

LOWER BUCKS COUNTY JOINT MUNICIPAL AUTHORITY
BOARD MEETING MINUTES
March 24, 2011
Revised

The Board Directors of Lower Bucks County Joint Municipal Authority held their monthly meeting on Thursday, March 24, 2011 at the Authority's Administration office located at 7811 New Falls Road, Levittown, Pennsylvania, 19055.

Call to Order

Mrs. Keyser, Chairperson, called the meeting to order at 7:00 P.M., which was followed by the Pledge of Allegiance and a moment of silence.

Roll Call

Mrs. DeRosier, Secretary, took roll call as follows:

Board Members Present: Janet Keyser
Susan DeRosier
James Chase
John Monahan
Edmund Armstrong
Edward Czyzyk

Also Present: Vijay Rajput, Managing Director
Pat Koszarek, Finance Director
Nancy Burnell, Supervisor, Meter Department
Gary Tosti, Plant Manager
Vince Capaldi, Superintendent, WTP
Susan Wallover, Pretreatment Coordinator
James A. Downey III, Esquire

Public Participation

Mr. Killian, a customer of the Authority, addressed the Board. Mr. Killian owns a home at 6212 Emilie Road. Mr. Killian has a pond, pool and irrigation system and does not feel that he is being billed fairly because he is being charged sewer based on the water meter reading. Mr. Killian further stated that he is not looking to overpay, but he doesn't want something for free either. Mr. Killian informed the Board that he now has a second meter (detect meter) that was installed this year; however, he feels that if this were done when he called in 2008 he would not have paid the excessive bills. Mr. Killian added that he has been paying excess sewer charges for ten (10) years. Mrs. Burnell understands Mr. Killian's point; however, the Authority's Rules and Regulations have always been that when the Authority cannot differentiate between water & sewer the customer has always been charged for both. Mrs. Burnell also informed Mr. Killian that this is the way it has been handled with all the Authority's customers and if we were to do it for one, we would have to do it for everyone.

Mr. Armstrong stated that he has known Mr. Killian for quite a while so he has no doubt about his integrity, therefore, Mr. Armstrong is asking the Board to consider looking at the five (5) previous quarters, in that particular quarter, and going back each year for five (5) years and come up with an average. Mr. Armstrong stated that you are only looking for a credit for one (1) year correct? Mr. Killian responded that he is talking about a credit on the sewer charges for two (2) quarters.

After further discussion the following motion was made.

Motion

Mr. Armstrong made a motion, seconded by Mr. Czyzyk, to look at the same quarter for each of the last five (5) years and come up with an average, and give Mr. Killian credit for the sewer charge overage for one (1) year.

Motion carried unanimously.

Approval and Payment of the March 2010 Accounts Payable as Presented to the Board of Directors

Motion

Mr. Chase made a motion, seconded by Mr. Monahan, to approve the payment of the March 2011 accounts payable as presented to the Board of Directors.

Questions/Comments

All Industrial Safety Products
Invoice #: 181060-200181060
Amount: \$489.92
Lined leather gloves, rubber glove replacement

Mrs. DeRosier questioned the cost for the lined leather gloves. Mr. Tosti responded that the Field Crew uses these gloves while working on sewer back-ups, concrete work, etc. They get extensive use. It was indicated that this price is for a quantity of gloves.

Motion carried unanimously.

Approval of the March 24, 2011 Board Meeting Minutes as Presented to the Board of Directors with Revisions

Mr. Chase made a motion, seconded by Mr. Monahan, to approve the March 24, 2011 Board Meeting Minutes as presented to the Board of Directors with revisions.

Motion carried:

5 Aye votes

1 Abstention (Mr. Czyzyk was absent from the February Board Meeting).

Pretreatment Variances

Renee's Pizza & Grill – 8739 New Falls Road, Levittown. Temporary Permit F114-2011 03/07/2011 – 08/29/2011. Mr. Kiernan, Owner present

This facility was recently sold and the new owner is requesting a variance for the installation of the external 1,000 gallon baffled grease trap. The facility has an existing internal 50 gallon grease trap under the sink.

Motion

Mr. Czyzyk made a motion, seconded by Mr. Armstrong, to allow Renee's Pizza & Grill, located at 8739 New Falls Road, Levittown, PA, to continue as is with the 50 gallon grease trap with quarterly testing.
Motion carried unanimously.

Comments: Mr. Armstrong wanted to acknowledge Mr. Kiernan and his partner for being so generous to a couple of charitable organizations in the area and he wanted to pass along his thanks. Mrs. Keyser added that she heard that the pizza shop had to make 150 pizzas for Wal-Mart.

Ocean Delicacy – 4029 New Rogers Road, Levittown - Permit F169-2011 03/08/2010 – 03/07/2011.

