

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ October 23, 2025

The Board of Directors of Lower Bucks County Joint Municipal Authority (Authority) held their monthly meeting on Thursday, October 23, 2025, at the Authority's Administration Building located at 7811 New Falls Road, Levittown, Pennsylvania 19055.

Call to Order

Mr. Glasson, Chairman, called the meeting to order at 7:00 PM, which was followed by the Pledge of Allegiance. Mr. Glasson asked everyone to take a moment to remember those who keep us safe every day and to keep Tom Pollio in your prayers, his wife recently passed away.

Roll Call

Present

Joseph Glasson, Board Member
Cynthia Murphy, Board Member
Michele Hammar, Board Member
James Morgan, Board Member/ via telephone
Vijay S. Rajput, Ph.D., P.E., Managing Director
Colleen Dunn, Finance Manager
Nancy Burnell, Meter Department Supervisor
Bryce McGuigan, Esquire

Absent:

Bryan Servis, Board Member
Mary Ann Gahagan, Board Member

Approval of the Octobers 2025 Accounts Payable as presented to the Board Directors

Motion: Mrs. Murphy made a motion, seconded by Mrs. Hammar, to approve payment of the October 2025 accounts payable.

4 in favor / 0 opposed. Motion carried unanimously.

Approval of September 2025, Board Meeting Minutes with revisions

Motion: Mrs. Murphy made a motion, seconded by Mrs. Hammar, to approve September 2025, Board Meeting Minutes with a minor revision.

4 in favor / 0 opposed. Motion carried unanimously.

Managing Director's Report

EXTENSION OF CONTRACT NO. WTP-463 – FURNISH AND SUPPLY FERRIC CHLORIDE TO LOWER BUCKS COUNTY JOINT MUNICIPAL AUTHORITY WATER TREATMENT PLANT

Dr Rajput stated that the current Contract No. WTP-463 with Kemira Water Solutions, Inc. is set to expire on November 30, 2025. This contract is to furnish and supply ferric chloride to the Authority's Water Treatment Plant. Dr. Rajput stated that there is a provision in the contract that the Authority reserves the right to extend the contract period for an additional one year upon written agreement by both parties. In this regard, we have received a request from the contractor to extend their contract for one year until November 30, 2026, with the same terms, conditions, and same unit pricing of \$0.602 per dry pound. Dr. Rajput recommended to the Board for its consideration to approve the extension of Contract No. WTP-463 with Kemira Water Solutions, Inc. for a duration of one year or until November 30, 2026, under the same terms and conditions of the current contract, including unit prices.

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Motion: Mrs. Murphy made a motion, seconded by Mrs. Hammar, to approve the extension of Contract No. WTP-463 with Kemira Water Solutions, Inc. until November 30, 2026, under the same terms and conditions of the current contract, including unit prices.

4 in favor / 0 opposed. Motion carried unanimously.

CONTRACT WWTP-489 – FURNISH AND SUPPLY NEW KENNEDY FIRE HYDRANTS, VALVES AND PIPE TO LOWER BUCKS COUNTY JOINT MUNICIPAL AUTHORITY, LEVITTOWN, BUCKS COUNTY, PENNSYLVANIA

Dr. Rajput stated that bids were received and opened on October 23, 2025, for Contract No. WWTP-489 for the purchase of Fire Hydrants, Pipes, Valves and Appurtenances such as sleeves, bends, tees, repair clamps, repair bands, etc. This is a unit bid price contract. Dr. Rajput stated that Hajoca Corporation located in Lansdale, Pennsylvania was the only bidder on this contract. They are the current contractor supplying the items listed in the bid tabulation sheet. Their services have been very satisfactory.

Based on our review of the bid proposals, qualifications, and technical specifications, Dr. Rajput recommended to the Board for their consideration to award **Contract No. WWTP-489 to Hajoca Corporation** located in Lansdale, Pennsylvania for the unit base bid prices presented in the bid tabulation. The duration of this Contract is two (2) years.

Motion: Mrs. Hammar made a motion, seconded by Mrs. Murphy, to award **Contract No. WWTP-489 to Hajoca Corporation** located in Lansdale, Pennsylvania.

4 in favor / 0 opposed. Motion carried unanimously.

WTP-175 - REPLACEMENT OF LIME AND POWDERED ACTIVATED CARBON FEED SYSTEM PLC

Dr. Rajput stated that the existing PLC system is old, outdated, and upgrading or repairing it would not be cost effective. It needs to be replaced/retrofitted with a new PLC system. Dr. Rajput stated that a quotation has been received from Kendall Electric for the retrofit system at a total quoted price of \$27,100.70. Dr. Rajput requested the Board for its consideration to approve purchase of new PLC system to retrofit/replace the existing PLC for a total quoted cost of \$27,100.70 from Kendall Electric.

Motion: Mrs. Murphy made a motion, seconded by Mrs. Hammar, to approve the purchase of a new PLC system to replace/retrofit the existing PLC for the lime and powdered activated carbon feed system at the Water Treatment Plant from Kendall Electric for the total quoted price of \$27,100.70.

4 in favor / 0 opposed. Motion carried unanimously.

