting Contracting Company, Inc. 1500 River Road Croydon, PA. 19021	\$36,700.00
Valley Painting Company 610 Buck Road Southampton, PA. 18966-4428	\$45,120.00

There are a total of two (2) bid results. Jupiter Painting Contracting Company, Inc., submitted the lowest total base bid. We have reviewed the lowest bid submittal and found the bid to be accurate and meeting all of the bid requirements. References have also been checked with receiving positive results in terms of their work performance. It is recommended that Contract No. WTP-267: Painting of Lime Silo at Water Treatment Plant (Capital Project) be awarded to Jupiter Painting Contracting Company, Inc., 1500 River Road, Croydon, PA. 19021, in the amount of their base bid of \$36,700.00.

Motion

Mr. Verduci made a motion, seconded by Mr. Chase, to award Contract No. WTP-267: Painting of Lime Silo at the Water Treatment Plant (Capital Project) to Jupiter Painting Contracting Company, Inc., 1500 River Road, Croydon, PA 19021 in the amount of their base bid of \$36,700.00.

Motion carried unanimously.

Contract No. WWTP-260: Furnish And Install Cured In Place Sanitary Sewer Pipe Lining in Highland Park Area - Wastewater Collection System (Capital Project):

Change Order No. 1

At the Board Directors meeting on June 20, 2007, the Board Directors approved the emergency repair work involving sanitary sewer manhole No. 1Q1 located on a 15” interceptor in the Queen Ann Creek near New Falls Road, for the estimated amount of \$47,000. This work involved installation of gabion

retaining walls, parging and repairing of the existing manhole's exterior shell, as well as restoration of the disturbed project site.

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As per the requirements of the PA DEP's Emergency Permit, we contacted the Bucks County Conservation District and met with their representatives at the site to discuss the proposed work and Erosion and Soil Conservation Plan and other requirements. At this meeting representatives from PA DEP were also present. The Bucks County Conservation imposed additional erosion control methodologies requiring installation of a temporary sandbag cofferdam and bypass pumping of the stream bed, as well as installation of additional gabian wall. The revised quotation received from KE Seifert (contractor), was \$84,000 that included the above additional work. This high cost made us re-evaluate and look into other feasible alternatives. One of the alternatives we considered and found feasible was to install the cure-in-place pipe (CIPP) between the two (2) existing manholes with manhole No. 1Q1 (in the creek) being sealed off. It was determined that under this alternative in addition to addressing manhole No. 1Q1, more than 750 lineal feet of 15 inch interceptor will be rehabilitated/sealed with CIPP lining thus preventing infiltration/inflow. Insituform Technologies, Inc., (contractor) for the ongoing Contract No. WWTP-260, agreed to perform the additional work under their unit price quoted under the original contract plus mobilization cost. The original estimated cost of \$45,387 was based on lining an estimated length of 850 lineal feet plus contingency cost for heavy cleaning if needed. The Board Directors (through telephone polling) approved this change order. Since the work is now complete, the final change order amount based on the actual completed work is \$38,980.50. **Therefore we recommend approving Change Order No. 1 in the total amount of \$38,980.50.** The final payment on this change order will be made only after it has been reviewed by D&B/Guarino Engineers, LLC, as this project was performed under their direction.

Mrs. Keyser wanted to inform the Board Directors that this is the ratification of approval for the above motion.

Motion

Mr. Chase made a motion, seconded by Mr. Verduci, approving Change Order No. 1 as submitted by the contractor, KE Seifert, for Contract WWTP-260: Furnish and Install Cured in Place Sanitary Sewer Pipe Lining in Highland Park Area - Wastewater Collection System (Capital Project) in the total amount of \$38,980.50.

Motion carried unanimously.

Contract No. WWTP-223: Furnish Sewage Grinder for Kenwood Pump Station (Main Lift) – (Capital Project)

During 2004 the Authority purchased a grinder for installation at the Main Lift, Kenwood Pump Station. The total cost of this contract was \$59,750. Based on the operation and observing performance of the grinder for approximately a one (1) year period we were not fully satisfied and experienced maintenance related problems.

Dr. Rajput contacted the supplier, Franklin Miller, Inc., and requested them to visit the site to conduct an evaluation of the grinder. Franklin Miller, Inc. responded promptly and conducted the evaluation. Based on their reevaluation and considering that we were not satisfied with the workings of this particular grinder they requested that we ship the grinder back to their shop for further evaluation.

Considering high flow and configuration of the influent channel to the wet well at this station, we decided that this particular grinder may not be a good choice for this pump station. Therefore, we requested Franklin Miller, Inc., to furnish the Authority with two (2) different grinders as an exchange to the above grinders. Of the two grinders, one is for Thornridge Pump Station and the other would be for Martins Creek Pump Station. These grinders employ the same mechanism (twin shaft grinding mechanism) as the ones that are installed at Laurel Bend Pump Station and Village of Pennbrook Pump Station. After several meeting and negotiations, Franklin Miller, Inc., agreed to furnish the above two (2) grinders as an exchange plus shipping cost and start up cost at \$950/day on an as needed basis, as well as \$1,875 for a rotary cutter (50% of the cost of rotary cutter). It is being recommended to approve the above proposed exchange with Franklin Miller, Inc.

