

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ September 2, 2025

The Board of Directors of Lower Bucks County Joint Municipal Authority (Authority) held their monthly meeting on Tuesday September 2, 2025, at the Authority's Administration Building located at 7811 New Falls Road, Levittown, Pennsylvania 19055.

Call to Order

Mr. Glasson, Chairman, called the meeting to order at 7:00 PM, which was followed by the Pledge of Allegiance. Mr. Glasson asked everyone to take a moment to remember all those who keep us safe every day.

Roll Call

Present

Joseph Glasson, Board Member
Cynthia Murphy, Board Member
Michele Hammar, Board Member
Mary Ann Gahagan, Board Member
James Morgan, Board Member
Vijay S. Rajput, Ph.D., P.E., Managing Director
Nancy Burnell, Meter Department Supervisor
Bryce McGuigan, Esquire

Absent: Bryan Servis, Board Member

Ratification of Accounts Payable for July 2025 as presented to the Board of Directors.

The following motion was electronically approved, requesting the Board to ratify.

Motion: Mrs. Murphy made a motion, seconded by Mr. Morgan, to approve payment of the July 2025 accounts payable.

5 in favor / 0 opposed. Motion carried unanimously.

Approval of the August 2025 Accounts Payable as presented to the Board Directors

Motion: Mrs. Murphy made a motion, seconded by Mrs. Hammar, to approve payment of the August 2025 accounts payable.

5 in favor / 0 opposed. Motion carried unanimously.

Approval of May 22, 2025, Board Meeting Minutes with revisions

Motion: Mr. Morgan made a motion, seconded by Mrs. Gahagan, to approve May 22, 2025, Board Meeting Minutes with revisions.

5 in favor / 0 opposed. Motion carried unanimously

Approval of June 26, 2025, Board Meeting Minutes

Motion: Mrs. Murphy made a motion, seconded by Mrs. Hammar, to approve June 2025 Board Meeting Minutes.

5 in favor / 0 opposed. Motion carried unanimously

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Managing Director's Report

Dr. Rajput requested the Board to ratify the following items that were electronically approved by the Board:

EXTENSION OF CONTRACT NO. WWTP-469 – FURNISH AND PROVIDE SERVICES FOR TREE TRIMMING AND REMOVAL

Dr. Rajput stated that the Contract No. WWTP-469 with Rick's Expert Tree Services, Inc was due to expire on August 22, 2025. This contract provides services for the removal of trees on an as needed basis. Dr. Rajput stated that there is a provision in the contract that the Authority reserves the right to extend the contract period for an additional one year upon written agreement by both parties. In this regard, we have received a request from the contractor to extend their contract for one year until August 22, 2026, with the same terms, conditions and unit pricing. Therefore, we would like to request the Board for its consideration to approve an extension of the above Contract No. WWTP-469 with Rick's Expert Tree Service, Inc. until August 22, 2026, under the same terms and conditions of the current contract including unit prices.

Motion to ratify: Mrs. Murphy made a motion, seconded by Mrs. Gahagan, to approve extension of the Contract WWTP 469 with Rick's Expert Tree Service, Inc. until August 22, 2026, under the same terms and conditions of the current contract, including unit prices.

5 in favor / 0 opposed. Motion carried unanimously.

CONTRACT NO. C-487: FURNISH AND SUPPLY CHEMICALS FOR LOWER BUCKS COUNTY JOINT MUNICIPAL AUTHORITY'S WATER TREATMENT PLANT

Dr. Rajput stated that Bids were received on August 14, 2025, for Contract No. C-487 involving furnishing and supplying chemicals for the Authority's Water Treatment Plant. Bids were invited for the supply of seven (7) chemicals that are used at the water plant. Dr. Rajput stated that based on our review of the bid proposals received, the following recommendations are being made regarding the award of the individual chemicals of the contract for the Board considerations:

