

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ February 26, 2026

The Board of Directors of Lower Bucks County Joint Municipal Authority (Authority) held their monthly meeting on Thursday, February 26, 2026, at the Authority's Administration Building located at 7811 New Falls Road, Levittown, Pennsylvania 19055.

Call to Order

Mr. Glasson, Chairman, called the meeting to order at 7:00 PM, which was followed by the Pledge of Allegiance. Mr. Glasson asked everyone to take a moment to remember those who keep us safe every day.

Roll Call

Present

Joseph Glasson, Board Member
Bryan Servis, Board Member
James Morgan, Board Member
Mary Ann Gahagan, Board Member
Cynthia Murphy, Board Member
Michele Hammar, Board Member
Vijay S. Rajput, Ph.D., P.E., Managing Director
Colleen Dunn, Finance Manager
Nancy Burnell, Meter Department Supervisor
Bryce McGuigan, Esquire

Absent:

Approval of the February 2026 Accounts Payable as presented to the Board of Directors

Motion: Mr. Servis made a motion, seconded by Mr. Morgan, to approve payment of the February 2026 accounts payable.

6 in favor / 0 opposed Motion carried unanimously.

Approval of January 22, 2026, Board Meeting Minutes

Motion: Mrs. Murphy made a motion, seconded by Mrs. Hammer, to approve January 2026 Board Meeting Minutes.

6 in favor / 0 opposed Motion carried unanimously.

Managing Director's Report

Capital Improvement Budget For 2026

Dr. Rajput presented the 2026 Capital Improvement Budget for review and adoption/approval considerations. The majority of the 2026 Capital Improvement Budget funds are allocated to the rehabilitation/replacement of the Authority's aging infrastructure. Projects listed include water main replacements; CIPP lining of sanitary sewer mains; replacement of valves/controls; rehabilitation of anaerobic digester sludge heat exchanger, mixing, and control system; installation of circular secondary clarifier no 6; replacement of sludge dewatering centrifuge; and continuing water meter replacement. The Authority will utilize available funds for the Capital Improvement Projects presented. To ensure we stay within budget and not require loans, each project's cost will be monitored and if necessary, adjustments will be made.

Motion: Mr. Morgan made a motion, seconded by Mrs. Hammer, to approve the 2026 Capital Improvement Budget.

6 in favor / 0 opposed. Motion carried unanimously.

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Contract No. WWTP-490: Restoration of Concrete Sidewalks, Driveways, Aprons, Curbs and Sites Affected by Water Main Breaks and Replacements

Dr. Rajput stated that this contract was rebid and bids were opened on February 18, 2026. The main purpose of this contract is to restore concrete sidewalks, curbs, aprons and streets pertaining to water main repairs and replacements and other restoration within the Authority's facilities. There were two bidders for this contract. A review of the bid proposals and documents show that CLC Contractors is the lowest bidder and submitted the lowest unit bid price for all items including alternate bid items. CLC is the current contractor and has the required qualifications and equipment for this contract. Dr. Rajput recommended to the Board for its consideration to award Contract WWTP-490 to CLC Contractors located at 2616 New Falls Road, Levittown, PA. for the unit prices presented in their bid proposal for all eight (8) bid items, including alternate items. The duration of this contract is one (1) year, and the Authority reserves the right to extend the contract period for one (1) additional year upon written agreement by both parties.

Motion: Mrs. Murphy made a motion, seconded by Mrs. Gahagan, to approve awarding Contract WWTP-490 to CLC Contractors for the unit prices presented in their bid proposal for all eight (8) bid items, including alternate items.

6 in favor / 0 opposed Motion carried unanimously.

Contract No. WWTP-491: Furnish and Supply Polymers for Lower Bucks County Joint Municipal Authority's Water and Wastewater Treatment Plants, Bucks County, Pennsylvania

Dr. Rajput stated that bid proposals were opened on February 18, 2026, for Contract No. WWTP-491 for the supply of polymers used at both plants. Polydyne Inc. was the sole bidder. Dr. Rajput stated that as per the requirements of the specifications, Polydyne Inc. conducted re-evaluation of the proposed polymers and submitted results of this testing and evaluation. Review of the results submitted demonstrated satisfactory applicability and performance. Polydyne Inc. is our current supplier of the four (4) polymer applications, and their services have been satisfactory. Dr. Rajput recommended to the Board for its consideration to award all four (4) bid items bid with the unit bid prices presented in their bid proposal to Polydyne Inc., located at One Chemical Plant Road, Riceboro, GA. The duration of this contract is one (1) year. The Authority reserves the right to extend the contract period for up to two (2) additional years upon written agreement by both parties.

