

# *Lower Bucks County Joint Municipal Authority*

## *Board Meeting Minutes ~ September 22, 2022*

The Board of Directors of Lower Bucks County Joint Municipal Authority (Authority) held their monthly meeting on Thursday, September 22, 2022, at the Authority's Administration Building located at 7811 New Falls Road, Levittown, Pennsylvania 19055.

### **Call to Order**

Mr. Glasson, Chairman, called the meeting to order at 7:00 P.M., which was followed by the Pledge of Allegiance. Mr. Glasson asked everyone to take a moment to remember all those who keep us safe every day. Mr. Glasson, on behalf of the Board of Directors extended condolences to the family of Mr. Downey and to his extended family at Begley, Carlin & Mandio; it was expressed that Mr. Downey was an asset to the Authority and he will be missed.

### **Roll Call**

Mrs. Burnell took roll call as follows:

**Present:** Michele Hammar  
Joseph Glasson  
Cynthia Murphy  
Michael Sidoti

**Absent:** Bryan Servis

**Also Present:** Vijay S. Rajput, Ph.D., P.E., Managing Director  
Phil Smythe, Field Technician/LS Supervisor  
Nancy Burnell, Meter Department Supervisor  
Colleen Dunn, Finance Manager  
Bryce McGuigan, Esquire, representing Begley, Carlin & Mandio

### **Public Participation**

There was no public participation at this meeting.

### **Audit Presentation by BBD Auditors**

Mr. Hogan from BBD, LLP presented the final draft for approval for year ending December 31, 2020, and the preliminary draft for year ending December 31, 2021. It was noted that the delay in the presentation of the statements was a direct result of the late reporting by PMRS, the Authority's Pension administrator. BBD, LLP has found the Authority's financial status to be excellent.

**Motion:** Mr. Sidoti made a motion, seconded by Mrs. Murphy, to accept the 2019/2020 Audit presented by BBD, LLP.

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Roll Call on the Motion

Mrs. Murphy           Aye  
Mr. Glasson           Aye  
Mrs. Hammar           Aye  
Mr. Sidoti            Aye  
Motion carried unanimously.

**Ratification of the July and August 2022 Accounts Payable as presented to the Board of Directors.**

**Motion:** Mr. Sidoti made a motion, seconded by Mrs. Murphy to accept the July and August 2022 Accounts Payable as presented to the Board of Directors.

Roll Call on the Motion

Mrs. Murphy           Aye  
Mr. Glasson           Aye  
Mrs. Hammar           Aye  
Mr. Sidoti            Aye  
Motion carried unanimously.

\*\*Mr. Glasson abstained from any invoices to McIntyre Plumbing, Benjamin Franklin Plumbing & Glasson Enterprises for the year 2022.

**Approval of the September's 2022 Accounts Payable**

**Motion:** Mrs. Murphy made a motion, seconded by Mrs. Hammer to approve the September 22, 2022, Accounts Payable as presented to the Board of Directors.

Roll Call on the Motion

Mrs. Murphy           Aye  
Mr. Glasson           Aye  
Mrs. Hammar           Aye  
Mr. Sidoti            Aye  
Motion carried unanimously.

\*\*Mr. Glasson abstained from any invoices to McIntyre Plumbing, Benjamin Franklin Plumbing & Glasson Enterprises for the year 2022.

**Approval of the June's Boards Meeting Minutes**

**Motion:** Mr. Sidoti made a motion, seconded by Mrs. Murphy to approve the June 22, 2022, Board Meeting minutes as presented to the Board of Directors.

Roll Call on the Motion

Mrs. Murphy           Aye  
Mr. Glasson           Aye  
Mrs. Hammar           Aye  
Mr. Sidoti            Aye  
Motion carried unanimously.

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**MANAGING DIRECTORS REPORT**

**Ratification of motions from July & August as presented to the Board of Directors.**

Dr. Rajput stated that the following motions for Contract WWTP-443, WTP-442 and WWTP-441 were electronically approved by the Board and is requesting the Board to ratify these motions:

Ratify the award of Contract WWTP-443: Furnish and Deliver Sodium Chloride for the 2022-2023 season to Morton Salt, Inc., located at 444 West Lake Street, Suite 3000, Chicago, IL with a unit bid price of \$67.76/ton delivered as per the specifications and general conditions contained in the Bucks County Consortium bid documents.

**Motion:** Mrs. Murphy made a motion, seconded by Mr. Sidoti to ratify the award of Contract WWTP-443: Furnish and Deliver Sodium Chloride for the 2022-2023 season to Morton Salt, Inc., located at 444 West Lake Street, Suite 3000, Chicago, IL with a unit bid price of \$67.76/ton delivered as per the specifications and general conditions contained in the bid documents.

