

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ June 25, 2020

The Board Directors of Lower Bucks County Joint Municipal Authority held their monthly meeting on Thursday June 25, 2020 at the Authority's Administration Building located at 7811 New Falls Road, Levittown, Pennsylvania 19055.

Call to Order

Mr. Chase, Chairman, called the meeting to order at 7:05 P.M., which was followed by the Pledge of Allegiance, Mr. Chase asked everyone to take a moment to keep in mind our police officers, first responders and all of our armed forces that keep us safe every day. Mr. Chase also offered condolences to Mr. Sidoti for a loss of his brother-in-law.

Roll Call

Mrs. Dunn took roll call as follows:

Board Members Present:

Present James Chase
 Joseph Glasson
 Michele Hammar
 John Monahan

Absent: Michael Sidoti
 Cindy Murphy

Also, Present Vijay Rajput, Ph.D., P.E., Managing Director/Director of Operations
 Colleen Dunn, Finance Manager
 Nancy Burnell, Meter Department Supervisor
 Phil Smythe, Field Technician, Lift Station Supervisor
 Mike Hoelzle, Assistant Superintendent, Water Treatment Plant
 James A. Downey, III, Solicitor

Public Participation

There wasn't any public participation.

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ June 25, 2020

All accounts payable for March, April and May were approved telephonically, as there were no meetings during the pandemic.

Ratification of the March 2020 Accounts Payable as presented to the Board of Directors.

Motion: Mr. Glasson made a motion, second by Mr. Monahan to approve March 2020 Accounts Payables.

Roll Call on the Motion*

Mr. Monahan	Aye
Mr. Glasson	Aye
Mr. Chase	Aye
Mrs. Hammar	Aye

*Mr. Chase abstained from approving Netstride invoice and Mr. Glasson abstained from any invoices to McIntyre Plumbing, Benjamin Franklin Plumbing & Glasson Enterprises

Ratification of the April 2020 Accounts Payable as presented to the Board of Directors.

Motion: Mr. Monahan made a motion, second by Mrs. Hammar to approve April 2020 Accounts Payable.

Roll Call on the Motion*

Mr. Monahan	Aye
Mr. Glasson	Aye
Mr. Chase	Aye
Mrs. Hammar	Aye

* Mr. Glasson abstained from any invoices to McIntyre Plumbing, Benjamin Franklin Plumbing & Glasson Enterprises

Ratification of the May 2020 Accounts Payable as presented to the Board of Directors.

Motion: Mr. Glasson made a motion, second by Mr. Monahan to approve May 2020 Accounts Payable.

Roll Call on the Motion*

Mr. Monahan	Aye
Mr. Glasson	Aye
Mr. Chase	Aye
Mrs. Hammar	Aye

*Mr. Glasson abstained from any invoices to McIntyre Plumbing, Benjamin Franklin Plumbing & Glasson Enterprises

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ June 25, 2020

Approval of the June 2020 Accounts Payable as Presented to the Board Directors

Motion: Mrs. Hammar made a motion, seconded by Mr. Monahan, to approve the June 2020 Accounts Payable as Presented to the Board Directors.

Roll Call on the Motion*

Mr. Monahan	Aye
Mr. Glasson	Aye
Mr. Chase	Aye
Mrs. Hammar	Aye

* Mr. Glasson abstained from any invoices to McIntyre Plumbing, Benjamin Franklin Plumbing & Glasson Enterprises

Approval of the Board Meeting Minutes of February 27, 2020

Motion: Mr. Glasson made a motion, seconded by Mrs. Hammar approving the Board Meeting minutes for February 27, 2020.

Roll Call on the Motion

Mr. Monahan	Aye
Mr. Glasson	Aye
Mr. Chase	Aye
Mrs. Hammar	Aye

Motion carried unanimously.