Mrs. Aly, Co-Owner, appeared at the February 24, 2011 Board meeting on Show Cause Hearing for failure to submit Oil & Grease analysis that was due on 09/08/2010. Mrs. Aly stated that Spectral Labs was already scheduled to perform TSS and Oil & Grease. Mrs. Wallover contacted Spectral Labs and was informed that no testing was scheduled and nothing will be scheduled as the facility owes them money from previous sampling. When Mrs. Wallover contacted Mrs. Aly, she informed her that QC Labs was scheduled for sampling. Mrs. Wallover called QC Labs to confirm this and again was told that no testing was scheduled. Mrs. Wallover then contacted Mrs. Aly on March 22, 2011 and was informed that A&M was scheduled for March 25th. When Mrs. Wallover called A&M she was again informed that no testing was scheduled. When Mrs. Wallover called Mrs. Aly on March 24th she informed Mrs. Aly that she would need, in writing, from the lab the sample schedule or she would have to start Termination Proceedings. Permit expired March 7, 2011.

*Board direction is needed to address chronic noncompliance.

After discussion the following motion was made.

Motion

Mr. Armstrong made a motion, seconded by Mr. Chase, to proceed with the Termination Proceedings.

Motion carried.

5 Aye Votes

Motion carried unanimously.

Shenanigan's Irish Bar – 4021 New Rodgers Road, Levittown – Permit F086-2010 06/23/2010 – 06/22/2011. Mr. Sheridan owner present

This facility presently has a 200 gallon interior grease trap. They are requesting a decrease in sampling requirements. The permit requires Semi-Annual Oil & Grease analysis and Annual TSS analysis.

They have been sample since 2003 and have never exceeded any parameters. There have been 15 unscheduled grease trap inspections and one (1) inspection failure since 2003. This facility has cleaned their traps eleven (11) times since purchasing the property and typically cleans the trap two (2) times a year.

After further discussion the following motion was made.

Motion

Mr. Chase made a motion, seconded by Mr. Czyzyk, to reduce testing for Shenanigan's Irish Bar – 4021 New Rodgers Road, Levittown, PA from quarterly testing to one time per year.

Motion carried unanimously.

Uncle Bill's Country Market 55 Highland Park Place, Levittown. Permit F039-2010 04/03/2010 – 04/02/2011. Mr. Smith, Co-Owner present.

This facility was required to appear at the February 24th Board meeting on Show Cause Hearing for failure to resample Oil & Grease due to exceeding the limit on 09/22/2010. Mr. Smith verbally informed Dr. Rajput he would schedule with Spectral and resample. Mrs. Wallover contacted Spectral Labs and was told nothing was scheduled. Mr. Smith replied that Spectral is scheduled for testing April 18th.

*Board direction is needed.

After further discussion the following motion was made.

Motion

Mr. Armstrong made a motion, seconded by Mrs. DeRosier, to allow Uncle Bill's Country Market located at 55 Highland Park Place to perform the re-test that is scheduled for April 18th and because it is so close to the next required test, waive that test as long as the facility passes the testing on April 18th and then move forward.

Motion carried unanimously.

Shanti Gardens Adult Day Care 1425 Woodbourne Road, Levittown. Mr. Patel, Co-Owner present.

This facility is requesting a variance for a floor drain in the mechanical room. The Facility has installed an exterior 1,250 gallon baffled grease trap.

Motion

Mr. Armstrong made a motion, seconded by Mr. Monahan, to waive the floor drain requirement.

Motion carried unanimously.

Managing Director's Report

Dr. Rajput reported on the following items:

Interruptible Load for Reliability (ILR) Curtailment Program/Electric Demand Response Program

Dr. Rajput is requesting Board approval to ratify the telephone vote for approval to participate in the Electric Demand Response Program for the duration of one (1) year for the Wastewater Treatment Plant only.

Motion

Mr. Chase made a motion, seconded by Mr. Czyzyk to, ratify the telephone vote for approval to participate in the Electric Demand Response Program for the duration of one (1) year for the Wastewater Treatment Plant only.
Motion carried unanimously.

Contract WWTP-310 Furnish & Provide Services for Tree Trimming and Removal

Bids were received on March 17, 2011 for the above contract. This was a re-bid as there were no bidders the first time. Based on a review of all bid documents it is recommended awarding this contract to Greenscape Landscape Contractors, Inc. 733 Willow Grove Avenue, Glenside, PA 19038.

