

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ June 27, 2024

The Board of Directors of Lower Bucks County Joint Municipal Authority (Authority) held their monthly meeting on Thursday, June 27, 2024, at the Authority's Administration Building located at 7811 New Falls Road, Levittown, Pennsylvania 19055.

Call to Order

Mr. Servis, Vice Chairman, called the meeting to order at 7:00 PM, which was followed by the Pledge of Allegiance. Mr. Servis asked everyone to take a moment to remember all those who keep us safe every day.

Roll Call

Present: Bryan Servis, Board Member
James Morgan, Board member
Cynthia Murphy, Board Member
Michele Hammar, Board Member
Mary Ann Gahagan, Board Member
Vijay S. Rajput, Ph.D., P.E., Managing Director
Colleen Dunn, Finance Manager
Nancy Burnell, Meter Department Supervisor
Bryce McGuigan, Esquire

Absent: Joseph Glasson, Board Member

Public Participation

No public participation

Approval of the Accounts Payable for June 2024 as presented to the Board Directors

Motion: Mrs. Murphy made a motion, seconded by Mr. Morgan, to approve payment of the June 2024 accounts payable.

5 in favor / 0 opposed / 0 abstention*. Motion carries.

May 2024 Board Meeting Minutes

Motion: Mrs. Murphy made a motion, seconded by Mrs. Hammar, to approve May 2024 Board Meeting minutes.

5 in favor / 0 opposed / 0 abstention. Motion carries.

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Managing Director's Report

CONTRACT NO. C-471: FURNISH AND SUPPLY CHEMICALS FOR LOWER BUCKS COUNTY JOINT MUNICIPAL AUTHORITY'S WATER AND WASTEWATER TREATMENT PLANTS

Dr. Rajput stated that bids were received on June 25, 2024, for Contract No C-471 to furnish and supply chemicals for the Authority's Water and Wastewater Treatment Plants. Bids were invited for the supply of seven (7) chemicals that are used at both plants. Dr. Rajput stated that upon review, most bids submitted contained conditions and exceptions. Considering the conditions in the bids received, recommendation is to reject all the bids received for all the items of Contract C-471 and rebid this contract.

Motion: Mr. Morgan made a motion, seconded by Mrs. Murphy, to reject all the bids received for Contract No. C-471 and rebid this contract.

5 in favor / 0 opposed / 0 abstention*. Motion carries.

CONTRACT NO. WWTP-469: FURNISH AND PROVIDE SERVICES FOR TREE TRIMMING AND REMOVAL (REBID)

Dr. Rajput stated that bids were received on June 25, 2024, for the Contract No. WWTP-469. Dr. Rajput stated that this contract is for trimming and removal of trees on an as needed basis and bid results are presented below.

Bidder	Bid Amount – Hourly Labor Rate (3 Employees & 1 Bucket Truck)	
	Normal Hours	Other than Normal Working Hours
Rick's Expert Tree Service, Inc. 1907 Bensalem Blvd, Bensalem, PA 19020	\$284.00	\$295.00
Joseph McIlvaine Tree & Lawn 428 Philmont Ave., Feasterville, PA 19053	\$400.00	\$400.00

Dr. Rajput stated that as can be seen from the above bid results, Rick's Expert Tree Service, Inc. submitted a proposal with the lowest unit bid price for both bid items. Rick's Expert Tree Service, Inc. is the current contractor, and their services have been satisfactory. Dr. Rajput recommended awarding Contract WWTP-469: Furnish & Provide Services for Tree Trimming and Removal to Rick's Expert Tree Service, Inc. for the above presented unit bid pricing. Dr. Rajput also stated that the duration of this contract is one (1) year.

Motion: Mrs. Murphy made a motion, seconded by Mrs. Gahagan to approve awarding Contract WWTP-469 for Furnish & Provide Services for Tree Trimming and Removal to Rick's Expert Tree Service.

5 in favor / 0 opposed / 0 abstention*. Motion carries.

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CONTRACT WTP-444: DISPOSAL OF LIQUID SLUDGE FROM WATER TREATMENT PLANT (REBID)

Dr. Rajput stated that the Contract No. WTP-444 is for the disposal of liquid sludge which is generally generated when the flocculation and sedimentation tanks are cleaned. The rebid date for this contract was June 25, 2024: there were no bids received for this contract. Since no bids were received for the first bid, second rebid, we will explore obtaining quotations for the disposal of the liquid sludge, when needed. Dr. Rajput stated that we are continuing to investigate alternative methods for the disposal of liquid sludge from the Water Treatment Plant.

CONTRACT NO. WWTP-472– FURNISH LABOR AND MATERIALS TO REPLACE AND REHABILITATE ROOF AND SUPPORTING ROOF STRUCTURE OF GRIT/SCREEN BUILDING AT WASTEWATER TREATMENT PLANT (CAPITAL IMPROVEMMENT PROJECT)

Dr. Rajput presented that the existing roof and supporting roof structure is old and needs to be rehabilitated. The existing building is a 36ft x 72ft single-story, post and beam structure consisting of a wood truss roof and walls approximately 16ft in height. The 6ft x 6ft wood posts and the wood trusses are spaced between 8ft and 9ft on center. Due to aging and corrosion, the scope of this project includes removal of the existing roof deck and wood trusses and replace them with a galvanized metal truss system to prevent corrosion and separation and is better suited for the existing corrosive environment within the existing building. Dr. Rajput stated that we have received a proposal for the above work from A.V. Construction Inc. under their COSTARS Contract No.0000559302 for a total amount not to exceed \$280,000. We have reviewed the proposal submitted and found it acceptable. Therefore, we would like to recommend to the Board for its consideration to award Contract No. WWTP-472: Rehabilitate and Replace Roof and Roof Structure of Grit/Screen building located at the Wastewater Treatment Plant for the total amount not to exceed \$280,000 to A.V. Construction Inc. under their COSTARS Contract No. 0000559302.

