

**LOWER BUCKS COUNTY JOINT MUNICIPAL AUTHORITY
BOARD MEETING MINUTES
February 20, 2008**

The Board Directors of Lower Bucks County Joint Municipal Authority held their monthly meeting on Wednesday, February 20, 2008, at the Authority's Administration office located at 7811 New Falls Road, Levittown, Pennsylvania, 19055.

Call to Order

Mr. Armstrong, Chairman, called the meeting to order at 7:00 P.M., which was followed by the Pledge of Allegiance and a moment of silence for the passing of the Director of Operation's, Vijay Rajput's Father.

Roll Call

Mr. Czyzyk, Secretary, took roll call as follows:

Board Member's Present: Mr. Edmund Armstrong
Mr. John Monahan
Mr. James Chase
Mr. Anthony Verduci
Mr. Edward Czyzyk

Also Present: Janet A. Keyser, Managing Director
Pat Koszarek, Temp. Asst. to the Director
Deborah Magro, Administrative Secretary
Gary Tosti, WWTP Plant Manager
Vince Capaldi, Superintendent, WTP
Mike Perrone, Asst. Superintendent, WTP
Phil Smythe, Field Technician
Susan Wallover, Pretreatment Coordinator
James A. Downey III, Esquire

Presentation of Retirement Gift to William Ottey

At this time Mr. Armstrong wanted to extend best wishes on behalf of the Board Directors and staff of the Authority to Bill Ottey on his retirement and for the many years of employment with the Authority. Mr. Armstrong went on to state that Bill started with the Authority in March 1972 working in numerous positions receiving several promotions along the way leading up to Bill's final promotion of Supervisor at the Water Treatment Plant. Mr. Armstrong then presented Bill with his retirement gifts.

Mr. Ottey thanked everyone for the opportunity of employment with the Authority for the past thirty six (36) years. Mr. Ottey stated that the decision was a difficult one to make.

Mr. Chase added that he has worked with Bill for most of his years with the Authority and anything that Bill was asked to do was never a problem. He was willing to pitch in and do more than his share.

**Approval of Payment of the February 2008 Accounts Payable
Question/Comment**

Mr. Verduci questioned the following invoices:

1. D&B Guarino Engineers, Inc.
Invoice# 11-280
Professional Services through 11/30/2007
Amount: \$11,425.19
2. Invoice# 12-293
Professional Services through 12/28/2007
(CIPP, Tank)
\$1,637.55

Mr. Verduci questioned why we are still back in December on these payments. Bob Serpenti of D&B Guarino Engineers, Inc. responded that they always bill a month behind.

Mr. Verduci then questioned Dr. Rajput on the purchase of propane. Mr. Tosti responded that there are two (2) propane tanks in the grit chamber (WWTP). Mr. Verduci stated that gas is down there, can gas be used, natural or methane? Mr. Tosti replied that it is not located in that building. Mr. Verduci then asked if it would be beneficial to connect to natural gas. Mr. Tosti responded that he would look into it.

Motion

Mr. Chase made a motion, seconded by Mr. Monahan, to approve the payment of the February 2008 Accounts Payable as presented. Motion carried unanimously.

Approval - Board Meeting Minutes - January 16, 2008

Question/Comment

Pat Koszarek indicated that last month there was a question pertaining to a charge of \$98.00 that was listed on an invoice from Coyne Chemical Co. Ms. Koszarek stated at that time that the charge was for a delivery fee, however it was not. The clerk received a call from the vendor who indicated they had re-packaged material that they were unable to keep and would be able to sell to the Authority at an extreme discount. So she took the initiative and accepted the shipment.

Mr. Czyzyk stated that he has paperwork indicating the tremendous savings. Mr. Czyzyk would like to commend Jane Carroll for doing her job and saving the Authority approximately \$5598.00, so he would like to ask the Board to write a letter of commendation for her file.

Mr. Chase stated that during the pretreatment portion of the meeting, Scott Webb, PE, representing Wal-Mart, addressed the Board and presented five (5) separate Variance Requests. In reviewing the January minutes it appears that there was no action taken by the Board with regards to Variance Request no. 5.