Bidder	Bid Amount – Hourly Labor Rate (3 Employees & 1 Bucket Truck)	
	Normal Working Hours	Other than Normal working hours
Greenscape Landscape Contractors, Inc. 733 Willow Grove Avenue Glenside, PA 19038 Ph: 215-881-7103, Fax:215-881-7107	\$195.00	\$250.00

Motion

Mr. Chase made a motion, seconded by Mr. Czyzyk, to award contract WWTP-310 Furnish & Provide Services for Tree Trimming and Removal to Greenscape Landscape Contractors, Inc. 733 Willow Grove Avenue, Glenside, PA 19038.

Roll Call on the Motion

Mr. Czyzyk Aye
Mrs. Keyser Aye
Mr. Armstrong Aye
Mr. Chase Aye
Mr. Monahan Aye
Mrs. DeRosier Aye
Motion passed unanimously.

Contract WWTP 313 Furnish and Supply Crushed Stone Aggregate to Lower Bucks County Joint Municipal Authority - Bucks County Consortium of Municipalities.

Bids were opened in March, 2011 by the Bucks County Consortium for the above contract. As can be seen from the bid results, Eureka Stone Quarry, Inc. is the lowest bidder for the above mentioned materials. Based on review of the bid results, it is recommended awarding contract WWTP 313 to Eureka Stone, Inc., for a period beginning April 1, 2011 and ending March 31, 2012.

Bidder/Contractor	BID AMOUNT	
	2A STONE MIX STONE	2B ¾ MODIFIED STONE
Eureka Stone Quarry 800 Lower State Road, Chalfont, PA 18914	\$10.00 / ton delivered	\$13.00 / ton delivered
Miller & Son Paving, Inc. 6100 Easton Rd, Pipersville, PA 18947	\$12.50/ton delivered	\$14.50 /ton delivered
Hanson Aggregate 852 Swamp Rd, Penns Park, PA 18943	\$14.51 / ton delivered	\$16.00 / ton delivered
Plumstead Materials 5031 Point Pleasant Pike, Doylestown, PA 18901	\$14.49 / ton delivered	\$ 16.49/ ton delivered
H & K Materials 300 Skunk Hollow Road, Chalfont, PA 18914	\$15.64 / ton delivered	\$16.49/ ton delivered

Motion

Mr. Chase made a motion, seconded by Mr. Monahan, to award Contract WWTP 313 Furnish and Supply Crushed Stone Aggregate to Lower Bucks County Joint Municipal Authority - Bucks County Consortium of Municipalities.

Roll Call

Mr. Czyzyk Aye
 Mrs. Keyser Aye
 Mr. Armstrong Aye
 Mr. Chase Aye
 Mr. Monahan Aye
 Mrs. DeRosier Aye
 Motion passed unanimously.

Bid Proposal to Sell Sensus Meter Parts and 10 Inch Sensus Meter With Backflow Preventor

Bids were received from Gunners Meter & Parts for the purchase of one (1) 10 inch Sensus Meter, one (1) lot of Sensus Meter Parts and one (1) 10 inch Backflow Preventer. These items are no longer needed by the Authority. The total bid price offered was \$10,600.00. It is recommended accepting the bid in the amount of \$10,600.00 for the above items. The company will pay for the transportation costs.

Motion

Mr. Chase made a motion, seconded by Mrs. DeRosier, to accept the bid in the amount of \$10,600.00 for the above mentioned items.

Roll Call on the Motion

Mr. Czyzyk	Aye
Mrs. Keyser	Aye
Mr. Armstrong	Aye
Mr. Chase	Aye
Mr. Monahan	Aye
Mrs. DeRosier	Aye

Motion passed unanimously.

Intern/Co-Op Program

A response was received regarding the Intern/Co-Op Program from Drexel University's Co-Op Program. Dr. Rajput met with Michael Andrews and he feels that Michael will be a good fit for the Authority's internship program. Dr. Rajput recommends offering the Internship/Co-Op Position with the Authority to Michael Andrews at an hourly salary of \$16.50 per hour or \$660.00/week without any benefits for a period starting April 11, 2011 through September 1, 2011.

Motion

Mr. Monahan made a motion, seconded by Mr. Chase, granting Dr. Rajput permission to hire Michael Andrews at an hourly salary of \$16.50 per hour or \$660.00/week without any benefits for a period starting April 11, 2011 through September 1, 2011.

Roll Call on the Motion

Mr. Czyzyk	Aye
Mrs. Keyser	Aye
Mr. Armstrong	Aye
Mr. Chase	Aye
Mr. Monahan	Aye
Mrs. DeRosier	Aye

Motion passed unanimously.

Contract WTP 295 Demolition of Vermilion Hills Elevated Water Storage Tank

After a lengthy discussion between Mr. Downey and the Board Directors the following motion was made.

Motion

Mr. Armstrong made a motion, seconded by Mr. Chase that this Authority and Solicitor follow-up and take any sanction that is viable or could be viable against the claimant whose claims have thus far proved to be baseless regarding the Demolition of the Vermilion Hills Tank.

