

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ May 22, 2025

The Board of Directors of Lower Bucks County Joint Municipal Authority (Authority) held their monthly meeting on Thursday May 22, 2025, at the Authority's Administration Building located at 7811 New Falls Road, Levittown, Pennsylvania 19055.

Call to Order

Mr. Glasson, Chairman, called the meeting to order at 7:00 PM, which was followed by the Pledge of Allegiance. Mr. Glasson asked everyone to take a moment to remember all those who keep us safe every day.

Roll Call

Present: Joseph Glasson, Board Member
Bryan Servis, Board Member
James Morgan, Board Member
Michele Hammar, Board Member
Vijay S. Rajput, Ph.D., P.E., Managing Director
Nancy Burnell, Meter Department Supervisor
Bryce McGuigan, Esquire

Absent: Cynthia Murphy, Board Member
Mary Ann Gahagan, Board Member

Approval of the May 2025 Accounts Payable as presented to the Board Directors

Motion: Mr. Morgan made a motion, seconded by Mr. Servis, to approve payment of the April 2025 accounts payable.

4 in favor / 0 opposed. Motion carried unanimously.

Approval of April 2025, Board Meeting Minutes

Motion: Mr. Servis made a motion, seconded by Mr. Morgan, to approve April 24, 2025, Board Meeting minutes.

4 in favor / 0 opposed. Motion carried unanimously.

Managing Director's Report

WTP-174: FURNISH AND SUPPLY ONE (1) REPLACEMENT LIME SLURRY MIX TANK FOR THE LIME APPLICATION SYSTEM AT THE WATER TREATMENT PLANT

Dr. Rajput stated that the lime slurry mix tank appears to have reached its useful life and needs to be replaced. A quotation has been received from Chemco Systems L.P. to furnish and deliver one new complete 800-gallon stainless steel lime slurry mixing tank to replace the existing lime slurry mix tank and their total quoted price is \$26,988.00. Dr. Rajput stated that based on a review of the proposal and price quoted, we would like to recommend to the Board for its consideration to purchase one 800-gallon 304 stainless steel tank for lime application system from Chemco Systems, L.P. for the total quoted price of \$26,988.00.

Motion: Mr. Servis made a motion, seconded by Mrs. Hammar, to purchase one 800-gallon 304 stainless steel tank to replace the existing lime slurry mix tank for lime application system from Chemco Systems, L.P. for the total quoted price of \$26,988.00.

4 in favor / 0 opposed. Motion carried unanimously.

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PERSONNEL MATTERS: TWO OPERATOR POSITIONS AT WATER TREATMENT PLANT

Dr. Rajput stated that based on review of qualifications, aptitude test, and interview, he would like to recommend to the Board for its consideration to offer the open position of second shift (3PM-11PM) Water Treatment Plant Operator to Mr. Michael R. Hammar, of Levittown, with a starting salary of \$21 per hour as per the current Collective Bargaining Agreement with an effective starting date to be specified in a letter of offer by the Managing Director, contingent upon satisfactorily passing the pre-employment psychological evaluation test, physical test, drug and alcohol screening and background check results. Dr. Rajput stated that the probationary period for this position is 90 days from the effective starting date.

Motion: Mr. Servis made a motion, seconded by Mr. Morgan, to offer the second shift Water Treatment Plant Operator position to Micheal R. Hammar, of Levittown, with a starting salary of \$21 per hour as per the current Collective Bargaining Agreement with an effective starting date to be specified in a letter of offer by the Managing Director, contingent upon satisfactorily passing the pre-employment psychological evaluation test, physical test, drug and alcohol screening and background check results with the probationary period of 90 days from the effective starting date.

4 in favor / 0 opposed. Motion carried unanimously.

(Mrs. Hammar abstained from this vote. Mrs. Gahagan voted via telephone.)

Dr. Rajput state that based on review of qualifications, aptitude test, and interview, he would like to recommend to the Board for its consideration to offer the open position of midnight shift Water Treatment Plant Operator to Zakary Keyser, of Bristol, with a starting salary of \$21 per hour as per the current Collective Bargaining Agreement with an effective starting date to be specified in a letter of offer by the Managing Director, contingent upon satisfactorily passing the pre-employment psychological evaluation test, physical test, drug and alcohol screening and background check results. Dr. Rajput stated that the probationary period for this position is 90 days from the effective starting date.

Motion: Mr. Servis made a motion, seconded by Mr. Morgan, to offer the Mid night Shift Water Treatment Plant Operator position to Zakary Keyser of Bristol, with a starting salary of \$21 per hour as per the current Collective Bargaining Agreement with an effective starting date to be specified in a letter of offer by the Managing Director, contingent upon satisfactorily passing the pre-employment psychological evaluation test, physical test, drug and alcohol screening and background check results with the probationary period of 90 days from the effective starting date.

4 in favor / 0 opposed. Motion carried unanimously.