Mrs. Magro responded that the conversation between Mr. Armstrong and Mrs. Wallover was inaudible. After clarification on the discussion/motion for Variance Request No. 5, Mrs. Magro stated she would revise that portion of the minutes and forward to the Board.

Variance Request #5

A variance is being requested for the installation of a floor drain at the beverage/ice machines. The drains are FD1 of FD3.

Reason for Variance Request #5

The drain is a receptor for beverage spills and melted ice from the beverage machine.

Mr. Webb asked with regards to Variance Request No. 2, would it be possible to grant the variance for all floor drains with the exception of the one connected to the reverse osmosis system. If we could obtain a variance for the other individual water heater floor drains, etc. it would be easier for us to address the reverse osmosis system separately.

Clarification on Variance Request No. 5

Mr. Armstrong asked Mrs. Wallover if there was a question concerning the temperature of the water for the size of the grease trap. Mrs. Wallover responded that in their comments during the pretreatment portion of last month's meeting they were going to use a water booster, which is a high temperature rinse. Mrs. Wallover stated that her request to them was to switch to a chemical rinse which would decrease to 140 degrees so the efficiency of the grease trap wasn't in question. They have yet to decide which final rinse method they would use however, they would take in to consideration. They still need to report back at some point with regards to their reverse osmosis. They have yet to supply any information, therefore, I do not believe the Board could take action until the requested information was received.

At this time it was the decision of the Board Directors to table any motion on Vairance No. 5 until the requested information was received and reviewed.

NOTE: After speaking with Mrs. Wallover she indicated that there was no need for Variance Request No. 5. They would use indirect drains at the beverage/ice machines not floor drains.

Mr. Monahan made a motion, seconded by Mr. Czyzyk, to approve the Board Meeting Minutes of January 16, 2008 with the clarification on Variance Request No. 5.

Roll call on the Motion

Mr. Armstrong	Abstain
Mr. Verduci	Aye
Mr. Monahan	Aye
Mr. Chase	Aye
Mr. Czyzyk	Aye

4 Aye votes – 1 Abstention
Motion passed.

Pretreatment Variances

Wal-Mart – Route 13 and Levittown Parkway Store #2068-005

Proposed facility received approval for floor drains at the January 2008 Board Meeting with the exception of the proposed Reverse Osmosis (RO) discharge. Facility is to resubmit requested information for this specific discharge with regards to expected flow and discharge characteristics/analysis. No additional information has been received concerning the RO discharge.

Mrs. Wallover stated that no one was present tonight from Wal-Mart for the same reason that is stated above; they have yet to present any of the requested documentation,

No action was taken for Wal-Mart. Mr. Armstrong asked Mrs. Wallover to notify Wal-Mart that they need to appear before the Board before they begin construction. Mrs. Wallover stated that she would.

Las Vegas Pizza – 1154 Oxford Valley Road – Temporary Permit F093-2007 (12/2007 – 06/04/2008).

This facility is requesting a variance from the installation of the 1,000 gallon exterior baffled grease trap and to be permitted to use an existing internal grease trap.

Barry Ballow, Attorney who is representing Mr. Franco and Mr. Aquilone, owners of this establishment, stated that in 1999 he came before the Board and requested a variance and the request was agreed upon by the Board. There has been no change since then other than new owners.

Mr. Armstrong asked Mrs. Wallover if she is aware of any changes at this facility or with the collection system that would indicate the Authority would need to deal with this in any different manner.

Mrs. Wallover responded that it is not necessarily the facility. The facility hasn't changed nor has the operation. They are located in a strip center. In 1999 they would have been the sole user. Now they are currently one of several stores which include H-Mart, and Savor Saigon. Both facilities have exterior grease traps. Mrs. Wallover has some concerns in this facility not installing 1,000 gallon exterior grease trap. A drawing was provided, however, it does not indicate whether or not they have sufficient room to install the 1,000 gallon grease trap.