MANAGING DIRECTOR'S REPORT

1. CONTRACT NO. WTP-414: FURNISH AND SUPPLY CHEMICALS FOR LOWER BUCKS COUNTY JOINT MUNICIPAL AUTHORITY'S WATER TREATMENT PLANT

Bids were received on June 23, 2020 for the above stated contract. This is rebidding for the supply of four (4) chemicals that are used at the Water Treatment Plant. A tabulation of the bid results is presented in the attached Table. Based on a review of the bid proposals received, the following recommendations are being made regarding the award of the individual chemicals of the contract:

ITEM No. 1: ZINC POLYPHOSPHATE

As presented in the attached bid tabulation, there were two (2) bidders. Shannon Chemical Corporation was the lowest bidder for Item 1. Based on our review of the bid documents and

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ June 25, 2020

qualifications, Shannon Chemical Corporation is found to be the lowest responsible bidder for item 1 of this contract and as per the product data sheet submitted with bid documents, it meets the contract specifications. The Authority uses this chemical to control corrosion within our water distribution pipes, which prevents lead and copper leaching from the water pipes. **It is recommended awarding Item No. 1, Zinc Polyphosphate to Shannon Chemical Corporation located at 311 Commerce Drive, Exton, PA 19341 in their bid amount of \$104.44/CWT or \$1.0444/lb.** Since the above lowest bidder submitted bid on an equivalent product, the bidder was required and submitted a written guarantee that its product application will provide consistent required compliance with the EPA's lead and copper concentration limit/action level within the Authority's water distribution system under the current treatment process and shall be responsible for any physical and/or financial damages arising due to noncompliance. Also, if required, the contractor will be responsible for obtaining all the required approvals from PADEP or any other applicable agency.

Motion: Mr. Glasson made a motion, seconded by Mr. Monahan, to award Item No. 1, Zinc Polyphosphate to Shannon Chemical Corporation located at 311 Commerce Drive, Exton, PA 19341 in their bid amount of \$104.44/CWT or \$1.0444/lb with the conditions stated in the Contract for this Chemical.

Roll Call on the Motion

Mr. Monahan	Aye
Mr. Glasson	Aye
Mr. Chase	Aye
Mrs. Hammar	Aye

Motion carried unanimously.

ITEM No. 2: FLUOROSILICIC ACID

Three (3) bids were received for Item No. 2. Univar USA, Inc. was the lowest bidder for this Item. Univar USA, Inc. is also the current supplier of this product. The product meets all requirements of the contract. Based on our review of the bid documents and qualifications, Univar USA, Inc., has been found to be the lowest responsible bidder. Therefore, it is recommended awarding Item No. 2, Fluorosilicic Acid to **Univar USA, Inc., 532 E. Emaus Street, Middletown, PA 17057 in their bid unit amount of \$29.50/CWT or \$0.295/lb.** The current price of this chemical is **\$32.00/CWT or \$0.3200/lb.**

Motion: Mr. Glasson made a motion, seconded by Mr. Monahan, to award Item No. 2, Fluorosilicic Acid to Univar USA, Inc., 532 E. Emaus Street, Middletown, PA 17057 in their bid unit amount of \$29.50/CWT or \$0.295/lb.

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ June 25, 2020

Roll Call on the Motion

Mr. Monahan Aye
Mr. Glasson Aye
Mr. Chase Aye
Mrs. Hammar Aye

Motion carried unanimously.

ITEM No. 3: HYDRATED LIME

As presented in the attached bid tabulation, there were two (2) bidders. Greer Industries (Greer Lime Company) was the lowest bidder for the Item 3. This company is the current supplier of hydrated lime for the Authority and their services have been satisfactory. Based on our review of the bid documents and qualifications, Greer Industries is found to be the lowest responsible bidder for item 3 of this contract. Therefore, it is recommend awarding **Item 3 of Contract No. WTP-414, to Greer Industries (Greer Lime Company) located in Morgantown, West Virginia with their bid unit amount of \$10.85 /CWT or \$0.1085/lb. delivered.** The current contract price is \$10.52/CWT or \$0.1052/lb. delivered.

Motion: Mr. Glasson made a motion, seconded by Mr. Monahan, to award Item 3 of Contract No. WTP-414, to Greer Industries (Greer Lime Company) located in Morgantown, West Virginia with their bid unit amount of \$10.85 /CWT or \$0.1085/lb. delivered.

