

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ June 20, 2022

The Board Directors of Lower Bucks County Joint Municipal Authority held their monthly meeting on Tuesday, June 20, 2022, at the Authority's Administration Building located at 7811 New Falls Road, Levittown, Pennsylvania 19055.

Call to Order

Mr. Glasson, Chairman, called the meeting to order at 7:00 P.M., which was followed by the Pledge of Allegiance. Mr. Glasson asked everyone to take a moment for all those who keep us safe every day and keep the families of the State Troopers who lost their lives.

Roll Call

Mrs. Burnell took roll call as follows:

Present: Michele Hammar
Joseph Glasson
Cynthia Murphy
Michael Sidoti

Absent: John Monahan
Bryan Servis

Also Present: Vijay S. Rajput, Ph.D., P.E., Managing Director
Phil Smythe, Field Technician/LS Supervisor
Nancy Burnell, Meter Department Supervisor
Colleen Dunn, Finance Manager
James Downey, Esquire

Public Participation

No public Participation

Approval of the June's 2022 Accounts Payable

Motion: Mrs. Murphy made a motion, seconded by Mr. Sidoti to approve 2022 Accounts Payable as presented to the Board Directors.

Roll Call on the Motion

Mrs. Murphy Aye
Mr. Glasson Aye
Mrs. Hammar Aye
Mr. Sidoti Aye

Motion carried unanimously.

** Mr. Glasson abstained from any invoices to McIntyre Plumbing, Benjamin Franklin Plumbing & Glasson Enterprises for the year 2022.

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Approval of the May's 2022 Board Meeting Minutes

Motion: Mr. Sidoti made a motion, seconded by Mrs. Hammar to approve May's 2022, Board Meeting Minutes.

Roll Call on the Motion

Mr. Servis	Aye
Mrs. Murphy	Aye
Mr. Glasson	Aye
Mrs. Hammar	Aye
Mr. Sidoti	

Motion carried unanimously

MANAGING DIRECTORS REPORT

CONTRACT NO. C-439: FURNISH AND SUPPLY CHEMICALS FOR LOWER BUCKS COUNTY JOINT MUNICIPAL AUTHORITY'S WATER AND WASTEWATER TREATMENT PLANTS

Dr. Rajput stated that bids were received on June 9, 2022, for Contract No C-439 involving furnishing and supplying chemicals for the Authority's Water and Wastewater Treatment Plants. Bids were invited for the supply of eight (8) chemicals that are used at both the Water and Wastewater Plants. Based on a review of the bid proposals received, the following recommendations are being made regarding the award of the individual items and individual chemicals of the contract:

ITEM NO. 1: CHLORINE

Dr Rajput stated that there were three (3) bidders for Chlorine. JCI Chemical was the lowest bidder. JCI Chemical is the current supplier of chlorine to the Authority. Based on our review of the bid documents and qualifications, JCI Chemical is found to be the lowest bidder. Therefore, it is recommended awarding Item No. 1, Chlorine, to **JCI Chemical located at 103 River Street, Warwick, NY 10990 with their bid amount of \$85.00/CWT or \$0.85/lb. delivered.** This bidder made a note on their bid proposal that unit bid price is subject to change after September 30, 2022. Documentation and 30 days written notice will be provided. There is a provision in this contract that the supplier can request unit price increase if the supplier can demonstrate that cost increases have been industry-wide and that it will create a severe economic impact on the contractor (under Force Majeure provision). Considering the current market and supply situation, not many options are available as Chlorine is one of a most critical chemicals for the Water treatment. The current contract price is \$25.00/CWT or \$0.25/lb. delivered. An increase of \$60.0/CWT or \$0.60/lb. The unit bid price of the second lowest bidder was \$116.00/CWT or \$1.163/lb.

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Motion: Mrs. Murphy made a motion, seconded by Mr. Sidoti to award Item No. 1, Chlorine of the contract to JCI Chemical located at 103 River Street, Warwick, NY 10990 with their bid amount of \$85.00/CWT or \$0.85/lb. delivered.

Roll Call on the Motion

Mrs. Murphy Aye
Mr. Glasson Aye
Mrs. Hammar Aye
Mr. Sidoti Aye
Motion carried unanimously.