Motion: Mrs. Murphy made a motion, seconded by Mrs. Hammar, to approve awarding Contract No. WWTP-472: Rehabilitate and Replace Roof and Roof Structure of Grit/Screen building located at the Wastewater Treatment Plant for the total amount not to exceed \$280,000.00 to A.V. Construction Inc. under their COSTARS Contract No. 0000559302.

5 in favor / 0 opposed / 0 abstention*. Motion carries

Dr. Rajput suggested to the Board of Directors to considering cancelling their monthly meetings for July and August 2024.

Motion: Mrs. Murphy made a motion, seconded by Mrs. Hammar, to cancel the meeting in the months of July and August.

5 in favor / 0 opposed / 0 abstention*. Motion carries.

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Dr. Rajput stated that the following items of his report are for the Boards information.

CONTRACT WWTP-401B: INSTALLATION OF ULTRAVIOLET DISINFECTION SYSTEM IN THE CHLORINE CONTACT BASINS AT THE WASTEWATER TREATMENT UNDER COSTARS CONTRACT #016-187

Dr. Rajput reported that a project progress meeting was held with Eastern Environmental Contractors (EEC) on May 23, 2024. The contractor is in the process of completing installation of the UV system with all the required equipment and systems and has started installing a new emergency generator. Progress meetings are held on a regular basis.

CONTRACT A-446: FURNISH AND INSTALL R900® GATEWAY FIXED NETWORK DATA COLLECTOR OF NEPTUNE TECHNOLOGY GROUP BY RIO SUPPLY INC. UNDER COSTARS CONTRACT #16-22

Dr. Rajput reported that, the contractor is applying to obtain the required permits from three (3) municipalities for the installation of the pole sites in Falls Township, Middletown Township and Tullytown Borough. Once all the poles are installed, the contractor will begin installing R900 Gateway V4 Cellar, antenna, and equipment.

PRETREATMENT PROGRAM - LOCAL LIMIT EVALAUTION

Dr. Rajput reported that in compliance with USEPA and NPDES permit requirements we are currently continuing the required re-evaluation of head work loading and local limit reevaluation.

PROJECT NO. WWTP-223: INSTALLATION OF 36-INCH DUCTILE IRON PIPE CLASS 50, FITTINGS AND LINK SEAL FROM HAJOCA CORPORATION, UNDER COSTARS CONTRACT NO. 016-E22-244

Dr. Rajput reported the contractor has started working on installing the 36-inch ductile iron pipe. The contractor has completed a 42-inch coring and installation of link seal into contact tank wall. Approximately 40 feet of 36-inch pipe along with the required 90-degree bends are installed.

FEASIBILITY STUDY FOR ADDITIONAL SECONDARY SEDIMENTATION TANK AT THE WASTEWATER TREATMENT PLANT

Dr. Rajput reported that we are continuing the in-house engineering feasibility study to add an additional circular secondary sedimentation tank number 6 (clarifier) to provide needed hydraulic capacity to the existing secondary clarifiers and to improve settling efficiency of the secondary sedimentation process.

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WATER DISTRIBUTION SYSTEM MAINTENANCE PROGRAM: REHABILITATION / REPLACEMENT OF EXISTING WATER MAINS – PHASE 9

Dr. Rajput reported that under Phase 9 of the water main and valve replacement project approximately 1000 feet of water main on Cobalt Ridge Drive North and a portion of Woodbourne Road is complete. We are in the process of coordinating the next areas for water main replacement and plan to begin work July 15, 2024.

2023 ANNUAL WATER QUALITY REPORT (CONSUMER CONFIDANCE REPORT)

Dr. Rajput stated in compliance with the requirements of the Safe Drinking Water Act 1996 Amendments relating to the Consumer Confidence Reports (CCR), our annual Water Quality Report (WQR) for the reporting year of 2023 has been completed and is posted on the Authority's website

WATER ALLOCATION PERMIT COMPLIANCE REPORT

Dr. Rajput reported that our annual Water Allocation Compliance Report is in the process of being completed and submitted per PADEP requirements.

Solicitor's Report

Mr. McGuigan stated that there was an executive session from 6:30 pm. to 7:00 pm. at which time personnel matters, active litigation and other unrelated legal matters were discussed.

Finance Manager's Report

Mrs. Dunn reported that the Authority is doing well.

Old Business

No old business

New Business

No new business

Public Participation

No public participation.

Adjournment

Mr. Morgan made a motion to adjourn the board meeting at 7:06 PM.

5 in favor / 0 opposed / 0 abstention*. Motion carries.

Respectfully submitted by:

Michele Hammar, Secretary