Roll Call on the Motion

Mr. Monahan Aye
Mr. Glasson Aye
Mr. Chase Aye
Mrs. Hammar Aye

ITEM No. 4: HYDRATED LIME BAGS (50LB BAGS)

As presented in the attached bid tabulation, there were two (2) bidders. Greer Industries (Greer Lime Company) was the lowest bidder for the item 4. This company is the current supplier of hydrated lime for the Authority and their services have been satisfactory. Based on our review of the bid documents and qualification, Greer Industries is found to be the lowest responsible bidder for item 4 of this contract. Therefore, it is recommend awarding **Item 4 of Contract No. WTP-414, to Greer Industries (Greer Lime Company) located in Morgantown, West Virginia with their bid unit amount of \$ 15.50/CWT or \$0.155/lb. delivered.** The current contract price is \$14.50/CWT or \$0.145/lb. delivered.

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ June 25, 2020

Motion: Mr. Glasson made a motion, seconded by Mr. Monahan, to award Item 4 of Contract No. WTP-414, to Greer Industries (Greer Lime Company) located in Morgantown, West Virginia with their bid unit amount of \$ 15.50/CWT or \$0.155/lb. delivered.

Roll Call on the Motion

Mr. Monahan	Aye
Mr. Glasson	Aye
Mr. Chase	Aye
Mrs. Hammar	Aye

Motion carried unanimously.

2. CONTRACT NO. WTP-415: FURNISHING AND INSTALLATION OF PREFABRICATED METAL BUILDING/SHELTER FOR CHLORINE CYLINDER STORAGE AREA AT WATER TREATMENT PLANT

As per the requirements of PADEP, we are required to provide a cover/enclosure over the area where chlorine cylinders are stored at the Water Treatment Plant to prevent direct exposure to sun light. We have evaluated several available options for the above PADEP compliance and found that furnishing and installing a prefabricated metal building structure under COSTARS will be faster and the most cost-effective option. In this regard we contacted and met with PA COSTARS approved Miller Buildings, Inc., supplier, and installer of prefabricated metal building systems. It is determined that a building with a minimum dimension of approximately 34' long, 20' wide and 11'4" high will be needed. A budget price proposal has been received from Miller Buildings, Inc., for the above stated prefabricated metal building size under their **COSTARS-014-218**. The total quoted budget price for furnishing and installation of prefabricated metal shelter including foundation design under COSTARS is \$67,282. Since we are required to comply with PADEP requirements, we would like to recommend to the Board for its approval consideration to award Contract No. WTP-415 under COSTARS contract no. COSTARS-014-218 to Miller Buildings, Inc with a total cost not to exceed \$75,000 and authorize Managing Director to execute the required agreement/proposal with Miller Buildings, Inc. pertaining to this contract

Motion: Mr. Glasson made a motion, seconded by Mrs. Hammar, to award Contract No. WTP-415 under COSTARS contract no. COSTARS-014-218 to Miller Buildings, Inc with a total cost not to exceed \$75,000 and authorize Managing Director to execute the required agreement/proposal with Miller Buildings, Inc. pertaining to this contract.

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ June 25, 2020

Roll Call on the Motion

Mr. Monahan Aye
Mr. Glasson Aye
Mr. Chase Aye
Mrs. Hammar Aye

Motion carried unanimously.

3. MOTIONS FROM MARCH, APRIL AND MAY 2020 FOR RATIFICATION

The following motions were electronically approved and requesting the Board to ratify them:

MOTION 1: Award Contract WWTP-412 to Eureka Stone, Inc., 800 Lower State Road, Chalfont, PA 18914 for a period beginning April 1, 2020 to March 31, 2021 as per the specifications and general conditions contained in the bid documents supplied by Bucks County Consortium of Municipalities. Bid price of \$14.50/ton delivered for 2A Stone Mix and bid price of \$18.00 per ton delivered for No. 2B ³/₄ Stone (based on delivery from Rush Valley).