Mr. Ballow responded that they are not H-Mart or the Chinese Restaurant. They are a small pizza restaurant whose major source of revenue is take-out. Most of the food is served on paper plates. On January 16, 2008 testing was conducted by Spectral Testing, Inc. in order to establish that the situation has not changed. Mrs. Wallover agreed that the facility is well within limitations for both parameters.

Mr. Verduci asked, since 1999 if this facility ever had bad sampling. Mrs. Wallover responded that in 1999 the Boards motion was to not require sampling, therefore, the Authority has no previous data as base testing. Mr. Verduci then asked what the facility now had. Mrs. Wallover responded that they had a 70 lb. internal grease trap which would equate to approximately 35 gallons. Mr. Ballow stated 100 gallons. Mr. Verduci asked if that was a decent size. Mrs. Wallover responded that it was, however, what you view as a nice size, I view as the Authority requires 1,000 gallon grease trap if the other stores were capable of installing the grease trap outside.

Mr. Ballow feels that to require the owner of a business that has been established for thirty years to spend \$25,000 because Mrs. Wallover thinks that somebody else had to do it, therefore, we should, is not the correct measure of our responsibility to this community.

Mr. Armstrong replied that it is not Mrs. Wallover's opinion, it is what our Resolution requires. Mr. Armstrong also added that he is trying to determine why this Board would forgive all testing which is very unusual for us to do.

Motion

Mr. Verduci made a motion, seconded by Mr. Chase, to allow Las Vegas Pizza located at 1154 Oxford Valley Road to continue using the 70 lb. grease trap. They are to perform two (2) quarterly samplings for both parameters. After the completion of the testing, they are to provide Mrs. Wallover with the test results for review and comparison.
Motion carried unanimously.

Shell Food Mart – 1205 East Lincoln Highway, Langhorne, Pa.

This facility is currently operating a closed loop car wash with off-site disposal and is requesting permission to dispose of the car wash waste into the Authority's sewer system from car wash facilities. LBCJMA prohibits any discharge from floor drains to enter the sanitary sewer system from car wash facilities.

Mrs. Wallover stated that at the January Board Meeting, Mr. Wetherby was instructed by the Board to return with additional information for the Board to review. Mrs. Wallover further stated that Mr. Wetherby had called last week. Apparently he had been provided information that the Board would take action after the Executive Session and he was looking for what action had been taken. Mrs. Wallover has nothing in her notes to indicate that and referred him up to the office. The January minutes were reviewed and it shows that it was the decision of the Board to table any further action until the situation could be further reviewed.

At this time there was no action taken by the Board Directors.

Solicitor's Report

Bristol Township Bulk Sewer Agreement

Mr. Downey reported to the Board that he along with Ms. Keyser, Dr. Rajput and Ms. Burnell met with the Solicitor of Bristol Township, Russ Sacco the new Township Manager and the Manager of the Wastewater Treatment Plant. In light of their council's meeting schedules at times they are not able to meet in time to approve the bills within the thirty (30) day time frame. They are requesting the time frame be extended to forty-five (45) days before the application of penalties.

Motion

Mr. Monahan made a motion, seconded by Mr. Chase, to extend the payment time frame from thirty (30) days to forty-five days before assessment of penalties for Bristol Township concerning their payments of sewer invoices from LBCJMA.

Motion carried unanimously.

Executive Session

At 7:26 P.M. Mr. Downey requested an executive session. The regular Board meeting reconvened at 8:07 P.M. with Mr. Downey stating during the executive session both personnel, litigation and pending litigation matters were discussed.

Yearly Board Meeting Advertisement

Mrs. Keyser stated to the Board Directors that at last month's meeting the approval for the annual advertisement of the Authority's monthly Board Meetings was overlooked. A motion from the Board is needed.

Motion

Mr. Czyzyk made a motion, seconded by Mr. Verduci, to advertise the Authority's monthly Board meetings which are to be held on the third Wednesday of each month starting at 7:00 PM. at the Authority's Administration office.

Motion carried unanimously.

Two (2) Field Crew Positions

At this time Mr. Armstrong asked for a motion to create two (2) Field Crew positions. Mrs. Keyser stated that these positions must first be posted to allow any existing employees the opportunity to bid on the job before they are filled with new employees.