PENNSYLVANIA SENATE BILL NO. 395

Dr. Rajput requested the Board of Directors for its consideration to authorize him to send a letter of support for the proposed Senate Bill No. 395 which is for providing for plumber and plumbing contractors licensure; establishing the State Board of Plumbing Contractors and providing for its powers and duties; conferring powers and imposing duties on the Department of State; establishing fees, fines and civil penalties; establishing the plumbing contractors Licensure Account; and making an appropriation. Dr. Rajput stated this will help the Authority and protect its customers. Mr. Glasson also explained the benefits of this Bill to the Authority and its customers.

Motion: Mr. Servis made a motion, seconded by Mr. Morgan, to authorize Dr. Rajput to send a letter of support on behalf of the Authority for Senate Bill 395 for plumber and plumbing contractors' licensure.

4 in favor / 0 opposed. Motion carried unanimously.

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Dr. Rajput stated that the following items of his report are for the Boards information

WWTP-486: Replacement of The Grit Classifier / Screw Conveyor for Dissolved Air Flotation (DAF) System, Wastewater Treatment Plant

A purchase order has been issued to Applied Industrial Technologies (contractor).

WWTP-483: Replacement of the Backup Centrifuge at Wastewater Treatment Plant

We are continuing to evaluate options for the replacement of the backup centrifuge and working on technical specifications and design.

WWTP-484: Replacement of Heat Exchanger No. 2 Used for Maintaining Temperature in the Anaerobic Digesters, Wastewater Treatment Plant

Notice to Proceed was issued to Kappe Associates, Inc. (KAI).

WWTP-485: Replacement of Digester No. 3 Cover - Secondary Digester, Wastewater Treatment Plant

We are continuing our engineering evaluation of available options. We have received proposals from the suppliers for fixed and floatable covers options. We are currently evaluating these proposals and will present them with a selected option for the Board's approval considerations.

A-446: Furnish And Install R900® Gateway Fixed Network Data Collector of Neptune Technology Group by Rio Supply Inc. Under Costars Contract #16-22

The contractor has completed installation of 7 poles along with the R900 Gateway V4 cellular, antenna and equipment (AMI). These 7 gateway systems have been placed in operation, are collecting meter readings and our meter department has been trained on the system. We have also obtained one of three permits from Falls Township for pole installation at our facilities located in Falls Township and are working with the township to obtain the remaining two permits. The contractor will install the remaining three gateway AMI when all permits have been obtained.

WWTP-474A: Furnish and Deliver Mixing System for Anaerobic Digester No. 4 to Replace the Perth Mixing System Under COSTARS Contract (Capital Improvement Project)

The contractor has delivered the pump, valves and nozzles to replace the existing Perth mixing system.

WWTP-474B: Replace the Mixing System in Anaerobic Digester No. 4 at the Wastewater Treatment Plant Under COSTARS Contract (Capital Improvement Project)

The contractor has already removed the old Perth system and has started installation of the mixing system purchased under Contract No. WWTP-474A. A project progress meeting to discuss project progress was held.

Water Distribution System Maintenance Program: Rehabilitation / Replacement of Existing Water Mains – Phase 8

We are currently working on the main water project on East End Avenue.

WWTP-482: Furnish and Supply Stone During 2025-2026 (Participation in the 2025-2026 Bucks County Consortium Highway Materials Joint Bid)

Notice to Proceed was issued to the contractor (Eureka Stone, Inc.).

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2024 Annual Water Quality Report (Consumer Confidence Report - CCR)

In compliance with the requirements of the Safe Drinking Water Act 1996 Amendments relating to the Consumer Confidence Reports, we are in the process of completing our annual Water Quality Report (CCR) for the reporting year of 2024. The water quality data is complete and sent to the Authority's wholesale customers (Bucks County Water and Sewer Authority and Township of Falls Authority) for preparation of their annual Water Quality Report. Dr. Rajput presented that the drinking water that the Authority produces is one of the best, which consistently meets or exceeds all water quality standards.

Water Allocation Permit Compliance Report

Preparation of our annual Water Allocation Compliance Report for the reporting year of 2024 has begun.

Feasibility Study For Additional Secondary Sedimentation Tank at the Wastewater Treatment Plant

We are continuing the in-house engineering feasibility study to add an additional circular secondary sedimentation tank number 6 (clarifier) to provide needed hydraulic capacity to the existing secondary clarifiers and to improve settling efficiency of the secondary sedimentation process.

Solicitor's Report

Mr. McGuigan stated that there was an executive session from 6:30 pm. to 7:00 pm. to discuss litigation and real estate matters.

Finance Manager's Report

Dr. Rajput stated that Mrs. Dunn is on vacation. Dr. Rajput presented Mrs. Colleen report to the Board of Directors. Mrs. Dunn's report stated that the Authority is doing well at this time.

Old Business

No old business

New Business

No new business

Public Participation

No public participation.

Adjournment

Mr. Morgan made a motion second by Mr. Servis to adjourn the board meeting at 7:12 PM.

6 in favor / 0 opposed. Motion carried unanimously.

Respectfully submitted by:



Michele Hammar, Secretary