MOTION 2: Reject all the bids received for Contract No. WWTP-407: Furnish and install two (2) Automatic fine sewage screening systems with two (2) washing compactors and appurtenances at Lower Bucks County Wastewater Treatment Plant.

MOTION 3: Award Contract No. WWTP-407A to Sherwood-Logan & Associates, Inc., located at 2140 Renard Court, Annapolis, MD 21401) to furnish and deliver two (2) Automatic Center Flow Fine Sewage Screening Systems with two (2) Washing Compactor Systems under **COSTARS Contract Number 016-123** for a total contract amount of \$488,508. (This amount includes cost of payment and Performance Bond of \$8,638 services of factory engineer/technician). Sherwood-Logan & Associate, Inc. are the Authorized representatives of Hydro Dyne Engineering Company (manufacturer of Screen and Washing compactor systems).

MOTION 4: Award Contract No. WWTP-410- Furnish and Supply Polymers for Sludge Thickening and Dewatering at the Water and Wastewater Treatment Plants to Polydyne Inc., located at One Chemical Plant Road, Riceboro, GA 31323 who submitted lowest unit bid price for all the four (4) items of the Contract.

MOTION 5: Award Item No. 1 (Chlorine) of Contract No. C-413 (Furnish and Supply Chemicals for LBOMA Water and Wastewater Treatment Plant) to JCI Chemical located at 103 River Street, Warwick, NY 10990 with their bid amount of \$25.00/CWT or \$0.25/lb. delivered.

MOTION 6: Reject all the bids received for Item No. 2 (Zinc Polyphosphate) of Contract No. C-413 and rebid.

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ June 25, 2020

MOTION 7: Reject all the bids received for Item No. 3 (Fluorosilicic acid) (Zinc Polyphosphate) of Contract No. C-413 and rebid.

MOTION 8: Award Item No. 4 of Contract No. C-413 (Potassium Permanganate) to Univar USA, Inc., 532 E. Emaus Street, Middletown, PA 17057 in their bid amount of \$345.00/CWT or \$3.45/lb.

MOTION 9: Award Item No. 5 (Lime Slurry Treatment Chemical - Calgon BLR-3715) to George S. Coyne Chemical Co., Inc., 3015 State Road, Croydon, PA 19021 in their bid amount of \$219.6461/CWT or \$2.1965/lb.

MOTION 10: Award Item No. 6 (Powdered Activated Carbon) of Contract No. C-413 to Cabot Norit Americas, Inc. located at 3200 University Avenue, Marshall, TX 55670 in their bid amount of \$42.00/CWT or \$0.42 per pound delivered.

ITEM No. 7: HYDRATED LIME: Since there was no bid received for this item, this will be rebid.

ITEM No. 8: HYDRATED LIME BAGS (50LB BAGS): Since there was no bid received for this item, this will be rebid.

MOTION 11: Approve and authorize Managing Director to explore, interview and offer the following educational internships at the Authority:

1. One Engineering educational intern for a duration of three months at an hourly rate range of \$12 to \$ 15 depending upon educational qualification (e.g. Freshman Junior or Senior in college) and qualification, without any benefits. Ideal candidates for this educational internship will be those who are pursuing or completing/completed undergraduate degree program in Civil/Environmental Engineering or related engineering field at any accredited college program. This intern will work under my supervision or as designated.
2. One educational intern for Wastewater/Water Treatment Lab and Wastewater Plant for a duration of three months at an hourly rate range of \$10 to \$12 per hour depending upon educational qualification without any benefits. Ideal candidates for this educational internship will be those who are pursuing or completing/completed undergraduate degree program in Biology/Chemistry. This intern will work under my supervision or as designated.

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ June 25, 2020

MOTION 12: Purchase an emergency power generator from Cummins Company with their quoted price of \$18,975.00 for the Administration building.

Mr. Glasson made a motion, seconded by Mrs. Hammar, to ratify the above stated 12 motions from the months of March, April and May

Roll Call on the Motion

Mr. Monahan	Aye
Mr. Glasson	Aye
Mr. Chase	Aye
Mrs. Hammar	Aye

Motion carried unanimously.

