

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ March 2023

The Board of Directors of Lower Bucks County Joint Municipal Authority (Authority) held their monthly meeting on Thursday, March 23, 2023, at the Authority's Administration Building located at 7811 New Falls Road, Levittown, Pennsylvania 19055.

Call to Order

Mr. Glasson, Chairman, called the meeting to order at 7:00 P.M., which was followed by the Pledge of Allegiance. Mr. Glasson asked everyone to take a moment to remember all those who keep us safe every day.

Roll Call

Mrs. Burnell took roll call as follows:

Present: Joseph Glasson
Cynthia Murphy
James Morgan
Michael Sidoti
Michele Hammar

Absent: Bryan Servis

Also Present: Vijay S. Rajput, Ph.D., P.E., Managing Director
Nancy Burnell, Meter Department Supervisor
Colleen Dunn, Finance Manager
Bryce McGuigan, Esquire

Public Participation

There was no public participation at this meeting.

Approval of the April's 2023 Accounts Payable

Motion: Mrs. Murphy made a motion, seconded by Mrs. Hammar, to approve February 2023 Accounts Payable as presented to the Board of Directors.

Roll Call on the Motion

Mrs. Murphy Aye
Mr. Glasson Aye
Mr. Morgan Aye
Mr. Sidoti Aye
Mrs. Hammar Aye

Motion carried unanimously.

** Mr. Glasson abstained from any invoices to McIntyre Plumbing, Benjamin Franklin Plumbing & Glasson Enterprises.

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Approval of the February 2023 Board Meeting Minutes

Motion: Mrs. Murphy made a motion, seconded by Mr. Morgan, to approve the February 23, 2023, Board Meeting minutes as presented to the Board of Directors.

Roll Call on the Motion

Mrs. Murphy Aye
 Mr. Glasson Aye
 Mr. Morgan Aye
 Mr. Sidoti Aye
 Mrs. Hammar Aye
 Motion carried unanimously.

MANAGING DIRECTOR’S REPORT

CONTRACT NO. WWTP-450: FURNISH AND SUPPLY STONE DURING 2023-2024 (PARTICIPATION IN THE 2023-2024 BUCKS COUNTY CONSORTIUM HIGHWAY MATERIALS JOINT BID)

Dr. Rajput reported that the Authority participates in Bucks County Consortium Highway Materials joint bid to purchase #2B ¾” stone and #2A stone mix. During 2022, approximately 223 tons of #2B ¾” clean stone and approximately 2,717 tons of #2A stone mix (modified) were purchased. Most of the modified stone was used for the water main replacement project. The cost of stone purchased during 2022 was approximately \$53,883.76.

Bids were opened on February 24, 2023, by Bucks County Consortium for the purchase of Crushed Stone Aggregate, Asphalt Paving Materials, and Associated Highway Products. The bid results were forwarded for review and award consideration.

Following are the results for the above-mentioned bid for No. 2B ¾ stone and No. 2A stone mix:

Bidder/Contractor	BID AMOUNT	
	No. 2B ¾ STONE	No. 2A STONE MIX
Eureka Stone Quarry, Inc 800 Lower State Road, Chalfont, PA 18914	\$28.30/ton delivered (from Rush Valley)	\$20.55/ton delivered (from Rush Valley)
Heidelberg Materials Northeast LLC	\$32.00/ton delivered	\$23.75/ton delivered
Britton Industries, Inc. 227 Bakers Basin Rd, Lawrenceville, NJ 08648	\$38.95/ton without delivery	\$33.95 /ton without delivery
Plumstead Materials	\$18.00/ton without delivery (does not deliver to Authority area)	\$11.00 /ton without delivery (does not deliver to Authority area)

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Dr. Rajput Stated that there were four (4) bidders for the above stated types of stones that we use. Of the four, Plumstead Materials does not deliver to the Authority's area. Of the remaining three (3) bidders, Eureka Stone Quarry, Inc. was the lowest bidder for both No. 2B ¾ stone and No. 2A stone mix. Eureka Stone Quarry, Inc. is the Authority's current supplier and their services have been satisfactory. Therefore, we recommend awarding Contract **WWTP-450 to Eureka Stone, Inc., 800 Lower State Road, Chalfont, PA 18914** for a period beginning April 1, 2023 to March 31, 2024 as per the specifications and general conditions contained in the Bucks County Consortium of Municipalities bid documents for the bid price of \$28.30 per ton delivered for No. 2B ¾ Stone and the bid price of \$20.55/ton delivered for 2A Stone Mix (based on delivery from Rush Valley).

Mr. Sidoti asked Dr. Rajput if Eureka was the same company as Rush Valley. Dr. Rajput explained that Rush Valley was the quarry. Eureka has 3 quarries in different locations, but Rush Valley is the closest to the Authority for delivering stone.