ITEM NO. 2: ZINC POLYPHOSPHATE

Dr Rajput stated that there were two (2) bidders. Shannon Chemical Corporation was the lowest bidder for Item 2. Based on review of the bid documents and qualifications, Shannon Chemical Corporation is found to be the lowest responsible bidder for item 2 of this contract. The product meets all requirement of the contract. The Authority uses this chemical to control corrosion within our water distribution pipes, which prevents lead and copper leaching from the water pipes. **It is recommended awarding Item No.2, Zinc Polyphosphate to Shannon Chemical Corporation located at 311 Commerce Drive, Exton, PA 19341 in their bid amount of \$274.00/CWT or \$2.74/lb. delivered.** The current contract price is \$104.44/CWT or \$1.0444/lb. delivered. An increase of \$169.56/CWT or \$1.6956/lb. delivered.

Motion: Mr. Sidoti made a motion, seconded by Mrs. Hammar to award Item No.2, Zinc Polyphosphate of the contract to Shannon Chemical Corporation located at 311 Commerce Drive, Exton, PA 19341 in their bid amount of \$274.00/CWT or \$2.74/lb. delivered.

Roll Call on the Motion

Mrs. Murphy Aye
Mr. Glasson Aye
Mrs. Hammar Aye
Mr. Sidoti Aye
Motion carried unanimously.

ITEM NO. 3: FLUOROSILICIC ACID

Dr. Rajput stated that three (3) bids were received for Item No. 3 -Fluorosilicic Acid. George S. Coyne Chemical Co. Inc. was the lowest bidder for Item No. 3. The product meets all requirements of the contract. Based on our review of the bid documents and qualifications, George S. Coyne Chemical Co. Inc. has been found to be the lowest responsible bidder. **Therefore, it is recommended awarding Item No. 3, Fluorosilicic Acid to George S. Coyne Chemical Co., Inc., 3015 State Road, Croydon, PA 19021 in their bid unit amount of \$35.0125/CWT or \$0.350125/lb. delivered.** The current price of this chemical is \$29.50/CWT or \$0.2950/lb. delivered. An increase of \$5.5125/CWT delivered.

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Motion: Mrs. Murphy made a motion, seconded by Mrs. Hammar to award Item No. 3, Fluorosilicic Acid of the contract to George S. Coyne Chemical Co., Inc., 3015 State Road, Croydon, PA 19021 in their bid unit amount of \$35.0125/CWT or \$0.350125/lb. delivered.

Roll Call on the Motion

Mrs. Murphy Aye
Mr. Glasson Aye
Mrs. Hammar Aye
Mr. Sidoti Aye
Motion carried unanimously.

ITEM NO. 4: POTASSIUM PERMANGANATE

Dr. Rajput stated that Univar USA, Inc. was the only bidder for this item. The bid proposal submitted by Univar USA Inc. complies with contract specifications and are our present supplier. Their services have been satisfactory. **It is recommended awarding Item No. 4, Potassium Permanganate to Univar USA, Inc., 532 E. Emmaus Street, Middletown, PA 17057 in their bid amount of \$456.80/CWT or \$4.568/lb.** The current price is \$345.00/CWT or \$3.45/lb. An increase of \$111.80/CWT.

Motion: Mrs. Murphy made a motion, seconded by Mr. Sidoti to award Item No. 4, Potassium Permanganate of the contract to Univar USA, Inc., 532 E. Emmaus Street, Middletown, PA 17057 in their bid amount of \$456.80/CWT or \$4.568/lb.

Roll Call on the Motion

Mrs. Murphy Aye
Mr. Glasson Aye
Mrs. Hammar Aye
Mr. Sidoti Aye
Motion carried unanimously.

ITEM NO. 5: LIME SLURRY TREATMENT CHEMICAL – CALGON BLR-3715

Dr. Rajput stated that only one (1) bid was received from George S. Coyne Chemical Co., Inc. who is the present supplier of this chemical. Their services have been satisfactory. It is recommended awarding Item No. 5, Lime Slurry Treatment Chemical – Calgon BLR-3715 to **George S. Coyne Chemical Co., Inc., 3015 State Road, Croydon, PA 19021 in their bid amount of \$234.3172/CWT or \$2.34317/lb.** The current price is \$219.6461/CWT or \$2.1964/lb. An increase of \$14.6711/CWT.