Dr. Rajput requested the Board for its consideration of execution of the Settlement Agreement and Release for civil action under Philadelphia Court of Common Please Docket No. 231100643.

Motion: Mrs. Murphy made a motion, seconded by Mrs. Hammar, to execute the Settlement Agreement and Release for civil action under Philadelphia Court of Common Please Docket No. 231100643.

4 in favor / 0 opposed. Motion carried unanimously.

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Dr. Rajput requested the Board for its consideration to approve the funds for the Christmas lunches at the Water Treatment Plant for \$450.00, Wastewater Treatment Plant for \$600.00 and the Administration Office for \$500.00. Dr. Rajput also requested the Board for its consideration to approve \$100.00 gift cards for each employee of the Authority as an appreciation.

Motion: Mrs. Murphy made a motion, seconded by Mrs. Hammar, to approve the funds for the Christmas lunches and \$100 gift cards for the Authority's employee as recommended by Dr. Rajput.

4 in favor / 0 opposed. Motion carried unanimously.

Dr. Rajput requested the Board for its consideration to approve cancellation of the November 27, 2025, board meeting.

Motion: Mrs. Murphy made a motion, seconded by Mrs. Hammar, to approve canceling the Board meeting on November 27, 2025.

4 in favor / 0 opposed. Motion carried unanimously.

Dr. Rajput requested the Board for its consideration to reschedule the December 25, 2024, Board meeting to December 16, 2025.

Motion: Mrs. Murphy made a motion, seconded by Mrs. Hammar, to approved rescheduling the December 25, 2025, Board of Directors meeting, to December 16, 2025.

4 in favor / 0 opposed. Motion carried unanimously.

Dr. Rajput requested the Board for its consideration to approve applying for a grant, Name: Local Share Account (LSA) Grant – Statewide, Agency: Pennsylvania Department of Community & Economics & Economic Development (PA DCED) Commonwealth Financing Authority (CFA), for the Primary Digester #1 Tank Mixing System Rehabilitation Project for the amount of \$971,647.76. Dr. Rajput also requested the Board for its consideration to designate the Board Chairman Mr. Glasson and Managing Director Dr. Rajput to execute all applicable documents and agreements between the Authority and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

Motion: Mrs. Murphy made a motion, seconded by Mrs. Hammar, to designate Mr. Glasson and Dr. Rajput to execute all applicable documents and agreements between the Authority and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

4 in favor / 0 opposed. Motion carried unanimously.

FOR INFORMATION PURPOSE:

Contract No. C-487: Furnish and Supply Chemicals for Lower Bucks County Joint Municipal Authority's Water Treatment Plant

A Notice to Proceed has been issued to all the contractors of individual items (chlorine, zinc polyphosphate, fluorosilicic acid, potassium permanganate, powdered activated carbon, hydrated lime, hydrated lime bags) of the contract.

First Amendment to Treatment Disposal Agreement (Agreement with Bucks County Water and Sewer Authority)

Dr. Rajput stated that the Authority has received the executed agreement from Bucks County Water and Sewer Authority and payment in compliance with the agreement.

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Contract WWTP-488: Furnish and Deliver Rock Salt (Sodium Chloride) for the 2025-2026 Season through Bucks County Consortium - Salt Bid

A Notice to Proceed has been issued to Morton Salt (contractor). The duration of this contract is one year.

WWTP-483: Replacement of the Backup Centrifuge at Wastewater Treatment Plant

On October 8, 2025, a project progress meeting was held with the contractor to review the shop drawing submittals. Based on this meeting, all submitted shop drawings were approved.

WWTP-474B: Replace the Mixing System in Anaerobic Digester No. 4 at the Wastewater Treatment Plant Under COSTARS Contract (Capital Improvement Project)

A project progress meeting was held with Eastern Environmental Contractor, Inc. on September 4, 2025, to review the project and schedule. All electrical equipment has been received, and they will begin installation of the electrical equipment within the next two weeks.

Water Distribution System Maintenance Program: Rehabilitation / Replacement of Existing Water Mains – Phase 8

Dr. Rajput stated that we have completed the replacement of approximately 1048' on Misty Pine Road, and approximately 1900' on Black Walnut Road. We are currently replacing approximately 1500' of water main on Roving Road and are planning to complete this phase before the end of October 2025.

Contract No. WWTP-474: Furnish and Installation of one Additional Secondary Sedimentation Tank 6 at the Wastewater Treatment Plant Under COSTARS Contract (Capital Improvement Project)

Dr. Rajput stated that the Water Quality Management application package is complete and in the process of being submitted to PADEP.

Solicitor's Report

Mr. McGuigan stated that there was an executive session from 6:30 pm. to 7:00 pm. to discuss litigation, personnel, and real estate matters.

Finance Manager's Report

Mrs. Dunn reported that the Authority is doing well.

Old Business

No old business

New Business

No new business

Public Participation

No public participation.

Adjournment

Mrs. Murphy made a motion seconded by Ms. Hammar to adjourn the board meeting at 7:19PM.

4 in favor / 0 opposed. Motion carried unanimously.

Respectfully submitted by:



Michele Hammar, Secretary