Motion: Mrs. Murphy made a motion, seconded by Mr. Sidoti, to approve contract WWTP-450 to Eureka Stone, Inc., 800 Lower State Road, Chalfont, PA 18914 for a period beginning April 1, 2023 to March 31, 2024 as per the specifications and general conditions contained in the Bucks County Consortium of Municipalities bid documents for the bid price of \$28.30 per ton delivered for No. 2B ¾ Stone and the bid price of \$20.55/ton delivered for 2A Stone Mix.

Roll Call on the Motion

Mrs. Murphy	Aye
Mr. Glasson	Aye
Mr. Morgan	Aye
Mr. Sidoti	Aye
Mrs. Hammar	Aye

Motion carried unanimously.

CONTRACT WWTP-433: FURNISH AND PROVIDE SERVICES FOR THE REPLACEMENT OF EXISTING WATER MAINS

Dr. Rajput stated that the contract number WWTP 433 with K.E. Seifert, Inc. is due to expire on March 31, 2023. Under this contract, the Contractor assists the Authority's Field Department in the water main rehabilitation/maintenance and replacement program. There is a provision in the contract that the Authority reserves the right to extend the contract period for an additional one (1) year upon written agreement by both parties. In this regard, the Contractor is willing to extend the contract until March 31, 2024, with the same terms and conditions and the same unit pricing. K.E. Seifert, Inc., has been working well with our Field Department, and their work is satisfactory. Therefore, we would like to request the Board for consideration to grant an extension of this contract with K.E. Seifert, Inc. for another year under the same terms and conditions of the current contract, including unit prices.

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Motion: Mrs. Murphy made a motion, seconded by Mr. Sidoti, to approve the extension of contract WWTP-433: Furnish and Provide Services for The Replacement of Existing Water Mains K.E. Seifert, Inc. for another year under the same terms and condition of the current contract including unit prices.

Roll Call on the Motion

Mrs. Murphy	Aye
Mr. Glasson	Aye
Mr. Morgan	Aye
Mr. Sidoti	Aye
Mrs. Hammar	Aye

Motion carried unanimously.

REPLACEMENT OF WASTEWATER TREATMENT PLANT VEHICLE S-9 (CAPITAL IMPROVEMENT)

Dr. Rajput stated under the ongoing vehicle replacement program, we would like to recommend replacing the existing 2008 Ford F-450 Vehicle utility body number S9 for the Field Department at the Wastewater Treatment Plant. This vehicle has approximately 90,000 miles. It is our opinion that it is more economical to replace this vehicle than put more money into its repair/rehabilitation work. In this regard, we have received a quotation prepared by New Holland Group of New Holland, Pennsylvania under COSTARS Contract #025-E22-406, for a 2023 F-550 Chassis 4X4 SD Regular Cab with aluminum service body in the amount of \$91,778. We would like to request the Board for its consideration to approve purchasing a 2023 F-550 Chassis 4X4 SD Regular Cab with aluminum service body truck with a total cost of \$91,778.00 from New Holland Group, New Holland, Pennsylvania under COSTARS Contract #025-E22-40 and trade in of the 2008 Ford F-450 truck (S-9) and apply credit toward the purchase of the vehicle or sell it.

Motion: Mr. Sidoti made a motion, seconded by Mrs. Murphy to approve purchasing the above stated 2023 F-550 Chassis 4X4 SD Regular Cab with aluminum service body truck with a total cost of \$91,778.00 from New Holland Group, New Holland, Pennsylvania under COSTARS Contract #025-E22-40 and trade in the 2008 Ford F-450 truck and apply credit toward the purchase of the above stated vehicle or sell it.

Roll Call on the Motion

Mrs. Murphy	Aye
Mr. Glasson	Aye
Mr. Morgan	Aye
Mr. Sidoti	Aye
Mrs. Hammar	Aye

Motion carried unanimously.

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Dr. Rajput requested the Board for its consideration to approve the sale of an older dump truck and camera truck that are not being utilized any longer.

Motion: Mr. Sidoti made a motion, seconded by Mrs. Murphy, to approve the sale of the old dump truck and the camera truck.

Roll Call on the Motion

Mrs. Murphy	Aye
Mr. Glasson	Aye
Mr. Morgan	Aye
Mr. Sidoti	Aye
Mrs. Hammar	Aye

Motion carried unanimously.

CERTIFICATE OF DEPOSIT (CD)

Dr. Rajput stated that as per approval by the Board of Directors at the February 2023 month meeting, proposals were obtained from Inspire Federal Credit Union (Inspire) and Republic Bank (Republic) for an investment of Authority funds into a Certificate of Deposit., in the amount of \$5,000,000. Inspire provided a quote for a period of two (2) years at an interest rate of 4.50%; where Republic's highest rate was for one (1) year at 4.24%. Considering the terms and interest rate, the Authority will realize earnings of approximately \$468,123 with a two (2) year CD investment. Inspire is in compliance with the Commonwealth of Pennsylvania Act 72 of 1971 (P.L. 281), as amended (the Act), Inspire agrees to pledge collateral for all deposits held from the Authority in excess of the FDIC insurance limits, as required by the Act.

