

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ February 25, 2016

The Board Directors of Lower Bucks County Joint Municipal Authority held their monthly meeting on Thursday, February 25, 2016 at the Authority's Administration office located at 7811 New Falls Road, Levittown, Pennsylvania 19055.

Executive Session

An Executive Session was held from 6:30 P.M. to 7:00 P.M. Mr. Downey will advise during his report.

Roll Call Revision

The Board has decided that the Administrative Secretary will say the Roll Call from now on.

Call to Order

Mr. Chase, Chairman, called the meeting to order at 7:10 P.M., which was followed by the Pledge of Allegiance and a moment of silence for Authority employee Marie Zelinski whose brother passed away.

Roll Call

Mrs. Magro, Assistant Secretary took roll call as follows:

Board Members Present: James Chase
Rich Altmiller
Cindy Murphy
John Monahan
Sandra Della-Croce

Board Members Absent: Joseph Glasson

Also Present: Vijay Rajput, Ph.D., P.E., Managing Director
Colleen Dunn, Finance Manager
James A. Downey, III, Solicitor
Nancy Burnell, Supervisor, Meter Dept.
Fred Walcott, Superintendent – Water Filtration Plant
Phil Smythe, Field Technician
Mike Andrews, Engineering Assistant
Debbie Magro, Administrative Secretary
Bob Serpente, Consulting Engineer

Public Participation

At this time, there was no one in the audience that wished to address the Board.

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Accounts Payable

Approval of the February 2016 Accounts Payable as Presented to the Board

Motion

Mr. Monahan made a motion, seconded by Mrs. Murphy, to approve the February 2016 Accounts Payable as presented.

Questions/Comments

Mr. Altmiller questioned the following invoice(s)

D&B Guarino Engineers, LLC

Invoice # 4088-3311

Amount: \$23,424.23

Contract A-312: Administration Bldg. Extension

Invoice # 4088-3414

\$29,728.24

Contract WWTP-358: Cured-In-Place Lining Project

Mr. Altmiller on several occasions has stated that he feels the bills are extremely high. Mr. Chase then asked Dr. Rajput if these bills are within the range of the anticipated engineering costs for these projects or are they above it. Dr. Rajput replied that in his opinion, after reviewing the invoices that they are reasonable for the amount of work that is involved.

*Mr. Altmiller stated that he is voting against payment of this bill.

Mrs. Murphy questioned the following invoice(s)

Lopez, Teodosio & Larkin

2015 Progress Billing #3

Invoice # Progress/Fixed Asset

Amount: \$2,500.00

Progress billing on Fixed Asset Project

Mrs. Dunn explained that they are the Authority's Auditors. They have performed the data entry of fixed assets and transferred the fixed assets to the new software.

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Clean Harbors Environmental Services

Invoice # 1001 153630 88141

Amount: \$15,659.21

Ferric Chloride Tank Cleanup

Dr. Rajput explained that this company came out to remove drums that material was being stored in.

Ms. Della-Croce questioned the following invoice(s)

C.A. Briggs Company

Invoice #119883

Amount: \$900.76

Lime Silo Board – Measuring Sensor Board

Mr. Chase explained that it is to receive data for the elevation of the Lime Silo Tank.

Waste Management – Phila North

Invoice #2099155-2448-9

Amount: \$768.76

Dumpster Rental

Dr. Rajput explained that this is the February Dumpster Rental @ Water Treatment Plant.

Mr. Chase questioned the following invoice(s)

Cummins Power System, Inc.

Invoice #: 012-23810

Amount: \$1,329.08

Emergency Generator Battery Replacement

Mr. Chase questioned where the Emergency Generator Battery Replacement in the amount of \$1,329.08 is for. Dr. Rajput replied that they are replacement/backup batteries for use at the Water Treatment Plant.

Custom Aire

Invoice #045701

Amount: \$8,475.00

Replacing corroded & rusted black iron piping

Dr. Rajput replied that this was for the removal of corroded black iron piping in four (4) existing unit heaters (steaming system).

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Environmental Service & Equipment Co., Inc.

Invoice #8908

Amount: \$1,650.00

1-day service to Rebuild Chlorinators

Mr. Chase asked why the Authority was hiring an outside service to repair our Chlorinators. Fred Walcott, Superintendent of the Water Treatment Plant explained that this company calibrates them, replaced the O-Rings, etc. Mr. Chase replied that we could have rebuilt the Chlorinators and had Environmental come in to calibrate them.

Pyrz Water Supply Co., Inc.

