

**LOWER BUCKS COUNTY JOINT MUNICIPAL AUTHORITY
BOARD MEETING MINUTES
September 27, 2012**

The Board Directors of Lower Bucks County Joint Municipal Authority held their monthly meeting on Thursday, September 27, 2012 at the Authority's Administration office located at 7811 New Falls Road, Levittown, Pennsylvania 19055.

Call to Order

Mr. Armstrong, Chairman, called the meeting to order at 7:00 P.M., which was followed by the Pledge of Allegiance and a moment of silence.

Roll Call

Mrs. DeRosier, Secretary, took roll call as follows:

Board Members Present: Janet Keyser
James Chase
Sue DeRosier
John Monahan
Edmund Armstrong
Ed Czyzyk

Also Present: Vijay Rajput, Managing Director
Pat Koszarek, Finance Director
Vince Capaldi, Superintendent, WTP
Fred Walcott, Assistant Superintendent, WTP
Phil Smythe, Field Technician
Susan Wallover, Pretreatment Coordinator
James A. Downey III, Esquire
Robert Serpente, Consulting Engineer

Public Participation

There was no one from the public that wished to address the Board at this time.

Approval and Payment of the July 2012 Accounts Payable as Presented to the Board of Directors

Motion

Mrs. DeRosier made a motion, seconded by Mr. Monahan, to approve the payment of the September, 2012 Accounts Payable as presented to the Board Directors.

Roll Call on the Motion

Mrs. Keyser Aye
Mr. Chase Aye
Mr. Monahan Aye
Mr. Armstrong Aye
Mrs. DeRosier Aye
Mr. Czyzyk Aye
Motion carried unanimously

Approval of the July 26, 2012 Board Meeting Minutes as Presented to the Board Directors

Motion

Mrs. Keyser made a motion, seconded by Mr. Monahan, to approve the July 26, 2012 Board Meeting Minutes as presented to the Board Directors.

Roll Call on the Motion

Mrs. Keyser	Aye
Mr. Chase	Aye
Mr. Monahan	Aye
Mr. Armstrong	Aye Abstain – not present at the July 26 th meeting
Mrs. DeRosier	Aye Abstain – not present at the July 26 th meeting
Mr. Czyzyk	Aye

Motion carried: 4 Aye votes – 2 Abstentions

Pretreatment Variances

Chicken Holiday – 143 Woodbourne Road, Levittown. Permit No. F041-2012 (05/13/2012 – 05/12/2013).

Facility owner Alex Wong is requesting a reduction in the sampling requirements for Oil & Grease and TSS. The current permit requires quarterly sampling for both parameters. This facility has passed all analysis.

Motion

Mr. Chase made a motion, seconded by Mr. Monahan, to reduce the sampling requirements to one time per year.

Roll Call

Mrs. Keyser	Aye
Mr. Chase	Aye
Mr. Monahan	Aye
Mr. Armstrong	Aye

Motion carried unanimously

Managing Director's Report

Contract WTP 320A: Water Treatment Plant Sedimentation Basin Improvements – General Construction

Bids were received for the above contract. Based on review of all contract documents, it is recommended awarding Contract WTP 320A: Water Treatment Plant Sedimentation Basin Improvements – General Construction to Thomas P. Carney, Inc., located at 2490 Village Road., Langhorne, PA 19047 with the bid price of \$3,613,892.

Motion

Mr. Chase made a motion, seconded by Mrs. Keyser, to award Contract WTP 320A: Water Treatment Plant Sedimentation Basin Improvements – General Construction to Thomas P. Carney, Inc., located at 2490 Village Road., Langhorne, PA 19047 with the bid price of \$3,613,892.

Roll Call

Mrs. Keyser Aye
Mr. Chase Aye
Mr. Monahan Aye
Mr. Armstrong Aye
Motion carried unanimously

Contract WTP 320B: Water Treatment Plant Sedimentation Basin Improvements – Electrical Construction

Bids were received for the above contract. Based on review of all contract documents, it is recommended awarding Contract WTP 320B: Water Treatment Plant Sedimentation Basin Improvements – Electrical Construction to G&G Electrical Construction, LLC located at 711 Fairview Avenue, Bristol, PA 19007 with the bid price of \$133,220.

Motion

Mr. Chase made a motion, seconded by Mr. Monahan, to award Contract WTP 320A – Water Treatment Plant Sedimentation Basin Improvements – Electrical Construction to G&G Electrical Construction, LLC located at 711 Fairview Avenue, Bristol, PA 19007 with the bid price of \$133,220.

Roll Call

Mrs. Keyser Aye
Mr. Chase Aye
Mr. Monahan Aye
Mr. Armstrong Aye
Motion carried unanimously

Replacement of the PC Building/Lab Roof

After reviewing all proposals received, it is recommended hiring Worthington Brothers Construction, Inc., located at 1127 Riverview Avenue, Bristol, PA 19007 who submitted a proposal with the lowest price for this project in the amount of \$18,171.