**Roll Call on the Motion**

Mrs. Murphy           Aye  
Mr. Glasson           Aye  
Mrs. Hammar           Aye  
Mr. Sidoti           Aye  
Motion carried unanimously

Ratify the award of Contract WTP-442: Furnish and Supply Chemicals for LBCJMA Water Treatment Plant - Item No. 1, Powdered Activated Carbon to CarbPure Technologies, LLC., located at 8091 E Maplewood Ave, Suite 210, Greenwood Village, CO. in their bid unit amount of \$133.00 /CWT delivered or \$1.33 per pound delivered.

**Motion:** Mrs. Murphy made a motion, seconded by Mrs. Hammar to ratify the award of Contract WTP-442: Furnish and Supply Chemicals for LBCJMA Water Treatment Plant - Item No. 1, Powdered Activated Carbon to CarbPure Technologies, LLC., located at 8091 E Maplewood Ave, Suite 210, Greenwood Village, CO. in their bid unit amount of \$133.00 /CWT delivered or \$1.33 per pound delivered.

**Roll Call on the Motion**

Mrs. Murphy           Aye  
Mr. Glasson           Aye  
Mrs. Hammar           Aye  
Mr. Sidoti           Aye  
Motion carried unanimously

Ratify the award of Contract WWTP 441- Restoration of Concrete, Sidewalks, Driveways, Aprons, Curbs and Sites affected by Water Mains Breaks and Replacements to CLC

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Contractors, Inc. located at 1270 Veterans Hwy, #F10, Bristol, PA, for the unit bid prices for all eight (8) bid items including alternate 1 and alternate 2 items.

**Motion:** Mrs. Hammar made a motion, seconded by Mrs. Murphy to ratify the award of Contract WWTP 441- Restoration of Concrete, Sidewalks, Driveways, Aprons, Curbs and Sites affected by Water Mains Breaks and Replacements to CLC Contractors, Inc. located at 1270 Veterans Hwy, #F10, Bristol, PA, for the unit bid prices for all eight (8) bid items including alternate 1 and alternate 2 items.

Roll Call on the Motion

Mrs. Murphy           Aye  
Mr. Glasson           Aye  
Mrs. Hammar           Aye  
Mr. Sidoti             Aye  
Motion carried unanimously

**PROJECT #WWTP-210: FURNISH AND DELIVER ONE COMPLETE GRINDER FOR THE REPLACEMENT OF THE EXISTING GRINDER AT MILL CREEK WASTEWATER PUMP STATION (UNDER COSTARS CONTRACT # 391243)**

Dr. Rajput stated that as a result of the failed grinder at Mill Creek Pump Station, quotations were obtained for a replacement. JWC Environmental, Inc., under COSTARS Contract #391243, submitted a proposal with the lowest price, totaling \$28,537.86 for the complete muffin monster unit including the controller to replace the existing failed Franklin-Miller grinder. This was substantially less than the Franklin-Miller quoted price to replace their existing grinder. The current grinders stainless guide rails and mounting bracket(s) will be reused as they are in excellent condition, and this will save money. The existing controller will be used as a backup for other pump station Franklin Miller grinders in place. The quoted price does not include shipping costs. Based on review of the quotation and grinder's specifications, we recommend to the Board for its consideration purchasing a complete Muffin Monster (CMD1810-XDS2.0) with controller (PC2200) for \$28,537.86, plus shipping, from JWC Environmental Inc. under COSTARS Contract # 391243.

**Motion:** Mrs. Murphy made a motion, seconded by Mr. Sidoti to purchase a complete Muffin Monster (CMD1810-XDS2.0) with controller (PC2200) for \$28,537.86, plus shipping, from JWC Environmental Inc. under COSTARS Contract # 391243.

Roll Call on the Motion

Mrs. Murphy           Aye  
Mr. Glasson           Aye  
Mrs. Hammar           Aye  
Mr. Sidoti             Aye  
Motion carried unanimously

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**PROJECT #WWTP-211: DIGITIZING THE AUTHORITY'S SANITARY SEWER & WATER DISTRIBUTION MAPS (STAKING PLANS) INTO AUTOCAD FILES**

Dr. Rajput stated that as per PADEP requirements, our water distribution and wastewater collection plans need to be updated and digitized into CAD files. Once the plans are digitized into CAD files, they can be updated/manipulated in-house, to comply with PADEP requirements. These CAD files can also be used for our ongoing water distribution hydraulic modeling. In this regard, we contacted and met with Anderson Engineering Associates, Inc. (Anderson) to review the existing plans, discuss digitizing the Authority's water distribution plans and sanitary sewer staking plans into CAD files, and provide a unit price/ hourly based rate quotation for their professional services to digitize the plans into CAD files. We would provide Anderson with pdf files of the sewer staking plans. Anderson would then digitize the pdf files into AutoCAD files and overlap the water distribution plans onto the staking plans. This work will be done to scale so we can use these files for additional required updates as well as hydraulic modeling when complete. We would like to recommend to the Board for its consideration of utilizing professional services of Anderson Engineering Associates, Inc. for digitizing the Authority's sanitary sewer staking plans and water distribution plans into CAD files at an hourly rate of \$90/hour for Senior Designer, time, and material basis, as approved by the Managing Director.