Invoice #36458

Amount: \$1,325.00

Pumping CL2 into Water Mains

Mr. Chase asked why this was expensed to the Water Department and not the Field Department. Dr. Rajput explained that this was purchased to sterilize the mains and for multiple uses at the Water Treatment Plant only. Fred Walcott, Superintendent added that this was being used by the Meter Mechanics.

Advanced Auto Parts

Invoice #6515

Amount: \$272.83

Operation and Maintenance S1 & Pump Stations

Mrs. Dunn explained that one of the Authority's new employees is working on the company vehicles in an effort to save money and he purchased the needed items from there.

Ms. Della-Croce questioned the following invoice(s)

Delaware Valley River Basin Commission

Invoice #EWS 2016

Amount: \$2,523.97

Early Warning System

The Authority participates in this program to receive notification when any problems occur in the river.

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Roll Call on the Motion

Mr. Altmiller	Nay	*Mr. Altmiller stated that he is voting against payment of this bill.
Mr. Chase	Aye	
Ms. Della-Croce	Aye	
Mrs. Murphy	Aye	
Mr. Monahan	Aye	

Motion carried 4 Aye votes – 1 Nay vote

Approval of the Board Meeting Minutes of January 28, 2015

Questions/Comments

Mr. Chase informed the Board that in looking over the minutes he found an error on page 1. The minutes state that Mrs. Murphy called the meeting to order. It should read Mr. Glasson called the meeting to order.

Motion

Mr. Altmiller made a motion, seconded by Mrs. Murphy, to approve the Board Meeting Minutes of January 28, 2016 with the correction.

Roll Call on the Motion

Mr. Altmiller	Aye
Mr. Chase	Aye
Ms. Della-Croce	Aye
Mrs. Murphy	Aye
Mr. Monahan	Aye

Motion carried unanimously

Pretreatment Variances

Levittown Car Wash – 2270 Bristol-Oxford Valley Road, Levittown

The new owner is requesting a variance from the installation of a 100% closed loop system with no discharge and to be permitted to discharge wastewater from the upgraded reclaim treatment system consisting of three (3) settling tanks. The Authority's Resolution does not allow any discharges from carwash facility's floor drains. John J. Rendermonti, Attorney and Imran Malik, Jr., new owner are present at tonight's meeting.

Mr. Rendermonti distributed folders to the Board pertaining to the Levittown Carwash with an explanation of their request. Mr. Rendermonti went on to explain that the new owners are investing quite a bid of money in order to upgrade and improve this facility.

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The Authority's Resolution prohibits any type of floor drains so that has been completely shut off; all that is intended to be distributed is the effluent that would be left after seven (7) different steps of clarification to remove from those things all of the prohibited items that appear on page 21 of the Authority's Resolution. Mr. Rendermonti presented Mr. Wayne Forrestal who is an expert in carwash design and is familiar with the current system that is there. Mr. Altmiller asked Dr. Rajput what is required with Dr. Rajput replying that the Authority does not allow any carwash to discharge into its sewer system. Mr. Forrestal explained to the Board the various process levels of process the PurWater Recovery System that they would like to install. After Mr. Forrestal's presentation, Mr. Rendermonti called the owner Imran Malik, Jr to speak. Mr. Malik reviewed the Water Effluent and Solid Waste Characteristics in the Professional Carwash Industry portion of the booklet. Mr. Malik stated that they reviewed the testing results in several states. These results were compared according to the allowable parameters within the Resolution, however not all parameters listed in the Resolution were parameters that were tested in the guide. Mrs. Wallover asked why they did not contact the Authority or Middletown Township. At this time, Mr. Malik Sr. informed the Board that he had an Attorney check into everything prior to purchasing this property. When he checked with Middletown Township, they informed him that they would not have any problems. Mr. Malik also went to the Township and asked if there were going to be any problems prior to the purchase and was told that he would not.

After a lengthy conversation, the following motion was made:

Motion

Mr. Altmiller made a motion, seconded by Mrs. Murphy, to deny the request for a variance for Levittown Carwash, 2270 Bristol-Oxford Valley Road, Levittown, PA.

Questions/Comments

Ms. Della-Croce asked if this was the end of the line for them. Mr. Altmiller replied that not necessarily, they would just have to install a close loop system. I do not like doing this as they seem like nice people but the problem is that we have to protect our system, our ratepayers and answer to the DEP. That is why we have the rules and regulations that we do, and the only way to enforce this is to enforce it when they transfer hands. Mrs. Murphy added that the Authority has come a long way from where it was to where we are today to allow a variance that could potentially un-do everything that the Authority has accomplished.

Roll Call on the Motion

Mr. Altmiller	Aye
Mr. Chase	Aye
Ms. Della-Croce	Aye
Mrs. Murphy	Aye
Mr. Monahan	Aye
Motion carried unanimously	

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*At this time Mr. Chase called for a five (5) minute break.
The Board Meeting resumed at 8:29 P.M.