FOR INFORMATION PURPOSES

4. 2019 ANNUAL WATER QUALITY REPORT (CONSUMER CONFIDANCE REPORT)

In compliance with the requirements of the Safe Drinking Water Act 1996 Amendments relating to the Consumer Confidence Reports, we have completed preparing our annual Water Quality Report (Consumer Confidence Report-CCR) for the reporting year of 2019. As per the requirements of PADEP, the Consumer Confidence Report (CCR) certification along with a copy of our CCR for the reporting year of 2019 will be submitted to PADEP on or before June 25, 2020. The Water Quality Report is posted on the Authority's website. We would like to thank Jennifer Smythe for her assistance in preparing this Annual Water Quality report. A copy of the Water Quality report is attached.

5. WATER ALLOCATION PERMIT COMPLIANCE REPORT

The required annual Water Allocation Compliance Report for the reporting year of 2019 was submitted to PADEP in accordance with their requirements. We would like to thank Nancy Burnell for her assistance in preparing this compliance report.

6. CONTRACT NO. C-413: FURNISH AND SUPPLY CHEMICALS FOR LOWER BUCKS COUNTY JOINT MUNICIPAL AUTHORITY'S WATER AND WASTEWATER TREATMENT PLANTS

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ June 25, 2020

ITEM No. 1: CHLORINE:

Notice of Intent to Award has been sent to the Contractor (**JCI Chemical**) along with all contract documents for signature.

ITEM No. 4: POTASSIUM PERMANGANATE:

Notice of Intent to Award has been sent to the Contractor (**Univar USA, Inc.**) along with all contract documents for signature.

ITEM No. 5: LIME SLURRY TREATMENT CHEMICAL - CALGON BLR-3715:

Notice of Intent to Award has been sent to the Contractor (**George S. Coyne Chemical Co., Inc.**) along with all contract documents for signature.

ITEM No. 6: POWDERED ACTIVATED CARBON:

Notice of Intent to Award has been sent to the Contractor (**Cabot Norit Americas, Inc.**) along with all contract documents for signature.

7. PROJECT No. A-41: PURCHASE OF EMERGENCY GENERATOR FOR ADMINISTRATION BUILDING

We are waiting for technical submittals from Cummings. We will review and expedite approval process as soon as we receive them. Most of the installation work will be done in-house by the Authority electrician and field department. We already have a transfer switch and the required natural gas piping and supply capacity which were installed as a part of our new administration building construction project.

8. INFLUENT SAMPLING AND INFLUENT FLOW METERING

In compliance with PADEP requirements pertaining to the wastewater treatment plant influent sampling and flow paced sampling, we are currently in the process of completing installation of influent sampling system. This involves relocation of a 24-hour influent composite sampler; installation of the required six each two-inch PVC pipes conduit for sampling tubes, communication and electric wiring; 4" concrete pad; and 8' X 12' shed to house composite influent sampler and associated electronics and controls. All excavation and electric work are being completed. It is determined that for available flow metering system to work, the existing 12-inch force main will need to be relocated at least 10 feet up stream from the existing

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ June 25, 2020

location. Considering the existing plant head work configuration, work involving the relocation of the existing force main to facilitate influent flow metering for flow paced sampling is going to be a complex project. Once we have completed relocation of influent sampler, we will discuss available metering options with PADEP.

9. WATER DISTRIBUTION SYSTEM MAINTENANCE PROGRAM: REHABILITATION / REPLACEMENT OF EXISTING WATER MAINS - PHASE 5

Phase 5 of our water main replacement project has started. We have completed replacement of approximately 1000 feet of water main including five tees, two valves and adding a fire hydrant on Gun Road. This replacement work was done in-house by our Field department.

Currently, our Field Department is replacing approximately 2000 lineal feet of 6-inch water main on Ivy Hill Road, Inwood Road, and Inland Road. All this replacement work is being done in-house. The Authority could realize a saving of more \$100,000 by performing this work in-house. We would like to thank our Field crew for their continued commendable services to the Authority.