Therefore, we would like to recommend to the Board for its consideration to accept the proposal from Inspire Federal Credit Union for a 2-year term CD at their proposed rate of 4.5% or 4.577% APY and authorize the Managing Director to open the Authority's necessary CD accounts and move Authority funds in the amount of \$5,000,000 from Republic Bank for this CD investment.

Motion: Mrs. Murphy made a motion, seconded by Mr. Sidoti to accept the proposal from Inspire Federal Credit Union for a 2-year term CD at their proposed rate of 4.5% or 4.577% APY and authorize the Managing Director to open the Authority's necessary CD accounts and move Authority funds in the amount of \$5,000,000 from Republic Bank for this CD investment.

Roll Call on the Motion

Mrs. Murphy	Aye
Mr. Glasson	Abstained
Mr. Morgan	Aye
Mr. Sidoti	Aye
Mrs. Hammar	Aye

Motion carried unanimously.

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Dr. Rajput reported that the following items of his report are for Board information purposes.

WATER DISTRIBUTION SYSTEM MAINTENANCE PROGRAM: REHABILITATION / REPLACEMENT OF EXISTING WATER MAINS – PHASE 8

Dr. Rajput reported the Authority is currently replacing the water main on Ivy Hill Road (approximately 1600 ft). This work should be completed next week, weather permitting, followed by restoration of the site affected by this project.

PRETREATMENT ANNUAL REPORT

Dr. Rajput is continuing preparation of the Pretreatment Program Annual Report for the reporting year of 2022. This report is due by March 31, 2023.

ANNUAL WATER AUDIT REPORT-DELAWARE RIVER BASIN COMMISSION (DRBC)

Dr. Rajput stated, we are preparing the required annual water audit of our water system for the reporting year of 2022 which is due by March 31, 2023.

ANNUAL WASTELOAD MANAGEMENT REPORT (CHAPTER 94 REPORT)

Dr. Rajput is continuing preparation of the required annual Chapter 94 Report for the reporting year of 2022. This report is due by March 31, 2023.

CONTRACT A-446: FURNISH AND INSTALL R900® GATEWAY FIXED NETWORK DATA COLLECTOR OF NEPTUNE TECHNOLOGY GROUP BY RIO SUPPLY INC. UNDER COSTARS CONTRACT #16-22

Dr. Rajput reported that Rio Supply, Inc. has placed the order for the hardware and is currently working on implementing 365 software package.

CONTRACT #WWTP-401A: FURNISH AND DELIVER COMPLETE ULTRAVIOLET DISINFECTION SYSTEM TO REPLACE EXISTING CHLORINE DISINFECTION SYSTEM UNDER COSTARS CONTRACT #016-123 AT THE WASTEWATER TREATMENT PLANT

Dr. Rajput reported in last month's report, the contractor delivered all six (6) units of Ultraviolet (UV) System and the remaining delivery of UV bulbs will be delivered during the installation of the UV units.

CONTRACT #WWTP-401B: INSTALLATION OF ULTRAVIOLET DISINFECTION SYSTEM IN THE CHLORINE CONTACT BASINS AT THE WASTEWATER TREATMENT UNDER COSTARS CONTRACT #016-187

Dr. Rajput reported another project progress meeting will be scheduled with Eastern Environmental Contractors (EEC) to discuss the project schedule, construction and installation sequence, outstanding issues and remaining shop drawing submittals review.

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CONTRACT #WTP-418: REHABILITATION OF FILTERS AT WATER TREATMENT PLANT UNDER COSTARS CONTRACT #016-190

Dr. Rajput reported that J.P. Smith Contractors, Inc. is currently on rehabilitation of Filter No. 3 and is planning to complete coating, painting and replacement of media of this filter within a couple of weeks.

WATER AND WASTEWATER SYSTEMS

Dr. Rajput reported the average daily drinking water supplied for the month of February 2023 was approximately 6.08 MGD. The monthly average effluent flow from the wastewater treatment plant for the month of February 2023, was approximately 6.58 MGD.

Solicitor's Report

Mr. McGuigan, Esquire, reported an executive session was held from 6:30 pm. to 6:55 pm. at which time personnel matters and pending litigation were discussed, as well as solicit legal advice from the office of the solicitor.

Finance Manager's Report

Mrs. Dunn reported the Authority is doing well and submitted her financial report to the Board of Directors for informational purposes.

Old Business

There was no old business brought before the Board.

New Business

There was no new business.

Public Participation

No public participation.

Adjournment

Mr. Morgan made a motion, seconded by Mrs. Murphy, to adjourn the board meeting at 7:23 p.m. Motion carried unanimously.

Respectfully submitted by:


Michele Hammar, Secretary