ITEM NO. 1: CHLORINE

Dr. Rajput stated that of the three (3) bidders for Item No. 1 and upon review of the bid documents and qualifications, Kuehne Chemical Company is found to be the lowest responsible bidder. Therefore, it is recommended to award Item No. 1: Chlorine of the contract to **Kuehne Chemical Company located at 86 N. Hackensack Avenue, Kearny, NJ, in their bid unit price of \$89.85/CWT or \$0.8985/lb delivered.**

Motion: Mrs. Murphy made a motion, seconded by Mr. Morgan, to approve Item No. 1: Chlorine of the contract to Kuehne Chemical Company located at 86 N. Hackensack Avenue, Kearny, NJ, in their bid price of \$89.85/CWT or \$0.8985/lb. delivered.

5 in favor / 0 opposed. Motion carried unanimously.

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ITEM NO. 2: ZINC POLYPHOSPHATE

Dr. Rajput stated that of the two (2) bidders for Item No. 2 and upon review of the bid documents, Shannon Chemical Corporation was found to be the lowest responsible bidder. Dr. Rajput stated that the Authority uses this chemical to control corrosion within our water distribution pipes to prevent corrosion. It is recommended to award Item No.2: Zinc Polyphosphate of the contract to **Shannon Chemical Corporation located at 311 Commerce Drive, Exton, PA. in their bid unit price of \$167.4/CWT or \$1.674/lb delivered.**

Motion: Mrs. Murphy made a motion, seconded by Mrs. Hammar, to approve Item No.2: Zinc Polyphosphate of the contract to Shannon Chemical Corporation located at 311 Commerce Drive, Exton, PA. in their bid unit price of \$167.4/CWT or \$1.674/lb delivered.

5 in favor / 0 opposed. Motion carried unanimously.

ITEM NO. 3: FLUOROSILICIC ACID

Dr. Rajput stated that of the two (2) bidders for Item No. 3, Univar USA, Inc. was the lowest bidder and met all requirements of the contract. Therefore, it is recommended to award Item No. 3: Fluorosilicic Acid of the contract to **Univar USA, Inc., 532 E. Emmaus Street, Middletown, PA. in their bid unit price of \$35.00/CWT or \$0.35/lb delivered.**

Motion: Mrs. Murphy made a motion, seconded by Mr. Morgan, to approve Item No. 3: Fluorosilicic Acid of the contract to Univar USA, Inc., 532 E. Emmaus Street, Middletown, PA. in their bid unit price of \$35.00/CWT or \$0.35/lb delivered.

5 in favor / 0 opposed. Motion carried unanimously.

ITEM NO. 4: POTASSIUM PERMANGANATE

Dr. Rajput presented that there were two (2) bidders for Item No. 4, however, Univar USA, Inc. was the only bidder in compliance with the requirements of the bid documents, specifically USA manufacturing requirements, and are our present supplier. Therefore, it is recommended to award Item No. 4: Potassium Permanganate of the contract to **Univar USA, Inc., 532 E. Emmaus Street, Middletown, PA. in their bid price of \$285.00/CWT or \$2.85/lb.**

Motion: Mr. Morgan made a motion, seconded by Mrs. Hammar, to approve Item No. 4: Potassium Permanganate of the contract to Univar USA, Inc., 532 E. Emmaus Street, Middletown, PA. in their bid unit price of \$285.00/CWT or \$2.85/lb.

5 in favor / 0 opposed. Motion carried unanimously.

ITEM NO. 5: POWDERED ACTIVATED CARBON

Dr. Rajput stated that of the three (3) bidders for Item No. 5, and upon review of the bid documents, Arq Purification LLC was found to be the lowest responsible bidder. Therefore, it is recommended to award Item No. 5: Powdered Activated Carbon of the contract to **Arq Purification, LLC. located at 8051 E. Maplewood Avenue, Suite 210, Greenwood Village, CO. in their bid amount of \$1.09/lb delivered.**

Motion: Mrs. Murphy made a motion, seconded by Mr. Morgan, to approve Item No. 4: Potassium Permanganate of the contract to Univar USA, Inc., 532 E. Emmaus Street, Middletown, PA. in their bid price of \$285.00/CWT or \$2.85/lb.