Motion: Mr. Servis made a motion, seconded by Mrs. Murphy, to award contract WWTP-491 for all four bid items with the unit bid prices presented in their bid proposal to Polydyne Inc.

6 in favor / 0 opposed Motion carried unanimously.

Contract No. WWTP-492: Furnish and Provide Service for Replacement of Existing Water Mains

Dr. Rajput stated that bids were opened on February 18, 2026. This contract provides services for the replacement of existing water mains. K.E. Seifert Inc. was the sole bidder for this contract and are the current contractor who has been providing services for the replacement of existing water mains for about the last eight (8) years. Their services have been very satisfactory, and work well with our Field Crew. Dr. Rajput recommended to the Board for its consideration to award Contract No. WWTP-492 to K.E. Seifert Inc., located at 155 N. Green Street, Langhorne, PA. for the unit bid prices presented in their bid proposal. The duration of this contract is one (1) year. The Authority reserves the right to extend the contract period for up to two (2) additional years upon written agreement by both parties.

Motion: Mr. Morgan made a motion, seconded by Mrs. Hammar, to approve awarding Contract No. WWTP-492 with the unit bid prices presented in their bid proposal to K.E. Seifert Inc.

6 in favor / 0 opposed Motion carried unanimously.

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WWTP-484B: Demolition of Existing Evoqua Sludge Heat Exchanger #2, Install One Authority Supplied New Evoqua Sludge Heat Exchanger and Place in Full Operation at Lower Bucks County Joint Municipal Authority Wastewater Treatment Plant Under COSTARS Contract No. 016-E22-244 (Capital Improvement Project)

Dr. Rajput stated that the Board previously awarded Contract No. WWTP-484A to purchase one (1) new Evoqua sludge heat exchanger as a direct retrofit to the existing heat exchanger from Kappe Associates, Inc, representative of Evoqua Water Technologies, under their COSTARS Contract No. 016-E23-310. Kappe Associates, Inc. have informed us that as per the current schedule, the new heat exchanger is due for delivery in spring 2026. Therefore, the scope of this contract is to remove the existing sludge heat exchanger and install the new sludge heat exchanger system. The work covered under this contract would also include providing the crane and certified operator to rig and lift the removed sludge heat exchanger from the digester building for disposal, unload the new heat exchanger, rig it in the building, place it on the existing concrete pad, provide and install a new dual wall stainless steel duct exhaust stack including roof flashing and weather hood, furnish and provide all the required conduit and wiring as required to connect the new Evoqua sludge heat exchanger control panel and SCADA system . In this regard, a proposal has been received from Eastern Environmental Contractors, Inc., under COSTARS Contract No. 016-E22-244. Eastern Environmental is the current contractor for the installation of the sludge mixing system for digester #4 and has all the required experience and qualifications for completing this specialized work. After review of the proposal, Dr. Rajput recommended to the Board for its consideration to award Contract No. WWTP-484B: Demolition of the Existing Evoqua Sludge Heat Exchanger #2 and Install One Authority Supplied Evoqua Sludge Heat Exchanger and place it in full operation to Eastern Environmental Contractors, Inc., located at 6304 5th Street, Green Lane, PA. 18054, under COSTARS Contract No. 016-187 for a total contract amount of \$184,910.00.

Motion: Mr. Servis made a motion, seconded by Mrs. Murphy, to approve awarding Contract No. WWTP-484B to Eastern Environmental Contractors, Inc., under COSTARS Contract No. 016-187 for a total contract amount of \$184,910.00.

6 in favor / 0 opposed Motion carried unanimously.