Motion

Mr. Czyzyk made a motion, seconded by Mr. Monahan, to post two (2) Field Crew positions at the Wastewater Treatment Plant.

Motion carried unanimously.

Managing Director's Report

Mrs. Keyser reported on the following items.

Vehicle W-6

Mrs. Keyser asked for a motion from the Board giving approval to the Managing Director to advertise and accept sealed bids for the sale of W-6, a 1991 Ford F-150 Pickup Truck and sell to the highest bidder.

Mrs. Keyser indicated that a new vehicle was purchased. Approval for this purchase was given by the Board in 2007. This vehicle was given to the Water Plant Superintendent. His vehicle is now being used in place of W-6.

Motion

Mr. Verduci made a motion, seconded by Mr. Czyzyk, giving permission to the Managing Director to advertise and accept sealed bids for the sale of W-6 a 1991 Ford F-150 Pickup Truck and sell to the highest bidder. Motion carried unanimously.

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Financial Assistant to the Director

Ms. Koszarek stated that her report was for informational purposes.

Director of Operation's Report

In the absence of Dr. Rajput, Mrs. Keyser reported on the following items:

Contract No. C-274: Furnish and Supply Chemicals for Lower Bucks County Joint Municipal Authority Water and Wastewater Plants

Bids were received on February 14, 2008 for the above contract. The contract consists of five (5) chemicals that are utilized by both plants. Based on the review of the bid proposals received, the following recommendations are made pertaining to the award of the individual chemicals of the contract.

Item No. 1: Chlorine

One (1) bid was received from Univar USA, Inc. Univar USA, Inc. They are the present supplier of this chemical. It is recommended to award Item No. 1 Chlorine to Univar USA, Inc., in their bid amount of \$33.00/CWT or \$0.33/lb.

Item No. 2: Sodium Potassium Zinc Polyphosphate

George S. Coyne Chemical Co., Inc. was the lowest responsible bidder. It is recommended to award Item No. 2: Sodium Potassium Zinc Polyphosphate to Univar USA Inc., in their bid amount of \$134.78/CWT or \$1.3478/lb.

Item No. 3: Fluorosilicic Acid

One (1) bid was received from Univar USA Inc. They are the present supplier of this chemical. It is recommended to award Item No. 3 Fluorosilicic Acid to Univar USA Inc., in their bid amount of \$228.40/CWT or \$0.354/lb.

Item No. 4: Potassium Permanganate

One (1) bid was received from Univar USA Inc. They are the present supplier of this chemical. It is recommended to award Item No. 4 Potassium

Permanganate to Univar USA Inc., in their bid amount of \$228.40/CWT or \$2.284/lb.

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Item No. 5: Lime Slurry Treatment Chemical – Calgon BLR-3715

One (1) bid was received from George S. Coyne Chemical Co., Inc. They are the present supplier of this chemical. It is recommended to award Item No. 5, Lime Slurry Treatment Chemical – Calgon BLR-3715 to George S. Coyne Chemical Co., Inc. in their bid amount of \$197.58CWT or \$1.9758/lb.

Motion

Mr. Monahan made a motion, seconded by Mr. Chase, approving the award of Contract No. C-274 No. 1 through No. 5 to the lowest responsible bidder per the recommendations of Dr. Rajput.

Contract No. WTP-271: Replacement of Well No. 5 at the Water Treatment Plant (Capital Project)

This contract involves drilling, constructing and developing a new groundwater well as a replacement to the existing well #5. Work also includes relocation of the existing vertical turbine well pump from existing well #5 to the new well, including construction of the pump foundation and connection of discharge piping with propeller meter. This contract was rebid.

Bids (rebids) were received on February 7, 2008 for the above contract. Below is a summary of the bid results.

S. No.	Bidder	Total Bid Price
1	A.C. Schultes, Inc.	\$133,400.00
2	Eichelbergers, Inc.	\$130,334.00
3	William Stothoff, Inc.	\$189,400.00

Three (3) bids were received for this contract. Mercuri Associates, Inc., Hydrogeologist Consultant for this project, has reviewed the bids and recommended awarding this Contract to Eichelbergers, Inc., located at 107 Texaco Road, Mechanicsburg, PA. 17050, for the total bid base amount of \$130,334.00.

