

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ May 17, 2017

The Board Directors of Lower Bucks County Joint Municipal Authority held their monthly meeting on Thursday May 17, 2017 at the Authority's Administration Building located at 7811 New Falls Road, Levittown, Pennsylvania 19055.

Executive Session

An Executive Session was held from 6:30 P.M. to approximately 7:00 P.M. Mr. Downey will advise during his report.

Call to Order

Mr. Glasson, Chairman, called the meeting to order at 7:05 P.M., which was followed by the Pledge of Allegiance and a moment of silence for all the men and women that are put in harm's way every day to protect our great country.

Congratulations

Mr. Altmiller congratulated the Pro Team for their win in Tuesday's election.

Roll Call

Mrs. Magro took roll call as follows:

Board Members Present:

Joseph Glasson
James Chase
Sandra Della-Croce
Cindy Murphy
John Monahan
Richard Altmiller

Also Present:

Vijay Rajput, Ph.D., P.E., Managing Director
Colleen Dunn, Finance Manager
Nancy Burnell, Supervisor, Meter Department
Debbie Magro, Administrative Secretary
James A. Downey, III, Solicitor
Fred Walcott, Superintendent, Water Treatment Plant
Mike Hoelzle, Assistant Superintendent, Water Treatment Plant
Phil Smythe, Field Technician/Lift Station Supervisor
Mike Andrews, Engineering Assistant

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ May 17, 2017

Public Participation

There was no Public Participation.

Approval of the May 2017 Accounts Payable as Presented to the Board Directors.

Motion

Mr. Altmiller made a motion, seconded by Mr. Chase, approving the May 2017 Accounts Payable as presented.

Roll Call on the Motion

Mr. Glasson	Aye
Mr. Chase	Aye
Ms. Della Croce	Aye
Mrs. Murphy	Aye
Mr. Monahan	Aye
Mr. Altmiller	Aye

Motion carried unanimously

Approval of the Board Meeting Minutes of April 27, 2017

Motion

Mrs. Murphy made a motion, seconded by Mr. Monahan, approving the Board Meeting Minutes of April 27, 2017 as presented.

Roll Call on the Motion

Mr. Glasson	Aye
Mr. Chase	Aye
Ms. Della Croce	Aye
Mrs. Murphy	Aye
Mr. Monahan	Aye
Mr. Altmiller	Aye

Motion carried unanimously

Pretreatment Variances

Richman's Ice Cream Co. – 6935 Emilie Road Levittown – Temporary Permit F203-2017 (03/20/2017 – 09/04/2017).

This facility recently purchased this food establishment. Owner, Steve Matthews, installed a 15 gallon internal grease trap. Mr. Matthews is requesting a variance from the installation of an exterior 1,000 gallon baffled two compartment grease trap.

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ May 17, 2017

After a lengthy conversation, Mr. Chase made the following motion:

Motion

Mr. Chase made a motion, Seconded by Mr. Altmiller, permitting Richman's Ice Cream Co. to continue for six (6) months and in that time testing must be performed every month, cleaning every two (2) weeks and documentation on all the cleaning, testing, and disposal.. At the end of the six (6) months which would be in October return to the Board at which time a final decision will be made.

Questions/Comments

Mrs. Wallover asked with the six (6) months of testing what parameters are to be tested. Mr. Chase replied both.

Mr. Altmiller asked if they were going to be open year round, Mr. Matthews replied that they are not sure, we are planning on closing in October, however if we continue to have traffic then we may stay open until December then close January and February.

Mr. Chase added that as part of the motion, if you close prior to the six (6) months you will need to return to the Board as well as supplying the Board with documentation on all cleaning, testing, and disposal.

Roll Call on the Motion

Mr. Glasson	Aye
Mr. Chase	Aye
Ms. Della Croce	Aye
Mrs. Murphy	Aye
Mr. Monahan	Aye
Mr. Altmiller	Aye
Motion carried unanimously	

Maugeri Cupcake Co. – 6906 Emilie Road Levittown Temporary Permit F177-2017)40/10/2017 – 10/02/2017).