Motion

Mr. Chase made a motion, seconded by Mr. Monahan, to hire Worthington Brothers Construction, Inc., located at 1127 Riverview Avenue, Bristol, PA 19007 who submitted a proposal with the lowest price for this project in the amount of \$18,171.

Roll Call

Mrs. Keyser Aye
Mr. Chase Aye
Mr. Monahan Aye
Mr. Armstrong Aye
Motion carried unanimously

2011 Annual Audit Report – Lopez, Teodosio

Motion

Mrs. Keyser made a motion, seconded by Mr. Monahan, to accept the Auditor's Report, Financial Statements and Supplemental Information for the 2011 reporting year.

Roll Call

Mrs. Keyser Aye
Mr. Chase Aye
Mr. Monahan Aye
Mr. Armstrong Aye
Motion carried unanimously

Health Insurance

Motion

Mr. Chase made a motion, seconded by Mrs. Keyser, to approve the Resolution as set forth by DVHIT as long as everything is as negotiated with the union representatives and medical coverage is equal to or better that current plan.

Roll Call

Mrs. Keyser Aye
Mr. Chase Aye
Mr. Monahan Aye
Mr. Armstrong Aye
Motion carried unanimously

PENNDOT Route 13 Improvement Project – Conflict with Water Lines and Sanitary Sewer Lines

Motion

Mr., Chase made a motion, seconded by Mrs. Keyser, authorizing Dr. Rajput to prepare and submit all required documents regarding the required relocation work to PENNDOT as per their requirements.

Roll Call

Mrs. Keyser Aye
Mr. Chase Aye
Mr. Monahan Aye
Mrs. DeRosier Aye
Mr. Armstrong Aye
Motion carried unanimously

ICMA 457 Plan

Motion

Mrs. Keyser made a motion, seconded by Mr. Chase, for the Authority to change from their present plan with ICMA 457 Plan to the Variable Annuity Life Insurance Company (VALIC). This is a voluntary plan.

Roll Call

Mrs. Keyser Aye
Mr. Chase Aye
Mr. Monahan Aye
Mrs. DeRosier Aye
Mr. Armstrong Aye
Motion carried unanimously

Summer Intern

Dr. Rajput stated that Mike Andrews' Summer Internship with the Authority will be completed in September, 2012. This is Mike's Senior year in college and he is interested in continuing his internship with the Authority until July 31, 2013 with reduced hours of 16 to 32 hours per week depending upon his college work.

Motion

Mr. Chase made a motion, seconded by Mrs. Keyser, to have Mike Andrews continue his internship with the Authority until July 31, 2013 with reduced hours of 16 to 32 hours per week depending upon his college work.

Roll Call

Mrs. Keyser Aye
Mr. Chase Aye
Mr. Monahan Aye
Mrs. DeRosier Aye
Mr. Armstrong Aye
Motion carried unanimously

Meter Department Building (Addition)

Motion

Mr. Chase made a motion, seconded by Mr. Monahan, to authorize Dr. Rajput to have plans and specs prepared to put out for bid with regards to the Meter Department Building addition at the main office.

Roll Call

Mrs. Keyser	Aye
Mr. Chase	Aye
Mr. Monahan	Aye
Mrs. DeRosier	Aye
Mr. Armstrong	Aye

Motion carried unanimously

Solicitor's Report – James A. Downey III, Esquire

At 8:00 P.M. Mr. Downey requested an executive session. The regular Board meeting reconvened at 8:25 P.M. Mr. Downey stated that during the Executive session litigation, potential litigation and personnel matters were discussed.

Finance Director's Report

Ms. Koszarek reported on the following:

Unadjusted Balances

Bank Balance	\$12,567,246.64
Accounts Payable	169,744.88
Committed Funds	8,031,344.50
Unadjusted Balance	4,366,157.26

Old Business

Delinquent Accounts Receivable

Mr. Chase stated that in the current Audit it is recommended that the Authority consider filing a judgment with the local magistrate, for the outstanding balances if it would be feasible.

Mrs. Burnell feels that the best way to handle this is to crimp the line for those accounts that have outstanding balances and do not make an effort to pay. Mr. Downey agreed saying that this is the easiest, most efficient and less costly way to handle the situation.

New Business

There was no new business brought before the Board at this time.

Public Participation

There was no one from the public that wished to address the Board at this time.

Adjournment of Board Meeting

Mr. Chase made a motion, seconded by Mrs. Keyser, to adjourn the Board meeting at 8:40 P.M.

Re-open Board Meeting

The Board meeting was re-opened to vote on the following motion:

Motion

Mr. Chase made a motion, seconded by Mrs. Keyser, to cancel the August 2012 Board meeting and authorized Ms. Koszarek and Dr. Rajput to pay the invoices for the month of August 2012 and the Board Directors will ratify them at the September 2012 Board meeting..

Adjournment of Board Meeting

Mr. Chase made a motion, seconded by Mrs. Keyser, to adjourn the Board meeting at 8:45 P.M.

Motion carried unanimously.

Respectfully submitted by:



Susan DeRosier
Board Secretary