(Note: the lowest base bid amount received for the first bid was \$137,650.00)

Motion

Mr. Chase made a motion, seconded by Mr. Monahan, to award Contract No. WTP-271: Replacement of Well No. 5 at the Water Treatment Plant (Capital

Project) to Eichelbergers, Inc., located at 107 Texaco Road, Mechanicsburg, PA. 17050. for the total bid base amount of \$130,334.00.
Motion carried unanimously.

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Contract No. WTP-266: Water Filtration Plant Flocculation Tanks Concrete Repairs (Capital Project)

Work has begun on this project. One floc tank has been taken out of service for repairs. Based on inspection of the tank surfaces both by the contractor, manufacturer of the coating and the consulting engineer, it is determined that the existing concrete tank surfaces could not be cleaned satisfactorily by pressure washing as originally planned. The manufacturer requires that the tank be cleaned by hydro blasting or sand blasting for the required warranty. In order to perform hydro blasting, the contractor has requested a change order in the amount of \$26,000.00. Based on the recommendation of the Director of Operations and the Authority's Consulting Engineer, it is recommended approving the above change order in the amount of \$26,000.00 for hydro blasting cleaning of both floc tanks.

Questions/Comments

Mr. Verduci asked for clarification. Mr. Capaldi responded that once they got the floc tank drained they realized that the ferric had seeped into the concrete further than was originally thought.

Mr. Chase asked Mr. Serpenti since they will be going in and doing the hydro blasting is there a chance that it will create more fill work that would need to be done in turn costing the Authority even more? Mr. Serpenti stated that it would not.

Motion

Mr. Chase made a motion, seconded by Mr. Verduci, to approve a change order in the amount of \$26,000.00 for Contract No. WTP-266: Water Filtration Plant Flocculation Tanks Concrete Repairs. (Capital Project) as recommended by the manufacturer and Consulting Engineer.
Motion carried unanimously.

The remainder of Dr. Rajput's report is for Board Director's information.

Supervisors Reports

- | | |
|--------------------------------------|-----------------------------|
| • Vince Capaldi, Superintendent | Water Treatment Plant |
| • Mike Perrone, Asst. Superintendent | Water Treatment Plant |
| • Gary Tosti, Plant Manager | Wastewater Treatment Plant |
| • Phil Smythe | Field Technician |
| • Nancy Burnell | Meter Department Supervisor |

The Supervisors reports are for the Board's review.

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2007 Operating and Capital Budgets

Ms. Koszarek asked if the Board has had sufficient time to review the Budgets. Mr. Armstrong stated that several of the Board members are still reviewing the Budgets and would like to wait until next month for discussion. Ms. Koszarek informed the Board that she is available should they have any questions prior to next month.

Old Business

Mr. Verduci asked Mr. Tosti if truck S3 is in good condition. He has noticed in the last few months that it has been to the mechanic's for repairs to the steering column, starter and then for inspection. Mrs. Keyser indicated that S3 is a lift station truck and stated that Phil Smythe can respond to his question. Mr. Smythe stated that it is a 1993 F150 truck that was previously used by the field crew. It is not set up for the job. We are unable to utilize it the way we need to due to the shape it is in. Mr. Verduci stated that maybe the Authority should look into replacing this tuck next. Mr. Smythe stated that the plan was to take the utility body truck which is the old electrician's truck with the aerial which they were previously using at the lift stations. It then became the electrician's truck until the new electrical truck was purchased and then this vehicle would go back to the lift stations.

New Business

There was no new business brought before the Board at this time.

Public Participation

There was no public participation brought before the Board at this time.

Adjournment of Board Meeting

Mr. Czyzyk made a motion, seconded by Mr. Czyzyk, to adjourn the Board meeting at 8:23 P.M.
Motion carried unanimously.

Respectfully Submitted by:

DM/