

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ March 24, 2022

The Board Directors of Lower Bucks County Joint Municipal Authority held their monthly meeting on Thursday, March 24, 2022, at the Authority's Administration Building located at 7811 New Falls Road, Levittown, Pennsylvania 19055.

Call to Order

Mr. Glasson, Chairman, called the meeting to order at 7:00 P.M., which was followed by the Pledge of Allegiance. Mr. Glasson asked everyone to take a moment for all those who keep us safe every day and keep the families of the State Troopers who lost their lives.

Roll Call

Mrs. Burnell took roll call as follows:

Present: Michele Hammar
Joseph Glasson
Bryan Servis
Cynthia Murphy

Absent: John Monahan
Michael Sidoti

Also Present: Vijay S. Rajput, Ph.D., P.E., Managing Director
Phil Smythe, Field Technician/LS Supervisor
Mike Andrews, WWTP Manager/ Engineering Assistant
Nancy Burnell, Meter Department Supervisor
Colleen Dunn, Finance Manager
James Downey, Esquire

Public Participation

Mr. Nye, Indian Creek Section, asked if the Ethics Commission has reported any type of statement. Mr. Glasson said the Authority would not hear anything till the end of August maybe September. Mr. Nye inquired if the Authority had gotten any further with the Ultraviolet (UV) Disinfection System. Dr. Rajput replied that he is continuing to work on the Ultraviolet (UV) Disinfection System. Mr. Nye asked if Dr. Rajput's reports that are sent to different agencies could be posted on the website. Mr. Downey informed Mr. Nye that he could submit a Right-to-Know request to the Commonwealth of Pennsylvania for the reports. Mr. Nye asked if we were considering putting out a newsletter. Dr. Rajput stated the Authority is working on putting the newsletter together. Mr. Nye wanted to know if the Authority had approved the Capital Budget and if it was on the website. Dr. Rajput replied the Capital Budget was approved and would be put on the website. Mr. Nye inquired if the Authority had an IT company for our computer system and the response was yes, the Authority does retain a company.

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Approval of the March's 2022 Accounts Payable

Motion: Mrs. Murphy made a motion, seconded by Mrs. Hammar to approve March's 2022 Accounts Payables as presented to the Board Directors.

Roll Call on the Motion

Mrs. Murphy	Aye
Mr. Servis	Aye
Mr. Glasson	Aye
Mrs. Hammar	Aye

Motion carried unanimously.

** Mr. Glasson abstained from any invoices to McIntyre Plumbing, Benjamin Franklin Plumbing & Glasson Enterprises for the year 2022.

Approval of the February's 2022 Board Meeting Minutes

Motion: Mrs. Murphy made a motion, seconded by Mrs. Hammar to approve February 2022, Board Meeting Minutes.

Roll Call on the Motion

Mr. Servis	Aye
Mrs. Murphy	Aye
Mr. Glasson	Aye
Mrs. Hammar	Aye

Motion carried unanimously

MANAGING DIRECTORS REPORT

Dr. Rajput reported that the required information was submitted to the Consortium for the participation in the 2022-2023 Bucks County Consortium Highway Materials joint bid. We generally participate to purchase #2B ¾" stone and #2A stone mix (2A modified stone). During 2021, we purchased approximately 266.92 tons of #2B ¾" clean stone and approximately 1,370.98 tons of #2A stone mix (¾ modified stone). Most of the modified stone was used on the water main replacement project. The total cost of stone purchased during 2021 was approximately \$20,769.

Bids were opened on February 25, 2022, by the Bucks County Consortium for the purchase of Crushed Stone Aggregate, Asphalt Paving Materials, and Associated Highway Products. The results of the bids along with supporting documents were forwarded to us for review and award consideration. In our case, we use 2B- ¾ stone, 2A stone mix and screened topsoil.

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Review of the bid tabulation show that there were four (4) bidders who submitted their unit bid price for the above stated types of stones that we use. However, of the four, two bidders (Plumstead Material and Chalfont Materials) do not deliver to the Authority's area). Of the remaining two bidders, Eureka Stone Quarry, Inc. was the lowest bidder for both No. 2B ¾ Stone and No. 2A Stone Mix. There were no bidders for the supply of screened topsoil or fill dirt material. Eureka Stone Quarry, Inc. is the Authority's current supplier and their services have been satisfactory. Therefore, we recommend awarding Contract WWTP-438 to Eureka Stone, Inc., 800 Lower State Road, Chalfont, PA 18914 for a period beginning April 1, 2022 to March 31, 2023 as per the specifications and general conditions contained in the bid documents supplied by Bucks County Consortium of Municipalities for the bid price of \$24.00 per ton delivered for No. 2B ¾ Stone and the bid price of \$16.75/ton delivered for 2A Stone Mix (based on delivery from Rush Valley).