Motion: Mr. Sidoti made a motion, seconded by Mrs. Hammar to award Item No. 5, Lime Slurry Treatment Chemical – Calgon BLR-3715 of the contract to George S. Coyne Chemical Co., Inc., 3015 State Road, Croydon, PA 19021 in their bid amount of \$234.3172/CWT or \$2.34317/lb

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Roll Call on the Motion

Mrs. Murphy Aye

Mr. Glasson Aye

Mrs. Hammar Aye

Mr. Sidoti Aye

Motion carried unanimously.

ITEM NO. 6: POWDERED ACTIVATED CARBON

Dr. Rajput stated that there was no bid received for this item. We will be rebidding this item.

ITEM NO. 7: HYDRATED LIME

Dr. Rajput stated that Greer Industries (Greer Lime Company) was the only bidder for the Item 7-hydrated lime. This company is the current supplier of hydrated lime for the Authority and their services have been satisfactory. Based on our review of the bid documents and qualifications, Greer Industries is found to be the lowest responsible bidder for item 7 -hydrated lime of this contract. Therefore, it is recommend awarding **Item 7 hydrated lime of Contract No. WTP-414, to Greer Industries (Greer Lime Company) located in Morgantown, West Virginia with their bid unit amount of \$ 12.65 /CWT or \$0.1265/lb. delivered.** The current contract price is \$10.85/CWT or \$0.1085/lb. delivered. An increase of \$0.018/lb. delivered.

Motion: Mrs. Murphy made a motion, seconded by Mrs. Hammar to award Item 7 hydrated lime of the Contract to Greer Industries (Greer Lime Company) located in Morgantown, West Virginia with their bid unit amount of \$ 12.65 /CWT or \$0.1265/lb. delivered.

Roll Call on the Motion

Mrs. Murphy Aye

Mr. Glasson Aye

Mrs. Hammar Aye

Mr. Sidoti Aye

Motion carried unanimously.

ITEM NO. 8: HYDRATED LIME BAGS (50LB BAGS)

Dr. Rajput stated that no bids were received for this item. This item will be rebid.

EMPLOYEE #1124

Dr. Rajput presented to the Board a personnel matter regarding Employee #1124. Dr. Rajput stated that the Board granted an additional six (6) months for medical Worker's Compensation leave from January 5, 2022, to July 5, 2022, as per the request of employee #1124. It is documented that this extension does not set any precedent.

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Dr. Rajput stated that as per the Plant's Collective Bargaining Agreement, Article #25-14 and the additional six months of leave time extension granted, if employee #1124 is not certified to return to work on or before July 5, 2022, the Authority has no choice but to terminate employment service of employee #1124 with the Authority, effective July 6, 2022.

Motion: Mr. Sidoti made a motion, seconded by Mrs. Hammar that in the event that if employee #1124 is not certified to return to work on or before July 5, 2022, as per the Plant's Collective Bargaining Agreement and the additional six months leave extension granted, employment service of employee #1124 with the Authority shall be terminated effective July 6, 2022.

Roll Call on the Motion

Mrs. Murphy	Aye
Mr. Glasson	Aye
Mrs. Hammar	Aye
Mr. Sidoti	Aye

Motion carried unanimously.

ANTI-HARASSMENT POLICY

Dr. Rajput is requesting the Board of director to adopt the Anti-Harassment Policy that has been updated and has been reviewed by the Authority's Solicitor Mr. J. Downey, Esq.

Motion: Mrs. Murphy made a motion, seconded by Mrs. Hammar to adopt the updated Anti-Harassment Policy.

Roll Call on the Motion

Mrs. Murphy	Aye
Mr. Glasson	Aye
Mrs. Hammar	Aye
Mr. Sidoti	Aye

Motion carried unanimously

Dr. Rajput stated that the following items of his report are for Board information and updates:

WATER QUALITY MANAGEMENT PERMIT APPLICATION FOR MODIFICATION OF CHLORINE DISINFECTION SYSTEM

The required Water Quality Management Permit amendment application for the modification of the existing chlorine contact tanks for the installation of an Ultraviolet Disinfection system is currently being completed and will be submitted to PADEP before June 21, 2022. We would like to thank Mike Andrews for his assistant in preparing this permit application.

