

**LOWER BUCKS COUNTY JOINT MUNICIPAL AUTHORITY
BOARD MEETING MINUTES
March 18, 2009**

The Board Directors of Lower Bucks County Joint Municipal Authority held their monthly meeting on Wednesday, March 18, 2009, at the Authority's Administration office located at 7811 New Falls Road, Levittown, Pennsylvania, 19055.

Call to Order

Mr. Verduci, Chairman, called the meeting to order at 7:00 P.M., which was followed by the Pledge of Allegiance and a moment of silence.

Roll Call

Mrs. DeRosier, Secretary, took roll call as follows:

Board Member's Present: Edmund Armstrong
John Monahan
Susan DeRosier
James Chase
Anthony Verduci
Edward Czyzyk

Also Present: Pat Koszarek, Finance Director
Vijay Rajput, Director of Operations
Gary Tosti, WWTP Plant Manager
Vince Capaldi, Superintendent, WTP
Mickey Perrone, Asst. Superintendent, WTP
Nancy Burnell, Supervisor, Meter Department
James A. Downey III, Esquire
Robert Serpenti, Consulting Engineer

Absent: Janet A. Keyser, Managing Director (due to surgery)

Public Participation

There was no public participation.

Approval of payment of the March 2009 Accounts Payable as presented to the Board of Directors.

Motion

Mr. Monahan made a motion, seconded by Mr. Chase, to approve the payment of the March 2009 Accounts Payable as presented to the Board of Directors.
Motion carried unanimously.

Approval of the February 18, 2009 Minutes as Presented to the Board of Directors

Motion

Mr. Chase made a motion, seconded by Mr. Monahan, to approve the Board meeting minutes for February 18 2009 as presented to the Board of Directors with corrections.
Motion carried unanimously.

Pretreatment Variances

Mrs. Wallover reported on the following Pretreatment Variances:

My Brothers Pub – 1542 Haines Road, Levittown, PA Permit No. F151-2008 02/14/2008 – 02/13/2009

This facility was previously granted a variance for an internal 80 gallon grease trap with quarterly monitoring for TSS and O&G. Michael Sannelli, was present at the February 18th Board meeting and requested that his quarterly monitoring be decreased to semi-annual. Due to insufficient data, the Board voted to table any decisions until the March 18th meeting when both Mrs. Wallover and Mr. Sannelli have additional sufficient information to present to the Board.

Mrs. Wallover stated that this facility has an internal grease trap which is nearly impossible due to the physical location of the Authority's Force Main is located immediately outside the facility. A number of years ago a variance was granted for the internal grease trap.

Motion

Mr. Chase made a motion, seconded by Mr. Monahan, to grant the variance for testing to be decreased from quarterly to semi-annual testing for all parameters with the stipulation that if there are any failures the facility will revert back to quarterly testing for all parameters.
Motion carried unanimously.

McDonald's – 749 East Lincoln Highway, Langhorne, PA Temporary Permit F083-2009 – 03/04/2009 – 08/18/2009 Ray Anderson Manager Present.

This facility is requesting a variance for existing floor drains in the kitchen to be permitted to remain and be tied into an exterior baffled grease trap that is scheduled to be installed within the next several months.

Mrs. Wallover stated that Mr. Anderson would like to keep several existing floor drains in the kitchen area for various reasons.

Motion

Mr. Monahan made a motion, seconded by Mr. Chase, to grant a variance for the existing floor drains in the kitchen to remain and be tied into an exterior baffled grease trap which is scheduled to be installed within the next several months.

Motion carried unanimously.

Solicitor's Report – James A. Downey III, Esquire

Mr. Downey had nothing to report at this time.

Finance Director

Mrs. Koszarek stated that her report is for informational purposes.

Director of Operation's Report

Dr. Rajput reported on the following items:

Contract WTP-289: Disposal of Liquid Sludge from the Authority's Water Treatment Plant - Rebid

Bids were received on March 10, 2009 for the above contract. Bid results are presented below.

		Aqua Wastewater Management, Inc. 60 Schoolhouse Rd. Souderton, PA. 18964	Spectraserv, Inc. 75 Jacobus Avenue South Kearny, NJ 07032
Item No.	Description	Bid Price Per 1,000 gallons	Bid Price Per 1,000 gallons
1	For total solids. Content within the range of 1% - 3.0%	\$124.00	\$120.00
2	For total solids. Content within the range of 3/1% - 5.0%	\$170.00	\$120.00
3	For total solids. Content within the range of 5.1% - 6.0%	\$190.00	\$120.00
4	For total solids. Content within the range of 6.1% - 8.0%	\$240.00	\$150.00
5	For total solids. Content within the range of 8.1% - 10.0%	\$280.00	\$160.00
	Base Bid - Unit Price based on 5.1 – 6.0% solids	\$190.00	\$120.00

After reviewing all contract documents it is recommended to award Contract WTP-289, Disposal of Liquid Sludge from the Authority's Water Treatment Plant to Spectraserv, Inc., 75 Jacobus Avenue, South Kearny, NJ. 07032, in the unit bid prices presented in the bid tabulation above.