10. PRETREATMENT PROGRAM- HEAD WORK LOADING/LOCAL LIMIT EVALUTION

We are continuing to work on our head work loading/local limit evaluation as per USEPA review comments.

11. CONTRACT WWTP-407A: FURNISH AND DELIVER TWO (2) AUTOMATIC CENTER FLOW FINE SEWAGE SCREENING SYSTEMS WITH TWO (2) WASHING COMPACTOR SYSTEMS UNDER THE COSTARS CONTRACT NO. 016-123 (CAPITAL IMPROVEMENT PROJECT)

We have received revised resubmittals of technical specifications/shop drawings which we are currently reviewing for approval considerations.

12. CONTRACT WWTP-407B: INSTALL TWO (2) AUTOMATIC FINE SEWAGE SCREENING SYSTEMS WITH TWO (2) WASHING COMPACTORS (CAPITAL IMPROVEMENT PROJECT)

Bid document preparation has been started for the installation of the screening and washing compactor systems being purchased under the COSTARS Contract. Our field department has already completed installation of plant utility water supply piping from the existing dissolved

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ June 25, 2020

air flotation building to the grit/screen building. The Authority has realized a saving of more \$70,000 by completing this work in-house.

13. CONTRACT NO. WWTP-410: FURNISH AND SUPPLY POLYMERS FOR SLUDGE THICKENING AND DEWATERING AT THE WATER & WASTEWATER TREATMENT PLANTS

Notice of Intent to Award has been sent to the Contractor (Polydyne Inc.) along with all contract documents for signature. We have received the executed contract documents and all the required documents from the contractor. We will issue a Notice to Proceed and will forward a copy of the signed contract.

14. CONTRACT NO. WWTP- 412: FURNISH AND SUPPLY STONE DURING 2020-2021 (PARTICIPATION IN THE 2020-2021 BUCKS COUNTY CONSORTIUM HIGHWAY MATERIALS JOINT BID)

Notice to proceed was issued to the Contractor (Eureka Stone Quarry, Inc.). will forward a copy of the signed contract to the contractor.

3. LOOPING EXISTING WATER MAIN ON DOLPHIN ROAD TO THE EXISTING WATER MAIN ON SNOWBALL DRIVE

This project has been put on hold due to the current pandemic situation. However, we are continuing to work on PENNDOT permitting. This project will be scheduled with AmeriDrill, Inc. for the horizontal directional drilling as soon as the current situation is normal and all required permitting is obtained.

4. CONTRACT WWTP-401: REPLACEMENT OF EXISTING CHLORINATION SYSTEM WITH ULTRAVIOLET (UV) DISINFECTION SYSTEM AT THE WASTEWATER TREATMENT PLANT (CAPITAL IMPROVEMENT PROJECT)

We are continuing to review and prepare technical specifications and contract bidding documents for the purchase and installation of the UV Disinfection System for the replacement of the existing chlorine disinfection system. This work is being done in-house.

17. CONTRACT WWTP-392: INSTALLATION OF CURED-IN-PLACE SANITARY SEWER LINING IN VARIOUS LOCATIONS - PHASE VI

The contractor (IPR Northeast) is continuing to make progress. The contractor has lined approximately 3593 lineal feet of 8-inch sanitary sewer main during the month of June. We would like to thank Mike Andrews for managing, coordinating, and inspecting this project, and Phil Smythe for his assistance in prioritizing sewer mains for lining and reviewing submittals, and Jennifer Smythe for coordinating all paperwork and contract compliance paper. We would like to thank Jim Coon for coordinating and completing many spot repairs on

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ June 25, 2020

broken/damaged sewer main at various locations. We are continuing to realize significant savings by performing engineering, inspection, and repair work in-house. We have developed a great team.

18. PROJECT WWTP-190: WASTEWATER TREATMENT PLANT SCADA SYSTEM UPGRADE

We are continuing our required ongoing upgrade/retrofit of the existing PLCs and SCADA System at the wastewater treatment plant. We have already received the required VFDs and PLCs to replace the existing VFDs and PLCs for the return activated and waste activated sludge system.