**Motion:** Mr. Sidoti made a motion, seconded by Mrs. Murphy to utilize professional services of Anderson Engineering Associates, Inc. for digitizing the Authority's sanitary sewer staking plans and water distribution plans into CAD files at an hourly rate of \$90/hour for Senior Designer, time, and material basis, as approved by the Managing Director.

**Roll Call on the Motion**

Mrs. Murphy	Aye
Mr. Glasson	Aye
Mrs. Hammar	Aye
Mr. Sidoti	Aye

Motion carried unanimously

**Dr. Rajput stated that the following items of his report are for Board information and updates:**

**FALL/WINTER NEWSLETTER**

The fall/winter newsletter is attached. We would like to thank Jennifer Smythe for her excellent job in compiling and putting together this newsletter.

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WATER QUALITY MANAGEMENT PERMIT APPLICATION FOR MODIFICATION OF CHLORINE DISINFECTION SYSTEM

The required Water Quality Management permit amendment application and engineer's report for the modification of the existing chlorine contact tanks for the installation of an Ultraviolet Disinfection system were completed and submitted to PADEP. We are currently waiting for this permit.

CONTRACT #WTP-418: REHABILITATION OF FILTERS AT WATER TREATMENT PLANT UNDER COSTARS CONTRACT NO. 016-190

A preconstruction meeting with the contractor to discuss the project schedule was held. Approval of our profile from Waste Management for the disposal of the filter media at their landfill has been received. Disposal cost per ton will be similar to the current sludge disposal contract plus the cost of required liners and delivery of empty containers.

CONTRACT #WWTP-401A: FURNISH AND DELIVER COMPLETE ULTRAVIOLET DISINFECTION SYSTEM TO REPLACE EXISTING CHLORINE DISINFECTION SYSTEM UNDER COSTARS CONTRACT #016-123 AT THE WASTEWATER TREATMENT PLANT

As per the contractor's update, UV unit delivery is scheduled for December 2022.

CONTRACT #WWTP-401B: INSTALLATION OF ULTRAVIOLET DISINFECTION SYSTEM IN THE EXISTING CHLORINE CONTACT BASINS AT THE WASTEWATER TREATMENT UNDER COSTARS CONTRACT No. 016-187

Shop drawings for the emergency generator are reviewed and approved. A site meeting was also held to discuss the layout of the solar canopy.

Dr. Rajput made a recommendation to the Board for its consideration to reschedule the November 24, 2022, board meeting to November 10, 2022.

**Motion:** Mrs. Murphy made a motion, seconded by Mrs. Hammar to reschedule the November 24, 2022, board meeting to November 10, 2022.

Roll Call on the Motion

Mrs. Murphy           Aye  
Mr. Glasson           Aye  
Mrs. Hammar           Aye  
Mr. Sidoti             Aye  
Motion carried unanimously

Solicitor's Report

Mr. Bryce McGuigan, Esquire stated that there was an executive session from 6:30 pm. to 6:55 pm. at which time we discussed potential litigation, strategy and personnel matters. Mr. McGuigan wanted to reflect on Mr. Downey's time of service with the Authority and at Begley, Carlin & Mandio. Mr. McGuigan stated that Mr. Downey was a

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member of the Bar Association for over 40 years and most of that time was representing the Authority.

### **Finance Manager's Report**

Mrs. Dunn reported the Authority is doing well and submitted her financial report to the Board of Directors for informational purposes.

Mrs. Dunn presented to the Board of Directors the 2023 estimated MMO for both Supervisor and Non-Supervisor Plans. Supervisor's estimated amount \$184,805.00 and non-Supervisor's estimated amount \$335,768.00 totaling \$520,573.00.

Mrs. Dunn asked for consent to make the 2022 MMO payment in the amount of \$450,049.00. Dr. Rajput and Mrs. Dunn requested the Board for its considerations to make additional payments to PMRS in the amount of 175,000.00 for the Supervisor pension plan and an additional payment in the amount of \$374,951.00 for non-Supervisor pension plan, totaling \$549,951.00. However, we would like to wait until the 3<sup>rd</sup> quarter when reporting comes out, before making a final decision to pay the additional monies.

**Motion:** Mrs. Murphy made a motion, seconded by Mr. Sidoti to approve the 2022 MMO payment in the amount of \$450,049.00 and the additional payments in the amount of \$549,951.00 to be made at the discretion of the Managing Director after the 3<sup>rd</sup> quarter reporting is reviewed.

### **Roll Call on the Motion**

Mrs. Murphy	Aye
Mr. Glasson	Aye
Mrs. Hammar	Aye
Mr. Sidoti	Aye

Motion carried unanimously

### **Old Business**

There was no old business brought before the Board.

### **New Business**

There was no new business.

### **Public Participation**

No public participation.

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**Adjournment**

Mr. Sidoti made a motion, seconded by Mrs. Hammar, to adjourn the board meeting at 7:49 p.m. Motion carried unanimously.

Respectfully submitted by:

  
Michele Hammar, Secretary