Questions/Comments

Mrs. DeRosier stated that we are the only Authority that is still required to perform this process. Other Authority's seem to have a way of disposing of their sludge. Dr. Rajput stated that there are still some Authority's that handle the disposal of their liquid sludge in the same manner as our Authority.

Motion

Mr. Chase made a motion, seconded by Mr. Armstrong, to award Contract WTP-289 Disposal of Liquid Sludge from the Water Treatment Plant to Spectraserv, Inc. 75 Jacobus Avenue, South Kearny, NJ 07032, with the unit bid prices as presented in the above bid tabulation. Motion carried unanimously.

Contract No. WWTP-293: Furnish and Supply Crushed Stone Aggregate - Bucks County Consortium of Municipalities

Bids were received on February 10, 2009 for the above contract. Bid results are presented below.

Bidder/Contractor	BID AMOUNT	
	2B ¾ MODIFIED STONE	2A STONE MIX
Eureka Stone Quarry 800 Lower State Road Chalfont, PA 18914	\$13.25/ton delivered	\$10.00/ton delivered
Hanson Aggregate P.O. Box 196 Penns Park, PA. 18943	\$16.0/ton delivered	\$14.15/ton delivered
H & K Materials 300 Skunk Hollow Road Chalfont, PA 18914	\$17.39/ton delivered	\$15.64/ton delivered
Plumstead Materials 5031 Point Pleasant Pike Doylestown, PA 18901	\$17.39/ton delivered	\$15.49/ton delivered

As can be seen from the above bid results, Eureka Stone, Inc. is the lowest bidder for the above mentioned materials. There was no bidder for the supply of screened top soil or fill dirt material. After reviewing all contract documents, it is recommended to award Contract WWTP-293, Furnish and Supply Crushed Stone Aggregate to Eureka Stone, Inc., 800 Lower State Road, Chalfont, PA 18914, for a period beginning April 1, 2009 ending March 31, 2010 as per the Specifications and General Conditions contained in the bid documents of the Bucks County Consortium of Municipalities.

Questions/Comments

Mrs. DeRosier wanted to know what should be done since there was no bidder for the screened top soil or fill dirt material. Dr. Rajput replied that it will have to be purchased wherever the Authority can obtain the lowest price.

Motion

Mr. Chase made a motion, seconded by Mr. Czyzyk, to award Contract WWTP 293, Furnish and Supply Crushed Stone Aggregate to Lower Bucks County Joint Municipal Authority – Bucks County Consortium of Municipalities to Eureka Stone, Inc., 800 Lower State Road, Chalfont, PA 18914, for a period beginning April 1, 2009 ending March 31, 2010 as per the Specifications and General Conditions contained in the bid documents of the Bucks County Consortium of Municipalities.

Motion carried unanimously.

On-Line Water Distribution Water Quality Monitoring BY PADEP

The Bureau of Water Supply Management of PADEP has started a program involving monitoring of the Water Quality of Water Distribution Systems at no cost. Under this program, PADEP will set up the on-line water quality monitoring equipment within the water distribution system to monitor water quality parameters. All data collected during this monitoring including a final report will be available to the Authority. The monitoring equipment should be set up during the month of June 2009. This is a good opportunity for the Authority to obtain water quality data of the water distribution system at no cost. This data will help in understanding and optimizing the operation of the Authority's water system.

Bucks County Water and Sewer Authority – Interest in Purchasing Additional Bulk Water from the Authority

On February 26, 2009 a representative from the Bucks County Water and Sewer Authority met to discuss the availability of additional water supply from the Authority. It appears that Bucks County Water and Sewer Authority is interested in exploring two main options:

1. Purchase additional available water from the Authority; and
2. Purchase approximately 25 to 30 MGD bulk water with a long term agreement.

Dr. Rajput informed the representatives that presently the Authority could supply approximately 2 to 3 MGD bulk water. The second option would require a substantial upgrade to the plants and to the water distribution system, specifically the water transmission lines. Bucks County Water and Sewer Authority might be interested in conducting a feasibility study for the second option if the Authority is interested in pursuing this option.

Motion

Mr. Armstrong made a motion, seconded by Mr. Czyzyk, granting permission to Dr. Rajput to contact Bucks County Water and Sewer Authority regarding their interest in purchasing additional bulk water from the Authority. Motion carried unanimously.

Contract No. WTP-273: Furnish and Supply Powdered Activated Carbon

Dr. Rajput received a letter from Norit Americas, Inc., who is the Authority's current supplier for Powdered Activated Carbon pertaining to their proposed increase of \$0.10/lb for the duration of the current contract. This contract is for a two (2) year period. Dr. Rajput explained that the contract clearly states the unit price shall prevail for the two (2) year period of the contract unless the supplier can demonstrate the cost increase has been industry-wide and that it will create a severe economic impact on the contractor. Dr. Rajput stated that after reviewing the information provided by Norit Americas, Inc., that it does not meet the requirements for the price increase therefore, the Authority expects Norit Americas, Inc., to continue to supply powdered activated carbon at the current contract price for the duration of the contract which expires February 19, 2010.

The remainder of Dr. Rajput's report is for informational purposes for the Board.