WWTP-493: Purchase of PLC, Motor Circuit Contactors and Circuit Protectors for Anaerobic Sludge Digester from Kendall Electric Under COSTARS Contract #0000548435 (Capital Improvement Project)

Dr. Rajput stated that the scope of this project is to purchase the required PLC, motor circuit contactors, and circuit protectors for anaerobic sludge digester directly from the supplier of these electrical items. In this regard, a quotation has been obtained to purchase these items directly from Kendall Electric under COSTARS Contract # 0000548435 for a total quoted price of \$86,743.24. Of this \$57,042.66 is for the purchase of the PLC and \$29,700.58 is the purchase of motor circuit contactors and circuit protectors. Dr. Rajput recommended accepting the quotation for the supply of a PLC, motor circuit contactors, and circuit protectors for anaerobic sludge digester from Kendall Electric located in Marlton, NJ. for the total quoted price of \$86,743.24 under their COSTARS Contract #0000548435.

Motion: Mrs. Gahagan made a motion, seconded by Mrs. Hammer, to accept the quotation for the supply of PLC, motor circuit contactors, and circuit protectors for anaerobic sludge digester from Kendall Electric for the total quoted price of \$86,743.24 under their COSTARS Contract #0000548435.

6 in favor / 0 opposed Motion carried unanimously.

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Dr. Rajput stated that the following items of his report are for the Boards information

Water Treatment Plant DRBC Annual Effluent Monitoring Report

Dr. Rajput reported the Annual Effluent Monitoring Report for the reporting year of 2025 has been submitted to the DRBC.

Wastewater Treatment Plant DRBC Annual Effluent Monitoring Report

Dr. Rajput reported the Annual Effluent Monitoring Report for the reporting year of 2025 has been submitted to the DRBC.

Wastewater Treatment Plant Annual Biosolids Report (Sludge DMR)

Dr. Rajput reported the annual Bio Solids Report (Sludge DMR) for the reporting year of 2025 has been electronically submitted to USEPA. Total annual sludge generation for the reporting year of 2025 was approximately 654 metric tons on a dry weight basis.

Wastewater Treatment Plant Annual Tier II Report

Dr. Rajput reported the Tier 11 report for the reporting year of 2025 has been submitted electronically.

Annual Wasteload Management Report (Chapter 94 Report)

Dr. Rajput reported that they are continuing preparation of the required annual Chapter 94 Report for the reporting year 2025.

Pretreatment Annual Report

Dr. Rajput stated that they are continuing preparation of the required Pretreatment Program Annual Report for the reporting year of 2025.

Annual Water Audit Report-Delaware River Basin Commission (DRBC)

Dr. Rajput reported that they have started preparing the required water audit report for the reporting year of 2025 and will submit to DRBC per their requirements on or before March 31, 2026.

WWTP-474A&B: Furnish and Deliver Mixing System for Anaerobic Digester No. 4 to Replace the Perth Mixing System Under COSTARS Contract #388548 (Capital Improvement Project)

Dr. Rajput reported the Contractor is currently installing MCC breaker bucket rated for a 40 HP motor, VFD and all other required electrical controls and conduits in an electrical control room.

WWTP-483: Replacement of the Backup Centrifuge at Wastewater Treatment Plant

Dr. Rajput reported per the current schedule, Alfa Laval is planning to deliver the sludge dewatering centrifuge during or before the month of July 2026 and deliver the centrifuge control panel within the next two (2) months. We are currently working on obtaining proposals for installation of this purchased equipment under COSTARS.

Contract No. WWTP-474: Furnish and Install One Additional Secondary Sedimentation Tank 6 at the Wastewater Treatment Plant Under COSTARS Contract (Capital Improvement Project)

Dr. Rajput stated that they are currently reviewing proposals received on clarifier mechanisms and equipment. We are also scheduling a meeting with a pre-cast concrete tank provider.

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Solicitor's Report

Mr. McGuigan stated that there was an executive session from 6:30 pm. to 7:00 pm. to discuss personnel, and real estate matters.

Finance Manager's Report

Mrs. Dunn reported that the Authority is doing well. Mrs. Murphy requested a quarterly budget be reported.

Old Business

No old business

New Business

No new business

Public Participation

No public participation.

Adjournment

Mr. Morgan made a motion seconded by Mr. Servis to adjourn the board meeting at 7:26PM.

6 in favor / 0 opposed. Motion carried unanimously.

Respectfully submitted by:


Michele Hammar, Secretary