5 in favor / 0 opposed. Motion carried unanimously.

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ITEM NO. 6: HYDRATED LIME

Dr. Rajput stated that of the two (2) bidders for Item No 6, Greer Industries, Inc. was the lowest bidder for this item and met all the requirements of the contract. Therefore, it is recommended to award Item No.6: Hydrated Lime of the contract to **Greer Industries, Inc., located at 598 Canyon Road, Morgantown, WV in their bid price of \$19.311/CWT or \$1.9311/lb delivered.**

Motion: Mrs. Murphy made a motion, seconded by Mrs. Gahagan, to approve Item No.6: Hydrated Lime of the contract to Greer Industries, Inc., located at 598 Canyon Road, Morgantown, WV in their bid unit price of \$19.311/CWT or \$1.9311/lb delivered. (Current price: \$1.56/lb. delivered).

5 in favor / 0 opposed. Motion carried unanimously.

ITEM NO. 7: HYDRATED LIME BAGS (50LB BAGS)

Dr. Rajput presented that of the two (2) bidders for Item No. 7, Carmeuse Lime was the lowest responsible bidder for this item of the contract and met all requirements of the contract. Dr. Rajput stated that Lime bags are used as a backup and during emergency situations using an emergency backup lime feeding system. It is recommended to award Item No. 7: Hydrated Lime Bags of the contract to **Carmeuse Lime located at 598 Canyon Rd, Morgantown, WV in their bid unit price of \$25.992 or \$0.25992 per pound delivered.**

Motion: Mr. Morgan made a motion, seconded by Mrs. Hammar, to approve Item No. 7: Hydrated Lime Bags of the contract to Carmeuse Lime located at 598 Canyon Rd, Morgantown, WV in their bid unit price of \$25.992 or \$0.25992 per pound delivered.

5 in favor / 0 opposed. Motion carried unanimously.

CONTRACT WWTP-488: FURNISH AND DELIVER ROCK SALT (SODIUM CHLORIDE) FOR THE 2025-2026 SEASON THROUGH BUCKS COUNTY CONSORTIUM-SALT BID

Dr. Rajput stated that the Bucks County Consortium opened bids for the purchase of rock salt for the 2025-2026 season on August 13, 2025. The results and supporting documents were forwarded to the Authority for review and award consideration. The results of the bid opening received from the Borough of Doylestown are summarized below:

BIDDER	BID AMOUNT	
	Price \$/Ton - Delivered	Price \$/ Ton - Undelivered
Morton Salt, Inc.	61.86	61.00
Riverside Construction	\$64.50	\$64.50
Eastern Salt Company	89.90	89.90
American Rock Salt	No Bid	No Bid
Cargil	No Bid	No Bid
Compass Mineral	No Bid	No Bid

Dr. Rajput presented that Morton Salt, Inc., submitted the lowest bid of \$61.86 per ton delivered. We recommend awarding **Contract WWTP-488-Furnish and Deliver Rock Salt for the 2025-2026 Season to Morton Salt, Inc. located at 444 W. Lake Street, Suite 2900, Chicago, IL 60506 with a bid price of \$61.86 per ton delivered** as per the specifications and conditions contained in the bid documents. Dr. Rajput stated that this contract will run through September 30, 2026

Motion: Mrs. Murphy made a motion, seconded by Mrs. Hammar, to award Contract WWTP-488: Furnish and Deliver Rock Salt for the 2025-2026 Season to Morton Salt, Inc. located at 444 W. Lake Street, Suite 2900, Chicago, IL 60506 with a bid unit price of \$61.86 per ton delivered.

5 in favor / 0 opposed. Motion carried unanimously.

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FIRST AMENDMENT TO TREATMENT DISPOSAL AGREEMENT (AGREEMENT WITH BUCKS COUNTY WATER AND SEWER AUTHORITY)

Dr. Rajput presented that we have received the finalized agreement with mutually agreed terms and conditions. Dr. Rajput recommended to the Board for its consideration to approve the agreement between Bucks County Water and Sewer Authority and Lower Bucks County Joint Municipal Authority as presented to the Board of Directors.

