

## ***DIRECT DEBIT PROGRAM***

### ***What is Direct Debit?***

Direct Debit is a free, electronic debit system that makes paying your water and sewer bill easier. Direct Debit automatically deducts the exact amount of your water and sewer bill from your bank account.

### ***How does Direct Debit work?***

Each quarter, you will receive your water and sewer bill in the normal manner. There will be ample time to allow any concerns that you may have about your bill to be discussed with the Authority. The payment will be withdrawn up to three businesses days before the due date that is noted on your quarterly bill.

***Direct Debit is not available for partial payments.***

### ***How do I sign up for Direct Debit?***

Just complete the authorization form and return it along with a cancelled check to the Authority. The form can be returned to our Administration Office located at 7811 New Falls Road, Levittown, PA. Forms can be returned by mail to:

Lower Bucks County Joint Municipal Authority  
P. O. Box 460  
Levittown, PA 19058-0460

# DIRECT DEBIT AUTHORIZATION FORM

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Account Name (As shown on water and sewer billing)

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Billing Account Number

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Service Address

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City, State and Zip Code

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Email & Telephone (*Mandatory*)

## **Please attach a copy of a cancelled check**

**I authorize Lower Bucks County Joint Municipal Authority (Authority) to instruct my banking institution to make payments from the account listed below. I understand this authorization may be revoked by me at any time by providing the Authority with written notice to discontinue automatic payments. I understand that the Authority assumes no responsibility for transaction errors on the part of any financial institution. All returned transactions will incur a \$30 fee.**

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Signature

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Date

For Authority Use Only
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