This facility recently purchased this establishment and the owner, Ms. Maugeri is asking for approval to continue the use of the existing internal 25 gallon grease trap and is requesting a variance from the installation of the exterior 1,000 gallon baffled two compartment grease trap.

Motion

Mr. Chase made a motion, seconded by Mr. Monahan, to approve the permit for Maugeri Cupcake Co. – 6906 Emilie Road Levittown, and the continued use of the existing 25 gallon internal grease trap with quarterly testing for all parameters. At the end of the year barring any failures, you have the right to come back before the Board to request a decrease in the amount of testing.

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ May 17, 2017

Roll Call on the Motion

Mr. Glasson Aye
Mr. Chase Aye
Ms. Della Croce Aye
Mrs. Murphy Aye
Mr. Monahan Aye
Mr. Altmiller Aye
Motion carried unanimously

Levittown Car Wash, LLC (Jr.'s Express Car Wash) 2270 Bristol-Oxford Valley Road

Mike Fitzpatrick, is representing Imran Malik Manager of Jr.'s Express Car Wash located at 2270 Bristol-Oxford Valley Road informed the Board that he has submitted information to Dr. Rajput over the past several weeks regarding the type of system that Mr. Malik is interested in installing at the carwash to show the Board the quality of water discharge before the system vs after and how significantly different it is. The system has been tested significantly & what they are telling us is that they have been able to deal with the wastewater requirements in places like the Commonwealth of Massachusetts and Long Island pretty effectively.

Mr. Altmiller asked if they knew what system was going to be installed, Mr. Fitzpatrick replied that this information was supplied to Dr. Rajput this afternoon. Mrs. Murphy asked if there were any test results on those systems with Mr. Fitzpatrick replying that there are however, they have not been provided as yet.

Mr. Fitzpatrick stated that Mr. Malik, as a new businessman found it difficult to determine what was appropriate and what was not. Up until a month ago the Resolutions that were on the website at the Joint Municipal Authority were not the current Resolutions. Mrs. Wallover replied that the Rules and Regulations regarding the Resolution were accurate, Mr. Malik searched for this information on the web, you can pull anything up on the web, it doesn't mean it's accurate. Mrs. Wallover further stated that Mr. Malik pulled up the Authority's Resolution probably from 1996 and he was implying that it was current because he pulled it from the web, the Authority's website contains the current Pretreatment Resolution. Mr. Fitzpatrick added that Middletown Township has not re-authorized the Pretreatment Resolution Program of the LBCJMA since 1999 and that was before carwashes were included in their Resolution. Mr. Altmiller didn't know what Mr. Fitzpatrick was referring to so he deferred to Mr. Downey to answer. Mr. Downey clarified saying that the only Municipality that seems to pass the Resolution as an Ordinance is Tullytown Borough, the others ignore it. That does not preclude my client in enforcing its regulations, but it certainly would be beneficial if those Municipalities had an Ordinance in place that mirror's the Authority's. That they do not is irrelevant and it may well be illegal because the Authority has to answer to the federal government, the National Pollutant Discharge Elimination System in Code 40 of the federal regulation.

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ May 17, 2017

Mr. Fitzpatrick stated, if the other Municipalities do not have an Ordinance that is up to date what does that do to the Joint Municipal Authority's Pretreatment Program for businesses in Middletown subsequent to 1999. Mr. Altmiller added that the only time the Authority is able to take action is when there is a transfer of ownership, that's when they can be made to comply with the required standards. Mr. Fitzpatrick added that right now there are other carwashes in the area that will not have the kind of requirements and reclamation systems and filtration that Mr. Malik is going to put in, if he is not permitted to install this he may have to shut his business down. Mr. Malik wants to be a quality organization for carwashes which have been around forever, he wants to be the carwash that when someone else comes in, some other Municipality, they want to say go see Jr's and see what they did because we ran them through our taps and they met our requirements and we think we can do that.

Mr. Glasson stated that this company is really stepping up to the plate and trying to almost make a model for carwashes. This in the long run could benefit the Authority.