Executive Session

At 7:30 P.M. Mr. Verduci requested an executive session. The regular Board meeting reconvened at 8:52 P.M. The regular Board meeting was reconvened at 8:52 P.M. Mr. Downey stated that during the executive session personal matters were discussed.

Motion

Mr. Armstrong made a motion, seconded by Mr. Monahan that based on a proposal received from the UAW Local 1612, the plant, clerical and supervisors bargaining units of the Lower Buck County Joint Municipal Authority and the Authority continue working under the present terms and conditions of employment until the next Board meeting which is scheduled for Thursday, April 23rd. Motion carried unanimously.

Supervisors Reports

The Supervisors Reports are for informational purposes for the Board.

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|---------------------------------|----------------------------|
| • Vince Capaldi, Superintendent | Water Treatment Plant |
| • Gary Tosti, Plant Manager | Wastewater Treatment Plant |
| • Phil Smythe, Field Technician | Wastewater Treatment Plant |

Old Business

Sale of 1992 Ford F-350 Pickup Truck

Mrs. Koszarek informed the Board that the bid opening for the 1992 Ford F-350 Pickup Truck was held on February 27, 2009. Eugene Pirolli was awarded the truck with the highest bid price of \$1,200. Mrs. Koszarek also added that Mr. Pirolli, being an employee, met all the requirements for the bid process.

Motion

Mr. Chase made a motion, seconded by Mr. Czyzyk, to award the bid for the 1992 Ford F-350 Pickup Truck to the highest bidder, Eugene Pirolli, in the amount of \$1,200 and being an employee met all the requirements for the bid process.

Motion carried unanimously.

New Business

Mrs. Koszarek stated that she was asked by the Board to meet with a grant writer. Mrs. Koszarek informed the Board that earlier this week she met with Maryanne Crockett, a grant writer who is employed with William Major Associates. Mrs. Koszarek reported to the Board that she received a great deal of information and Ms. Crockett feels that we will be eligible under the new stimulus package for some grants. There is more money allotted for water and sewer projects and the fact that we have multiple municipalities and the low income of our area is also in our favor. However, there is no guarantee. There is also the fact that the deadlines are very close.

Mrs. Koszarek stated that the Authority can terminate Ms. Crockett's services at any time. Ms. Crockett feels that the Authority may be eligible under the new stimulus package to obtain grants, however, there is no guarantee.

Mrs. Koszarek advised the Board that Ms. Crockett's hourly rate is \$80. A present concern is the deadlines for the applications. We would need to get all of the criteria together for the application phase as soon as possible to meet Penn Vest's deadline date. Grants can range from 50-50 to 2/3 - 1/3.

Mr. Monahan stated that Ms. Crockett writes grants for the Township of Bristol. She is very aggressive, and is recommended very highly.

Mr. Armstrong stated that he would like to see some of the results she pulled in. Mr. Monahan responded that he will obtain some information and report back to the Board.

Motion

Mr. Chase made a motion, seconded by Mr. Monahan, authorizing Mrs. Koszarek to proceed with procuring Maryanne Crockett of William G. Major & Associates, at an hourly rate of \$80, to ascertain the availability of the Authority being eligible under the new stimulus package for grants.

Questions/Comments

Mr. Verduci asked Mrs. Koszarek the approximate time frame for all of this work to be done. Mrs. Koszarek replied that the time frame would be approximately 200 to 300 hours and the cost would be \$16,000 - \$24,000.

Mr. Armstrong informed the Board that the Mayor of Tullytown recently attended a seminar where it was suggested that Tullytown being one of the two owners of Lower Bucks County Joint Municipal Authority may be able to apply for some grants through the Borough for the Authority, in particular for some of our aging infrastructure items.

Mr. Czyzyk added that possibly Bristol Township could do the same thing.

Roll Call on the Motion

Mr. Verduci	Aye
Mr. Czyzyk	Nay
Mr. Chase	Aye
Mr. Armstrong	Nay
Mr. Monahan	Aye
Mrs. DeRosier	Aye

Motion passed 4 Aye votes – 2 Nay votes.

PMAA Region One Spring Meeting

Mrs. DeRosier stated that she will be attending the PMAA Region One Spring Meeting in Plymouth Meeting. Mrs. DeRosier feels that being a new member of the Board she will be able to gain helpful information.

Meter Mechanic

Mr. Verduci stated that Mrs. Burnell included in her report a request for a third Meter Mechanic. Mr. Chase advised Mr. Verduci that he discussed this with Mrs. Burnell, as well as the two meter mechanics regarding the need for a third meter mechanic. Mr. Chase informed the Board that the DEP is changing regulations quicker than you can keep up with them. There would be no shortage of work. Mr. Czyzyk stated that the Authority is not in a hiring mode. Mr. Chase replied that he spoke with Mrs. Keyser and the hiring would be done within the Authority.

Public Participation

There was no public participation.

Adjournment of Board Meeting

Mr. Armstrong made a motion, seconded by Mr. Czyzyk, to adjourn the Board meeting at 9:06 P.M.
Motion carried unanimously.

Respectfully Submitted by:

Susan DeRosier, Secretary

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