19. WASTEWATER PLANT LABORATORY

PADEP Bureau of Laboratory conducted a virtual/face time inspection (Chapter 254 Assessment) of our Wastewater Treatment Plant Laboratory on June 15, 2020. (generally, this inspection is conducted once every three years). The virtual inspection went very well.

20. WATER TREATMENT PLANT LABORATORY

As per PADEP requirements, we have completed and submitted the annual renewal application package for the renewal of our Water Treatment Plant Laboratory certificate of Accreditation to operate as a Pennsylvania Accredited Laboratory.

21. WATER AND WASTEWATER SYSTEMS

The average daily drinking water supplied for the month of May 2020 was approximately 7.12 MGD. The monthly average effluent flow from the wastewater treatment plant for the month of April 2020 was approximately 7.35 MGD. Both Water and Wastewater Treatment Plants are operating and performing well.

22. COVID-19

We are continuing to implement and are practicing all the required precautionary and preventive measures. We are happy to report that, to date, we are all doing well and maintaining the required operations of our water and wastewater systems. We would like to thank our entire staff specifically operational, maintenance and support personnel at our Wastewater Treatment Plant, Water Treatment Plant, and Field Department, administration building for their dedicated services to the Authority during these abnormal conditions.

Beside Management, Operational, maintenance and field personnel, both the secretaries (Jennifer Smythe, Patricia Johnston) at the Wastewater Treatment Plant, and Finance Manager (Colleen Dunn) and Meter Department Supervisor (Nancy Burnell) worked full time to support

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ June 25, 2020

the operation of the Authority during these abnormal conditions. There services are commendable.

Solicitor's Report - James A. Downey, III, Esquire

Mr. Downey reported that an Executive Session was held from approximately 6:30 P.M. to 7:00 P.M. during which time litigation and personnel matters were discussed.

Litigation

Case #2056-2016 - indexed in the Bucks County Court of Common Pleas has been awarded to the Lower Bucks County Joint Municipal Authority. This may be referenced in the "Bucks County Law Reporter"

Case #2101-2019 - indexed in the Bucks County Court of Common Pleas. (Easement Issues)

Case # 3655-2018 - indexed in the Bucks County Court of Common Pleas has been awarded to the Lower Bucks County Joint Municipal Authority. (Easement Issues)

Mr. Downey has prepared Dr. Vijay S. Rajput's contract for Managing Director for the Authority and requesting the Board of Directors signatures to finalize.

Finance Manager's Report

Mrs. Dunn reported everything is going well. Mrs. Dunn has requested two resolutions that are need for the Pennsylvania Municipal Retirement System upgrades. PMRS has recently made changes due to required reporting implementations.

Resolution 2020-1 For Non-Supervisory Employees, Pennsylvania Municipal Retirement System upgrades to plans.

Motion: Mr. Glasson made a motion, seconded by Mrs. Hammar, for Resolution 2020-1 for Non - Supervisory Employees, Pennsylvania Municipal Retirement System upgrades to plans.

Roll Call on the Motion

Mr. Monahan	Aye
Mr. Glasson	Aye
Mr. Chase	Aye
Mrs. Hammar	Aye

Motion carried unanimously.

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ June 25, 2020

Resolution 2020-2 For Supervisory Employees, Pennsylvania Municipal Retirement System upgrades to plans.

Motion: Mr. Glasson made a motion, seconded by Mrs. Hammar, for Resolution 2020-2 for Supervisory Employees, Pennsylvania Municipal Retirement System upgrades to plans.

Roll Call on the Motion

Mr. Monahan	Aye
Mr. Glasson	Aye
Mr. Chase	Aye
Mrs. Hammar	Aye

Motion carried unanimously.

Old Business

There was no Old Business brought before the Board.

New Business

There was no New Business brought before the Board.

Adjournment

Mr. Glasson made a motion, seconded by John Monahan, to adjourn the Board meeting at 7:35 P.M.

Motion carried unanimously.