Dr. Rajput informed Mr. Fitzpatrick that a certification was issued. I am not sure why he was not informed. The Authority has a procedure in place whenever someone opens or changes a business a certification is requested. The certification that was sent clearly stated that insufficient time was allotted for the required inspection and the Seller and/or seller's agent(s) to make the buyer aware that the buyer shall assume any/all issues LBCJMA finds upon inspection. Mrs. Wallover added that on October 29, 2015 the Authority notified Mr. Malik that we needed 30 days to do his re-cert, he went to settlement within the week. Mr. Malik asked where it was sent, Mrs. Wallover replied to Pennsylvania Abstract, Mr. Fitzpatrick added it was sent to the law firm Curtin & Heffner.

Mrs. Wallover then asked the Board, how she was to continue forward. Falls Township seems to be on board, however, Middletown definitely is not and Bristol Township is not, it is problem after problem. Mrs. Murphy added that we (Bristol Township) needs to draft an Ordinance and mirror what the Resolution is so it can be presented to Council and it can be passed. Mrs. Wallover added that this needs to be done every five (5) years, essentially after it is Board approved, the Authority can email it to the different Municipalities and they can put it in whatever format they want, it is constant and getting worse. The EPA is aware of this, they have tried throughout the years to reach out to them and essentially they gave us their blessing, keep doing what you are doing, the bad thing is that it puts the businesses in the middle.

Mr. Chase suggested to continue this for another month and in that time Mr. Fitzpatrick should be able to obtain and supply all information needed to Dr. Rajput and Mrs. Wallover for review.

Managing Directors Report

Contract WWTP-369: Installation of Cured-In-Place Sanitary Sewer Lining in Various Locations – Phase V – LBCJMA Wastewater Collection System, Levittown, Pennsylvania

Notice to proceed was issued to AM-Liner East, Inc., and they have started the project. The completion date is scheduled for January 8, 2018. As Mike Andrews indicated in his report, this phase should help further reduce Infiltration/Inflow within the Sewer Collection System as the Authority has already found a number of locations with damaged piping as well as sources of Infiltration/Inflow. It has been

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ May 17, 2017

discovered that several sewer main locations with problems were not listed in the current contract, therefore in order to prevent sewer blockage and problems at these locations Dr. Rajput is requesting that they be included for lining on a priority basis. The additional estimated cost for additional lining of approximately 5,613 lineal feet of 8 inch pipe is estimated to be approximately \$200,000. Dr. Rajput is requesting Board approval for a change order in the amount of \$200,000 for the additional work. The current contract amount was approved at \$2,115,961.75, if approved, the change order would increase the total contract amount to \$2,315,961.75.

Motion

Mr. Altmiller made a motion, seconded by Mr. Chase, to approve the change order in the amount of approximately \$200,000 bringing the total contract amount to \$2,315,961.75.

Roll Call on the Motion

Mr. Glasson	Aye
Mr. Chase	Aye
Ms. Della Croce	Aye
Mrs. Murphy	Aye
Mr. Monahan	Aye
Mr. Altmiller	Aye

Motion carried unanimously

Contract WWTP-374: Furnish and Provide Services for Replacement of the Existing Water Mains for Lower Bucks County Joint Municipal Authority

Notice of Intent to Award has been sent to K.E. Seifert, Inc. along with all contract documents that need to be signed. Once the documents are received, they will be forwarded to Mr. Downey for review.

Contract WWTP-359: Furnish and Install One (1) Sludge Dewatering Centrifuge at the Wastewater Treatment Plant

A construction progress meeting was held on May 3, 2017 to discuss the construction progress, SCADA system and performance testing requirements.

Contract WWTP-373: Furnish and Supply Crushed Stone Aggregate to Lower Bucks County Joint Municipal Authority through Bucks County Consortium of Municipalities

Notice to Proceed was issued to Eureka Stone Quarry Inc. The duration of the contract is one (1) year. Contract completion date is scheduled for May 1, 2018.