Managing Director's Report

Capital Improvement Budget for 2016

A draft of the Capital Improvement Budget for 2016 (with a two (2) year plan) is attached for review and the Board's adoption consideration.

After discussion, the following motion was made:

Motion

Mr. Altmiller made a motion, seconded by Ms. Della-Croce, to adopt the Capital Improvement Budget for 2016 as presented.

Roll Call on the Motion

Mr. Altmiller	Aye
Mr. Chase	Aye
Ms. Della-Croce	Aye
Mrs. Murphy	Aye
Mr. Monahan	Aye

Motion carried unanimously

WWTP-365: Restoration of Concrete Sidewalks, Driveways, Concrete Aprons, Concrete Curbs and Sites Affected by Water Main Breaks

Bids were opened on February 17, 2016. There were two (2) bidders. John Feher Concrete Construction, LLC (JFCC, LLC) submitted a proposal with the lowest total unit base bid for two (2) items involving 4-inch and 6-inch concrete sidewalks. These unit prices are lower than the current contract's unit pricing with is due to expire April 19, 2016. It is recommended awarding this contract to John Feher Concrete Construction, LLC (JFCC, LLC) located at 18 Steel Road West, Morrisville, PA 19067 for the unit pricing presented in the attached Table. Also presented in the bid tabulation were four (4) alternate bid items for which we received unit bid pricing. Review of the unit pricing for the alternate bid items shows that they are reasonable. It is also recommended awarding the bid for the alternate bid items for the unit pricing presented in the attached table to John Feher Concrete Construction, LLC (JFCC, LLC) located at 18 Steel Road West, Morrisville, PA 19067. The duration of this contract is one year.

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Motion

Mr. Altmiller made a motion, seconded by Mr. Monahan, to Award Contract WWTP-365: Restoration of Concrete Sidewalks, Driveways, Concrete Aprons, Concrete Curbs and Sites Affected by Water Main Breaks as well as the four (4) alternate bid items to John Feher Concrete Construction, LLC (JFCC, LLC) located at 18 Steel Road West, Morrisville, PA 19067 for the unit pricing presented in the attached Table.

Roll Call on the Motion

Mr. Altmiller	Aye
Mr. Chase	Aye
Ms. Della-Croce	Aye
Mrs. Murphy	Aye
Mr. Monahan	Aye

Motion carried unanimously

Installation of Pre-Engineered Building on Slant Tank at the Water Treatment Plant

Dr. Rajput reported that the Authority purchased the prefabricated building for the Slant Tank at the Water Treatment Plant. Dr. Rajput reported that three (3) quotes were received for the installation. The lowest quotation came from AV Construction in the amount not to exceed \$16,700.00 to construct openings in the building, for garage door, main door, and four-inch insulation on outside walls and roof.

Motion

Mr. Altmiller made a motion, seconded by Mrs. Murphy, to hire AV Construction for the installation of the Pre-Fabricated Building for the Slant Tank at the Water Treatment Plant in the amount not to exceed \$16,700.00.

Roll Call on the Motion

Mr. Altmiller	Aye
Mr. Chase	Aye
Ms. Della-Croce	Aye
Mrs. Murphy	Aye
Mr. Monahan	Aye

Motion carried unanimously

The remaining items in Dr. Rajput's report are for the Board's information.

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Solicitor's Report – James A. Downey, III, Esquire

Mr. Downey reported that an executive session was held from 6:30 P.M to 6:55 P.M. at which time pending litigation for the Pennsylvania Labor Relations Board case #PERA14223 was discussed. The matter was scheduled for March 11th however, it was postponed until April 15th.

Regarding the Pretreatment Variance request this evening, I passed a note to Debbie and told her to preserve the minutes, do not destroy them, do not edit them, and keep it as it was. If they are going to do something about it he has thirty (30) days from tonight to do it.

Finance Manager's Report

Mrs. Dunn, Finance Manager, reported that the Authority's bank balance as of February 25, 2016 is \$11,992,582.25 minus the committed project funds of \$2,009,270.90, bringing the balance to \$9,983,311.35.

Old Business

There was no Old Business presented to the Board.

New Business

There was no New Business presented to the Board.

Public Participation

At this time, there was no one in the audience that wished to address the Board.

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Adjournment

Mr. Altmiller made a motion, seconded by Ms. Della-Croce, to adjourn the Board meeting at 8:45 P.M.

Motion carried unanimously.

Respectfully submitted by:



John Monahan
Assistant Secretary

JK/dm
DPM0096