Motion: Mrs. Murphy made a motion, seconded by Mrs. Hammar, to approve the agreement between Bucks County Water and Sewer Authority and Lower Bucks County Joint Municipal Authority as presented to the Board of Directors.

5 in favor / 0 opposed. Motion carried unanimously.

Dr. Rajput made a recommendation to the Board for its consideration to terminate employee 1017, pursuant to section 35-14 of the Water and Wastewater Collective Bargaining Agreement.

Motion: Mrs. Murphy made a motion, seconded by Mrs. Hammar, to terminate employee 1017, pursuant to section 35-14 of the Water and Wastewater Collective Bargaining Agreement.

5 in favor / 0 opposed. Motion carried unanimously

Dr. Rajput stated that the following items of his report are for the Boards information

WWTP-483: REPLACEMENT OF THE BACKUP CENTRIFUGE AT WASTEWATER TREATMENT PLANT

Dr. Rajput reported that a notice to proceed was issued to the contractor. We are currently waiting for their shop drawing submittals.

WWTP-474B: REPLACE THE MIXING SYSTEM IN ANAEROBIC DIGESTER NO. 4 AT THE WASTEWATER TREATMENT PLANT UNDER COSTARS CONTRACT (CAPITAL IMPROVEMENT PROJECT)

Dr. Rajput stated that a project progress meeting will be held with the contractor, Eastern Environmental Contractor, Inc. on September 4, 2025, to discuss the project and schedule. The contractor has completed installation of the pump, valves, pipes and is currently in the process of completing installation of nozzles, piping and concrete pad inside the digester. We are still waiting for electrical equipment to be delivered. The contractor will start installation of electrical equipment as soon as everything is received.

WATER DISTRIBUTION SYSTEM MAINTENANCE PROGRAM: REHABILITATION / REPLACEMENT OF EXISTING WATER MAINS – PHASE 8

Dr. Rajput stated that 1,035' of water main has been replaced on a portion of Crosswood Lane & Crabtree Drive was completed along with 1,245' on Verdant Road and 700' on Cornflower Lane. They will be starting Misty Pine Road on September 2nd.

WATER ALLOCATION PERMIT COMPLIANCE REPORT

Dr. Rajput reported the annual Water Allocation Compliance Report was completed and submitted to PADEP for the reporting year of 2024.

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CONTRACT NO. WWTP – 474: FURNISH AND INSTALLATION OF ONE ADDITIONAL SECONDARY SEDIMENTATION TANK 6 AT THE WASTEWATER TREATMENT PLANT UNDER COSTARS CONTRACT (CAPITAL IMPROVEMENT PROJECT)

Dr. Rajput stated that we are continuing the in-house engineering design to add a 120ft diameter circular secondary sedimentation tank #6 (clarifier 6) to provide needed hydraulic capacity and to improve efficiency of the secondary sedimentation process. We are currently working on preparing a Water Quality Management Permit application for submission to PADEP.

WATER AND WASTEWATER SYSTEMS

Dr. Rajput reported the average daily drinking water supplied for the month of July 2025 was approximately 7.185 MGD. The monthly average effluent flow from the wastewater treatment plant for the month of July 2025 was approximately 7.75 MGD.

Solicitor's Report

Mr. McGuigan stated that there was an executive session from 6:30 pm. to 7:00 pm. to discuss litigation, personal and real estate matters.

Finance Manager's Report

Mrs. Dunn reported that the Authority is doing well. Mrs. Dunn presented the MMO information for the year 2026.

Old Business

No old business

New Business

No new business

Public Participation

No public participation.

Adjournment

Mr. Morgan made a motion second by Mrs. Murphy to adjourn the board meeting at 7:19 PM.

5 in favor / 0 opposed. Motion carried unanimously.

Respectfully submitted by:


Michele Hammar, Secretary