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CONTRACT WTP-418: REHABILITATION OF FILTERS AT WATER TREATMENT PLANT UNDER COSTARS CONTRACT NO. 016-190

A Notice to Proceed will be issued to J.P. Smith Contractors, Inc. The submittal for the media is currently being review. A meeting was held on June 14, 2022, with the Contractor to discuss the project schedule and media storage options.

CONTRACT WWTP-401A: FURNISH AND DELIVER COMPLETE ULTRAVIOLET DISINFECTION SYSTEM TO REPLACE EXISTING CHLORINE DISINFECTION SYSTEM UNDER COSTARS CONTRACT 016-123 AT THE WASTEWATER TREATMENT PLANT

We are currently waiting on the required executed documents. These are relative long lead items with estimated delivery of about 26 weeks.

CONTRACT WWTP-401B: INSTALLATION OF ULTRAVIOLET DISINFECTION SYSTEM IN THE EXISTING CHLORINE CONTACT BASINS AT THE WASTEWATER TREATMENT UNDER COSTARS CONTRACT

A Notice to Proceed will be issued to Eastern Environmental Contractors, Inc., (Contractor). A meeting was held with the Contractor on June 16, 2022, to discuss the project schedule and delivery of long lead items.

PROJECT # WWTP-440: TURNKEY ENGINEERING DESIGN BUILD COMPLETE SOLAR PV CANOPY SYSTEM OVER UV/CHLORINE DISINFECTION BASINS AT THE AUTHORITY'S WASTEWATER TREATMENT PLANT

NOVA Consultants, Inc. have been notified to proceed with this project. They already started preliminary research and design work.

WASTEWATER TREATMENT PLANT NPDES PERMIT

The Wastewater Treatment Plant NPDES permit renewal application will be completed and submitted on or before June 21, 2022. We would like to thank Jennifer Smythe for her assistant in compiling and inputting voluminous analytical data in the NPDES permit application tables.

2021 ANNUAL WATER QUALITY REPORT (CONSUMER CONFIDANCE REPORT)

In compliance with the requirements of the Safe Drinking Water Act 1996 Amendments relating to the Consumer Confidence Reports, our annual Water Quality Report (Consumer Confidence Report-CCR) for the reporting year of 2021 has been completed. As per the requirements of PADEP, the CCR certification along with a copy of our CCR for the reporting year of 2021 has been submitted to PADEP. The Water Quality Report is also posted on the Authority's website.

WATER ALLOCATION PERMIT COMPLIANCE REPORT

Our annual Water Allocation Compliance Report for the water system for the reporting year of 2021 will be submitted to PADEP on or before June 30, 2022. We would like to thank Nancy Burnell for her assistance in preparing this compliance report.

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WATER TREATMENT PLANT LABORATORY

As per PADEP requirements, the annual renewal application package for the renewal of our Water Treatment Plant Laboratory Certificate of Accreditation to operate as a Pennsylvania Accredited Laboratory has been submitted.

Solicitor's Report – James A Downey III, Esquire

There was an executive session from 6:30 pm. to 6:55 pm. at which time we discussed, litigation, potential litigation concerning real estate in Levittown and personnel matters.

Finance Manager's Report

Mrs. Dunn reported the Authority is doing well and submitted her financial report to the Board of Directors for informational purposes.

Mrs. Murphy inquired when the 2021 audit would be presented to the board. Colleen said that auditors are waiting on information from PMRS. Mrs. Murphy wanted to know if the auditors could be presented without the PMRS figures. Mrs. Dunn will reach out to auditor for information.

Old Business

There was no Old Business brought before the Board.

New Business

There was no New Business

Public Participation

No public participation

Adjournment

Mrs. Murphy made a motion, seconded by Mrs. Hammar to adjourn the board meeting at 7:17 p.m. Motion carried unanimously.

Respectfully submitted by:


Michele Hammar, Secretary