Water Main Replacement Projects

As part of our ongoing water main replacement program, the Authority has scheduled replacement of water mains located in the Vermilion Hills section on Vermont Lane and in the Thornridge Section on Teaberry Lane. The valve replacement work is slated to begin July 10th.

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ May 17, 2017

Notification to all residents serviced in the above mentioned locations have received notification. Trees that are very close to the water mains have been marked and will be removed by the Authority under the current tree removal contract.

2016 Annual Water Quality Report (Consumer Confidence Report)

The annual Water Quality Report which is also referred to as the Consumer Confidence Report (CCR) has been prepared for the reporting year of 2016 per the requirements of the Safe Drinking Water Act 1996 Amendments relating to the Consumer Confidence Reports and has been posted on the Authority's website. Dr. Rajput would like to thank Jennifer Smythe for her assistance in preparing this report.

Water Allocation Permit Compliance Report

The required annual Water Allocation Compliance Report for the reporting year of 2016 has been prepared and will be submitted to PADEP in accordance with their requirements. Dr. Rajput would like to thank Nancy Burnell for her assistance in preparing this report.

Administration Building Extension

The Authority is currently reviewing options for the restoration of the existing rear parking area. A proposal from the Contractor should be submitted shortly. The cost for the milling and over laying of the rear parking lot is covered under the contract. The new parking lot is being installed to provide additional parking per the requirements of Bristol Township's land development regulations. This is needed in order to obtain the Use and Occupancy Permit for the addition.

Water Treatment Plant

On March 24, 2017 PADEP conducted a site visit of the Water Treatment Plant. The Authority was informed by PADEP that a cover is needed over the storage area of the Chlorine Cylinders to prevent direct exposure to sun light. Options for this are being looked into. On April 26, 2017 the Authority's annual training of the Standard Operating Procedures (S.O.P.) was held for the Water Treatment Plant operation and maintenance staff.

Contract WWTP-366: Furnish and Deliver Three (3) Grinders for the Wastewater Treatment Plant Pump Station

The second grinder has been installed at Birch Valley Pump Station. The grinders at both Millcreek and Birch Valley are now in operation. The third grinder which is for the Art Carney Pump Station will be installed once the required electrical work and installation access to the wet well has been completed. The grinders are being installed in-house by the Authority's Electrician, WWTP Chief Mechanics/Process Chief and WWTP Mechanic.

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ May 17, 2017

Replacement of the Variable Frequency Drive (VFD) of High Service Pump Number 4 at the Water Treatment Plant

Work involving replacement of the existing VFD High Service Pump No. 4 is now complete and the pump is in operation.

Wastewater Treatment Plant Laboratory

On March 2, 2017, an on-site assessment of the WWTP Laboratory was conducted by PADEP's Laboratory Accreditation Program. The Authority received the assessment report and is currently working on addressing their findings. The Authority's response will be submitted on or before May 18, 2017.

Water and Wastewater Systems

The average drinking water supplied for the month of April 2017 was approximately 8.82 MGD. The monthly average effluent flow from the Wastewater Treatment Plant for the month of March 2017 was 6.43 MGD.

Solicitor's Report – James A. Downey, III, Esquire

Mr. Downey reported that an executive session was held from 6:30 P.M. to approximately 7:00 P.M. Matters discussed were: Litigation involving the Court of Common Pleas of Bucks County matter indexed at #20162056; Labor Negotiations; a pending Grievance; a complaint pending before Judge Wagner involving 3711 Reedman Avenue; hearing regarding a collection matter; potential litigation and personnel matters.

Finance Manager's Report

Mrs. Dunn, Finance Manager, There is one person out on Workers' Compensation, expected return to work date is unknown and one employee is still out on short term Disability

Old Business

There was no old business presented to the Board.

New Business

There was no new business presented to the Board.

Public Participation

There was no Public Participation.

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ May 17, 2017


Public Participation

There was no Public Participation.

Adjournment

Mr. Chase made a motion, seconded by Mr. Altmiller, to adjourn the Board meeting at 8:10 P.M.
Motion carried unanimously.

Respectfully submitted by:


Sandra Della-Croce
Secretary

DM/
DPM0015