Motion

Mr. Chase made a motion, seconded by Mr. Monahan, approving the exchange of the two (2) grinders as described above with Franklin Miller, Inc. Motion carried unanimously.

Well Replacement – Water Treatment Plant

At the June 17th meeting the Board approved the use of Bruno Mercuri of Mercuri and Associates, Inc., to perform an evaluation of the well replacement at the Water Treatment Plant. Dr. Rajput stated that he has met with Mr. Mercuri and reviewed the scope of the project that the Authority wanted to accomplish. Mr. Mercuri submitted a proposal for the entire project starting from locating the well, writing the specifications, etc., and also to obtain the proper permits from DEP and DRBC. The proposal has been broken up into two (2) parts. Phase 1 will be in the amount not to exceed \$30,250. The second phase of this project, which will entail the construction of the well, etc., will be in the amount not to exceed \$38,650.

Motion – Phase One - Well Replacement Project

Mr. Chase made a motion, seconded by Mr. Verduci, to approve Phase One of the Well Replacement Project at the Water Filtration Plant in the amount not to exceed \$30,250. To Mercuri & Associates as presented above. Motion carried unanimously.

Motion – Phase Two - Well Replacement Project

Mr. Chase made a motion, seconded by Mr. Czyzyk, to approve Phase Two of the Well Replacement Project in the amount not to exceed \$38,650. To Mercuri & Associates as presented above.
Motion carried unanimously.

The remainder of Dr. Rajput’s report is for informational purposes and can be read at the Board’s leisure.

Questions/Comments

Mr. Chase had a few questions on the remaining items listed on Dr. Rajput’s report as follows:

Contract WTP-263 – Furnish and Supply Fire Hydrants, Valves and Ductile Iron Pipe (Capital Project.) Mr. Chase stated that right now this type of work is expensed against the Water Filtration Plant. Mr. Chase suggested making it part of the Field Maintenance budget. Mrs. Keyser responded that it does go through the water distribution system. Mrs. Smythe suggested using the account for maintenance/water. Mrs. Keyser responded that she will bring this to the attention of our CPA for his recommendation.

Contract WTP-257 Emergency Generator Installation at Water Storage Tank/Pump Station No. 3 - 5 Points Pump Station – (Capital Project) Estimated Cost: \$250,000. Mr. Chase stated that he was under the impression that this project was to be done in June 2007. Dr. Rajput responded that the contractor has informed him that the shipping date for the generator is now scheduled for September 28, 2007 and Dr. Rajput expects this project will be fully operational by mid-October.

Supervisors Reports

- | | |
|------------------------------|---|
| • Water Filtration Plant | Bill Ottey, Superintendent
Vince Capaldi, Asst. Superintendent |
| • Wastewater Treatment Plant | Gary Tosti, Plant Manager |
| • Field Technician | Phil Smythe |

Mrs. Keyser advised the Board that they received written reports from Mr. Tosti, WWTP Plant Manager, as well as Mr. Ottey, Superintendent of the Water Filtration Plant, however, Mr. Smythe needs to give a verbal update to the Board regarding Riverside/Silvi Industrial Complex, as well as several other issues.

Field Technician Report

Mr. Smythe reported that Riverside is OK so far. As you know we haven't had much rain. We had one good rain storm & we were over there – nothing happened. The work that they did right now appears to have made a dramatic difference. I would like to give it a little more time until we get into the rainy season, then we will know for sure.

Mrs. Keyser added that the contractor has completed a good portion of the work. Mrs. Keyser stated that in August it was stated that since Frank Environmental has done the work that they have out there that it has decreased the I/I. Mr. Smythe responded that he was pleasantly surprised. He did not expect it to make that much of a difference. The flow did not change and it was pouring. Normally that pipe would have filled up and it would have been coming in 100%.

Old Business

There was no old business brought before the Board.

New Business

Solicitor – Salary Increase

A discussion ensued regarding the salary increase for the Authority's Solicitor, James A. Downey, III. The following motion was made:

Motion

Mr. Verduci made a motion, seconded by Mr. Czyzyk, to increase the Authority's Solicitor, James. A. Downey, III salary to \$150.00 per hour effective immediately.

Motion carried unanimously.

Public Participation

Jennifer Smythe stated that this is a question in regards to the new position that you created. Is there a job description available tonight, if so she is requisitioning a copy. Mr. Downey responded that there was. Mrs. Keyser replied that she will forward a copy of the job description to Mrs. Smythe tomorrow.

Public Participation

At this time no one in the audience wished to address the Board.

Adjournment of Board Meeting

Mr. Adams made a motion, seconded by Mr. Verduci, to adjourn the Board meeting at 9:13 P.M.
Motion carried unanimously.

Respectfully Submitted by:

James Chase, Secretary