Motion carried unanimously.

Replacement of Two (2) Vehicles (Meter Mechanic and Meter Reader)

Dr. Rajput stated that at the October 28, 2010 Board meeting the Board voted on the purchase of the following vehicles:

Meter Mechanics	
2011 Dodge Grand Caravan Cargo RTKE53	\$23,175.70
Meter Readers Truck	\$24,994.09
2011 Ford Transit Connect XLT	

After further discussion the Board asked Dr. Rajput to look into a heavy duty truck.

Mrs. Burnell stated that after reviewing the paperwork on the old Meter Mechanics vehicle, it was found that it was not the transmission that was the problem. The vehicle that they are requesting is similar to the one they have now. They are very content with it. Dr. Rajput asked that the Board approve the purchase of the above in the amount of \$24,000.00 in the event something extra is needed.

Motion

Mr. Chase made a motion, seconded by Mr. Czyzyk, giving permission to proceed with the purchase of the 2011 Dodge Grand Caravan Cargo RTKE53 in the amount of \$24,000.00 from Warnock Fleet, under Pennsylvania COSTARS Contract No. 026.

Roll Call on the Motion

Mr. Czyzyk	Aye
Mrs. Keyser	Aye
Mr. Armstrong	Aye
Mr. Chase	Aye
Mr. Monahan	Aye
Mrs. DeRosier	Aye

Motion passed unanimously.

The remainder of Dr. Rajput's report is for the Board's information.

Solicitor's Report – James A. Downey III, Esquire

Executive Session

At 8:50 P.M. Mr. Downey requested an executive session. The regular Board meeting reconvened at 9:51 P.M. Mr. Downey stated that during the executive session, litigation, personnel and Real Estate were discussed.

After a discussion in executive session the following motions were made:

Motion #1

Mr. Chase made a motion, seconded by Mr. Czyzyk, that employee #1082 is to be terminated for just cause.
Motion carried unanimously.

Motion #2

Mr. Chase made a motion, seconded by Mr. Czyzyk, authorizing Dr. Rajput to advertise in all appropriate venues an open position for Operator at the Water Filtration Plant 11:00 P.M. to 7:00 A.M. Also as stated in the Managing Director's report that any applicant must possess a PA State Water Operator's License.

Finance Director's Report

Ms. Koszarek reported on the following unadjusted Balances:

Revenue Account Balance	\$9,865,031.52
Accounts Payable Approved 03/19/2011	< 244,752.04>
Lining Project	<1,600,000.00>
Lining Project Change Order	<508,150.00>
Kenwood Roof Project	<117,500.00>
Jet Truck	<132,000.00>
Meter Truck	<25,000.00>
DAF Building	<26,200.00>
Vermilion Hills Tank	<60,000.00>
Meter Building & Parking Lot	<400,000.00>
Committed Capital	<2,868,850.00>
Unadjusted Balance	6,751,429.48

The remainder of Ms. Koszarek's report is for the Board's review.

Old Business

There was no old business brought before the Board.

New Business

Mr. Monahan stated that last month the Board voted to reverse the auto vehicle repair centers as has been done in past years. Water Filtration Plant vehicles will now go to Suder's Automotive in Levittown and the Wastewater Treatment Plant vehicles will now go to Robert's Auto Repair in Tullytown. Mr. Monahan feels that Suder's has had this for a few years and he feels that it should be changed. Mr. Monahan is suggesting John's Auto Service as an alternative for the Water Plant Repairs

Motion

Mr. Monahan made a motion, seconded by Mr. Czyzyk, for the 2011 calendar year to send the Water Filtration Plant vehicles to John's Auto Service instead of Suder's Auto that was voted on and approved at last month's meeting.

Questions/Comments

Mr. Chase stated that we switched from John's Auto Service due to the fact that there were numerous problems when we did use them. Mrs. Keyser asked the Supervisors present how they felt about the work that Suder's has done in the past. All Supervisors stated that they are very happy with the work or have spoken to co-workers that were. Phil Smythe suggested utilizing John's Auto Service for any body work that needs to be done on the vehicles. After further discussion, the above motion was modified to the following:

Motion

Mr. Monahan made a motion, seconded by Mr. Czyzyk, to continue using Suder's Auto for any vehicle repairs, and John's Auto Service for any body work that that needs to be done for both the Water and Wastewater Plants.

Motion carried unanimously

Public Participation

Adjournment of Board Meeting

Mr. Czyzyk made a motion, seconded by Mr. Chase, to adjourn the Board meeting at 11:31 P.M.

Motion carried unanimously.

Respectfully submitted by:

Susan DeRosier
Secretary

/dm