Motion: Mrs. Murphy made a motion, seconded by Mr. Servis to approve Contract WWTP-438 to Eureka Stone, Inc., located at 800 Lower State Road, Chalfont, PA 18914 for a period beginning April 1, 2022 to March 31, 2023 as per the specifications and general conditions contained in the bid documents supplied by Bucks County Consortium of Municipalities for the bid price of \$24.00 per ton delivered for No. 2B ¾ Stone and the bid price of \$16.75/ton delivered for 2A Stone Mix.

Roll Call on the Motion

Mr. Servis	Aye
Mrs. Murphy	Aye
Mr. Glasson	Aye
Mrs. Hammar	Aye

Motion carried unanimously

Dr. Rajput stated that the following items of his report are for Board information and updates:

WATER DISTRIBUTION SYSTEM MAINTENANCE PROGRAM: REHABILITATION / REPLACEMENT OF EXISTING WATER MAINS – PHASE 7

We are planning to resume water main and valve replacement work under phase 7 on March 28, 2022, depending on weather conditions. As per the current schedule and weather permitting, we have already scheduled to replace/rehabilitate the existing water mains located at Prunewood Road (approximately 1100 ft), Gooseneck Road (approximately 950 ft), Mountain Lane (approximately 1100 ft) and Meadow Lane (approximately 1350ft.) within the next two months.

CONTRACT NO. WWTP-433: FURNISH & PROVIDE SERVICES FOR REPLACEMENT OF EXISTING WATER MAINS

A Notice to Proceed has been issued to K.E. Seifert Inc.

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WATER TREATMENT PLANT NPDES PERMIT

We have received draft renewed NPDES permit for the Water Treatment Plant from PADEP which we are currently reviewing. We will send any review comments to PADEP for their considerations.

WASTEWATER TREATMENT PLANT NPDES PERMIT

We are continuing to work on preparing the application for the renewal of the permit and will submit to PADEP along with the required fee at least six months prior to the expiration date of the existing permit (on or before June 30, 2022) as per PADEP requirements.

CONTRACT WWTP-401: REPLACEMENT OF EXISTING CHLORINATION SYSTEM WITH ULTRAVIOLET (UV) DISINFECTION SYSTEM AT THE WASTEWATER TREATMENT PLANT (CAPITAL IMPROVEMENT PROJECT)

We are continuing to review and evaluate different options of purchasing and construction/installation of the Ultraviolet (UV) Disinfection System for the replacement of the existing Chlorine Disinfection System at the Wastewater Treatment Plant.

WASTEWATER PLANT LABORATORY-ADDITION OF FIELD OF ACCREDITATION-COLILERT-18 METHOD

We have received a conditional approval from PADEP for Colilert18 method for Fecal Coliform analysis at the WWTP lab.

ANNUAL WASTELOAD MANAGEMENT REPORT (CHAPTER 94 REPORT)

We are continuing preparation of the required annual Chapter 94 Report for the reporting year of 2021. This report is due by March 31, 2022.

PRETREATMENT ANNUAL REPORT

We are continuing preparation of the required Pretreatment Program Annual Report for the reporting year of 2021. This report is due by March 31, 2022.

ANNUAL WATER AUDIT REPORT-DELAWARE RIVER BASIN COMMISSION (DRBC)

As per the requirements of the DRBC, we are preparing the required annual water audit of our water system for the reporting year of 2021. The completed water audit report will be submitted electronically to DRBC as per their requirements. This report is due by March 31, 2022.

CONTRACT WTP-418: REPLACEMENT OF FILTER MEDIA AT WATER TREATMENT PLANT

We are continuing to work on compiling the required information for preparation of technical specifications and contract documents for the replacement of existing media of the existing four high-rate dual media filters for bidding process.

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Solicitor's Report – James A Downey III, Esquire

There was an executive session from 6:30 pm. to 7:00 pm. at which potential litigation and final results of another litigation were discussed.

Finance Manager's Report

Mrs. Dunn reported the Authority is doing well and submitted her financial report to the Board of Directors for informational purposes.

Old Business

There was no Old Business brought before the Board.

New Business

There was no New Business brought before the Board.

Public Participation

No public participation

Adjournment

Mrs. Murphy made a motion, seconded by Mrs. Mr. Servis to adjourn the Board meeting at 7:16 p.m.

Motion carried unanimously.

Respectfully submitted by:


Michele Hammar, Secretary